

REGION 8 WORKFORCE INVESTMENT BOARD
FEBRUARY 21, 2008
CARROLLTON INN, CARROLL IA

The meeting was called to order at 5:30 p.m. Board members present were Skoog, Godbersen, Quandt, Churchill, Gronau, Sievers, Smalley, Henrich, Dammen, Hubert, Fineran (by telephone), and Schulz (by telephone). Excused were: Bruner, Waldo, Ehlers, Riedmann, Lally, Schoenherr, and Grasty. Absent: Winkelman, Smith, Wilde, and Pudenz. Guests: Elizabeth Weinstein, Ted Harms, Richard Hunsaker, and JoAnn Olberding. Gronau moved to approve the minutes of the November 15, 2007 meeting. Churchill seconded. Motion carried. Rick Hunsaker, Executive Director, informed members that SDR08 was awarded \$22,264.00 in Incentive funding. Discussion followed regarding programming the WIA Incentive dollars for Administration since those funds are more flexible and there is currently no shortfall in any of the titles to warrant programming in those. The CEO agreed to this proposal at their January meeting. Schulz moved to program WIA Incentive dollars for Administration. Fineran seconded. Motion carried. Hunsaker distributed the youth RFP that IWD prepared to be released soon. The SDR 08 Youth Advisory Committee will review submitted RFPs and make recommendation to the RWIB and CEO for the provider. Hunsaker distributed the Youth Advisory Committee membership list for review. Sievers moved to give Quandt the authority to appoint members to serve on the SDR 08 Youth Advisory Committee if deemed necessary. Smalley seconded. Motion carried. Distributions included an IWD corrective findings letter from Elisabeth Buck concerning a Federal audit of the WIA program in Region 8 conducted on September 18-20, 2007. Discussion followed. Another distribution that was discussed was the monitoring letter from Ted Harms, WIA Program Coordinator, concerning a WIA formula monitoring review for Region 8 that was conducted on October 27, 2007. The WIA/PJ caseload report was distributed for review. Hunsaker distributed the WIA Director's Report which covered Incentive Funding, Staffing, Youth RFP, Data Validation, RWIB Certification, Staff Training, Disability Navigator, Federal Rescission, Promise Jobs Funding, One-Stop Certification, Client Recruitment, DOL Visit, and IWD Monitorings. Elizabeth Weinstein conducted the Board of Director Training. Quandt adjourned the meeting at 8:10 PM.

REGION 8 WORKFORCE INVESTMENT BOARD
MAY 15, 2008
CARROLLTON INN, CARROLL IA

The meeting was called to order at 5:30 p.m. Board members present were Waldo, Lally, Skoog, Godbersen, Quandt, Riedmann, Schoenherr, Sievers, Ehlers, Smalley, Grasty, Schulz, and Hubert. Excused: Henrich, Bruner, Gronau, Pudenz, Smith, Fineran, and Dammen. Absent: Winkelman, Wilde, and Churchill. Riedmann moved to approve the minutes of the February 21, 2008 meeting. Skoog seconded. Motion carried. Liz Weinstein's February training was discussed. The possible formation of Committees was discussed. Customer Service Plan modification concerning Attachment K, WIA Budget & Performance Measures, was reviewed and discussed. Schulz moved and Riedmann seconded to approve the CSP modification as presented. Motion carried. Youth RFP, RFP response, and YAC meeting minutes were reviewed and discussed. The Youth Advisory Committee (YAC) recommended that Region XII COG continues to provide youth services under the WIA Program. Skoog moved that Region XII Council of Governments continues to provide youth services under the WIA Program. Godbersen seconded. Motion carried. Hunsaker informed members that the Executive Committee members consist of RWIB Chairperson, Barbara Quandt, RWIB Vice-Chairperson, Barry Bruner, plus three RWIB members that are elected by the RWIB. The RWIB Executive Committee is authorized to conduct business in an emergency or in the event there is a lack of a quorum present and the committee action would be ratified at the next RWIB meeting. Currently the three appointed RWIB members are Eric Skoog, Karen Churchill, and Robert Witowski. Witowski has resigned from the RWIB board. Schulz made a motion to appoint Carla Grasty to serve on the Executive Committee to replace Witowski. Hubert seconded. Motion carried. The WIA/PJ caseload report, Fiscal Report, WIA PY 2007 Summary Report, and WIA PY 2007/2008 Budgets were distributed for review and discussion. Hunsaker distributed the WIA Director's Report which covered FY 2009 Budget, Disability Navigator, RWIB Appointments/Certification, Staffinf, IWD Monitoring, Staff Training, PJ Funding, One Stop Certification, Client Recruitment, Training Programs/Certificates, Western Iowa Advantage (handouts were distributed), and COG Update. IWD's report included Number of Firms & Employment by IWD Region (handout), PJ Caseload numbers, a Conference to be held in Des Moines on October 1st and 2nd, and the announcement that the Denison IWD office will be moving to a new location. Witowski informed members that the Partner group meets quarterly and the next meeting will be in June. Grasty moved and Smalley seconded to adjourn meeting. Motion carried.

REGION 8 WORKFORCE INVESTMENT BOARD
NOVEMBER 20, 2008
CARROLLTON INN, CARROLL IA

The meeting was called to order at 5:30 p.m. Board members present were Waldo, Fineran, Godbersen, Schoenherr, Drees, Sievers, Ehlers, Grasty, Dammen, Henrich, Kluver, Wenthold, and Hubert. Excused: Quandt, Bruner, Gronau, Hardy, Smalley, and Schulz. Absent: Lally, Skoog, Pudenz, Winkelman, Wilde, and Smith. Waldo moved to approve the minutes of the May 15, 2008 meeting. Godbersen seconded. Motion carried. Rick Hunsaker gave a building project update and co-location was discussed. Don Luensmann, Chamber & Development Council of Crawford County, gave a presentation on Western Iowa Advantage. Chris Whitaker, Planner, gave a Long-Range Transportation Plan update with discussion following. A Regional Innovation Grants (RIGs) powerpoint presentation was given by Joe Behrens. These grants utilize National Emergency Grant Funds for Strategic and Transformative Regional Planning. Discussion followed. The PY2007 SDR 08 WIA Annual Report was reviewed. Hubert moved and Grasty seconded to approve the report as presented. Motion carried. Hunsaker informed members that SDR08 was awarded \$13,352.00 in Incentive funding. Discussion followed regarding programming the WIA Incentive dollars for Administration since those funds are more flexible and there is currently no shortfall in any of the titles to warrant programming in those. The CEO approved to this modification at their November meeting. Grasty moved to program WIA Incentive dollars for Administration in the CSP by approving this modification. Fineran seconded. Motion carried. Hunsaker gave the WIA/PJ Director's report. The WIA/PJ caseload report, draft performance standards, and Fiscal Report were distributed for review and discussion. IWD's report included Integrated Service Delivery information and Legislative agenda information that were distributed for review and discussion. Witowski informed members that there would be a Region 8 Partners' meeting on Monday, December 15th. Waldo moved and Schoenherr seconded to adjourn meeting. Motion carried.