

**REGION 8 WORKFORCE INVESTMENT BOARD**  
**February 28, 2013**  
**REGION XII COUNCIL OF GOVERNMENTS, CARROLL IA**

The meeting was called to order at 5:30 p.m. Board members present were Skoog, Godbersen, Bruner, Kasperbauer, Gronau, Sievers, Smalley, Kluver, Wenthold, Ober, and Hubert. Absent board members were Reitan, Quandt, Laursen, Grasty, Henrich, Schulz, Curtis, Jacobsen, Martinez, Beardmore, Jenkins, and Espenhover. Also attending Beth Winquist, WIA Director, Richard Hunsaker, COG Executive Director, JoAnn Olberding, COG Executive Secretary, Ted Harms, IWD Program Coordinator, and Todd Spencer, IWD Regional Manager. There was no quorum, therefore no approval of the November 15, 2012 meeting minutes. Bruner asked the board if any members had a conflict of interest in regards to the agenda items. Each member replied no. WIA report covered new WIA staff-assisted core services (English as a Second Language and Basic Computer Literacy classes at WITCC and DMACC). It was noted that ESL referrals are slow in coming and Gronau suggested that Dan Vogl be contacted for assistance (he works with the Denison businesses and population). Also covered was Carroll Workforce Center's integration status, new staff members Nate Desy and Melissa Wenck, and February 5<sup>th</sup>'s Quality Assurance monitoring. Greg Newton will be giving a training to WIA Staff and IWD Management in April. There is an arrangement to contract 50% of the WIA Director's time with SDR 13 Council Bluffs and it appears to be going well. The draft Region 8 Customer Service Plan (CSP) was reviewed and discussed. Harms noted that the final needs to be to IWD in Des Moines by May 1<sup>st</sup>. The draft is now in Des Moines for review and suggestions. Once returned the final will be completed and presented to the RWIB and LEO for approval. The CSP also needs to be available for a 30-day public review. Harms and Winquist will negotiate a RWIB meeting date for the final CSP review and approval. The Quality Assurance review report was distributed and reviewed with Harms commenting. Harms informed members that board support can no longer be the Coordinating Service Provider (which is the COG for Region 8) due to the Feds stating that this practice is a conflict of interest. Harms and Winquist will be looking for a solution and members will be kept informed. Spencer stated that IWD's office emphasis is on team work and in office referrals. The Skilled Iowa initiative is progressing and NCRC is being placed Hy-Vee applications. Hubert noted that she was impressed by the positive and friendlier changes at the Carroll IWD office. Bruner noted that the packet contained a flyer concerning Western Iowa Advantage's 2013 Annual Dinner which will be April 9th. The guest speaker will be Mitch Matthews and the COG has 15 free tickets to the event. Any board member interested in a ticket should contact Hunsaker. Bruner adjourned the meeting.

## **REGION 8 WORKFORCE INVESTMENT BOARD**

### **Teleconference Meeting**

**April 12, 2013**

**Training Room, Region XII COG, Carroll, IA**

The teleconference meeting originated at Region XII COG at 12:30 p.m. Board member present in person was Quandt. Board members present by telephone were Sievers, Jacobsen, Bruner, Gronau, Hubert, Skoog, Beardmore, Kasperbauer, Schulz, Espenhover, Godbersen, and Ober. Absent board members were Henrich, Laursen, Smalley, Martinez, Jenkins, Reitan, Curtis, Grasty, Kluver, and Wenthold. Also attending Beth Winquist, WIA Director, and JoAnn Olberding, COG Executive Secretary. Quandt asked the board if any members had a conflict of interest in regards to the agenda items. Schulz did reply that he is a DMAACC employee and that DMAACC receives some WIA funding. There were no other conflicts reported. Region 8 Customer Service Plan (CSP) for time period July 1, 2013 thru June 30, 2017 was reviewed and discussed. Incentive and Bonus Policy for Youth Programs contained on pages 37 & 38 were explained and discussed. Kasperbauer moved to approve the Region 8 CSP as presented. Gronau seconded. Motion carried. Modification for CSP ending June 30, 2013 concerning the transfer of \$38,000.00 WIA Funds between the programs of Dislocated Worker and Adult was presented and discussed. Discussion addressed what would happen to those funds if not transferred. Godbersen moved that \$38,000.00 Dislocated Worker dollars be moved to the Adult program. Sievers seconded. Motion carried. Quandt informed members that there may not be a need for the May RWIB meeting and members will be kept updated by e-mail. Quandt adjourned the meeting.

## REGION 8 WORKFORCE INVESTMENT BOARD

August 15, 2013

Region XII COG Training Room, Carroll, IA

The meeting was called to order at 5:30 p.m. Board members present were members present were Skoog, Godbersen, Bruner, Smalley, Grasty, Henrich, Schulz, Kluver, Wenthold, and Jenkins. Absent board members were Reitan, Quandt, Kasperbauer, Gronau, Sievers, Mezger, Laursen, Curtis, Jacobsen, Martinez, Beardmore, Espenhover, Ober, and Hubert. Also attending Beth Winquist, WIA Director, and Todd Spencer, IWD Regional Manager. There was no quorum, therefore no approval of meeting minutes. Bruner asked the board if any members had a conflict of interest in regards to the agenda items. There were none reported. WIA report covered Work Experience, explanation of Interview Stream, Sequestration & State IWD Leadership, and WIA Reauthorization. A success story concerning a 35-year-old single father from Crawford County was distributed and discussed. Current Career Development Specialists activities include Facebook page, Literacy Coalition, and Tutoring a Job Corps. 40 Job Corps students visited the Pella Maintenance Department. Region 8 Annual Report was distributed, reviewed, and discussed. The Annual Report will be submitted to Spencer at IWD. A RWIB Business vacancy was filled by the LEO's appointment of Douglas Mezger, Hy-Vee, Denison, on 8-8-2013. Governor-appointed Business appointment, Pat Curtis, indicated that she no longer wants to serve therefore on 8-8-2013 the LEO submitted the names of Tara Klocke, Anthony International, Audubon, and Barbara Quandt, West Central Cooperative, Ralston, to the Governor for review. Todd Spencer, SDR08 IWD Regional Manager, gave an IWD report. Bruner requested that a telephone conference meeting on a date to be arranged (at 12:30 p.m.) to move on minutes and the proposed training provider. Winquist will arrange a day for this telephone conference call. Bruner adjourned the meeting.