

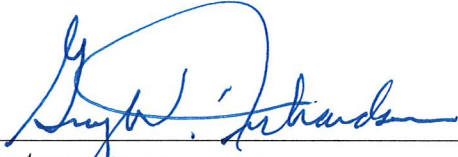
**Region XII Council of Governments, Inc.**  
**EXECUTIVE BOARD MINUTES**

**JANUARY 7, 2016**

**Region XII COG Board Room, Carroll, IA**

The meeting was called to order at 12:30 p.m. Board members present were Deist, Skoog arrived late, Richardson by telephone, Danzer, and Caraher. Deist moved to approve the minutes of the December 10, 2015 meeting. Richardson seconded. Motion carried. Danzer asked the board if any members had a conflict or interest in regards to the agenda items. There were none reported. Vouchers for approval: Adel Chrysler-20,668.00, Advanced Laser Technologies-199.85, Affordable Quality Exteriors-2,925.00, Arnold Motor Supply-1,508.35, Assoc IA Workforce Partners-2,625.00, August Enterprises-590.00, BC's Ampride-168.50, Bee & Herald Publishing-16.34, Behrens, Joe-17.25, Blane Canada LTD-900.00, Bluespace Creative-400.00, Bob's Const-13,831.00, Brash, LLC-2,400.00, Brincks Bldg & Repair-4,036.00, Bruner Bruner & Reinhart-374.00, BTC-521.32, Calderson, Berta-755.33, Caraher, Jerome-46.00, Carroll Chamber Commerce-246.75, Carroll Cleaning Supply-51.67, Century Link-49.93, Certified Laboratories-308.95, Chamber & Develop Council-26.00, City of Sioux City-30.00, Connerley Const-70,915.00, Counsel Office & Document-292.34, Crawford Co Home Health-369.68, Ctr for Work Ethic Development-2,325.00, Deist, Duane-33.35, Denison Bulletin/Review-106.68, Denison Municipal Utilities-230.40, DMACC-4,000.00, Drake, Ranell-42.56, Drees Plbg & Htg-6,310.00, Echo Group-89.96, Equifax Info Serv-92.32, Esbeck Plbg & Htg-5,381.00, Exira Plbg & Htg-6,050.00, Family & Specialty Med Ctr-835.00, Frontier-20.00, Greene Co ISU Extension-858.37, Guthrie Ctr Times-24.00, Herald Publishing Co-146.29, Hy-Vee-93.57, IA Automotive & Machine-22.38, IA Division Criminal Investigate-15.00, IA Materials Exchange-6,547.34, IA Secretary State-15.00, IA Workforce Development-360.41, IAHO-35.00, Illinois Mutual Life-16.50, IMWCA-2,955.00, INRCOG-293.19, J Schon Const-5,675.00, Jerry's Plbg & Htg-7,320.00, Johnston Autostores-214.78, Kasperbauer Serv-3,532.00, Klink, Cory-7,154.00, Lidderdale Country Store-126.50, Loneman Electric & Plbg-1,854.00, MAEDC-2,500.00, Manilla Times-21.20, Manning Comm Serv-413.00, Mayo Clinic Health Ltr-31.52, McClellan Electric-2,850.00, Miller Plbg & Htg-5,105.00, NAPA Auto Parts-64.32, National Curriculum-1,351.78, NCS Pearson-1,194.48, Noll Collection Serv-647.00, Ochoa, Juan-30,000.00, Pat's Electric-5,440.00, Penton, Brandon-3,500.00, Performance Tire & Serv-209.25, Pitney Bowes-62.00, PLIC-SBD Grand Island-526.27, Queen Beans-143.44, Racom-2,438.14, Rauen Properties, LLC-300,000.00, Ray's Refuse-63.00, Richardson, Guy-34.50, Ricoh USA Inc-340.20, Secure Shred-10.35, Shell Fleet-71.96, Skoog, Eric-31.05, Steve Schmidt Const-5,591.00, Stone Printing & Office Prod-191.36, Stuart Herald-14.45, The Office Stop-12.26, Thomas Bus Sales-644.52, Underwood, Mike-51.75, Unitypoint Clinic-523.00, Western IA Tech Comm College-8,839.73, Wex Bank-14,550.94. Richardson moved to approve payment of the vouchers as presented. Caraher seconded. Motion carried. Richardson moved and Deist seconded to accept and file the agency audit for FY2015. Motion carried. Deist moved to approve the Resolution Naming Official Depositories for Region XII COG as presented. Caraher seconded. Roll call taken: Deist-aye, Richardson-aye, Danzer-aye, and Caraher-aye. Motion carried. Caraher moved and Richardson seconded to approve the Resolution Certifying the Status of the EDA Revolving Loan Funds. Roll call taken: Deist-aye, Richardson-aye, Danzer-aye, and Caraher-aye. Motion carried. FY2016-FY2019 Transportation Improvements Program Amendments were reviewed and discussed. Deist moved to approve the amendments as presented. Caraher seconded. Motion carried. Richardson moved and Caraher seconded to

approve the CY2016 Policy Council appointments of Gene Karstens (Audubon), Cindy Fay (Carroll), vacant (Crawford), Amy Milligan (Greene), Luann Waldo (Guthrie), and Joan Godbersen (Sac). Motion carried. Reports for each department were given. The annual performance evaluation of the Executive Director took place; a closed meeting was not requested. Deist moved and Skoog seconded to provide Hunsaker with a 3% increase retroactive to anniversary date. Motion carried. Deist moved and Caraher seconded to adjourn meeting. Motion carried.



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Secretary TREASURER

**Region XII Council of Governments, Inc.**  
**EXECUTIVE BOARD MINUTES**  
**FEBRUARY 18, 2016**  
**Region XII COG Board Room, Carroll, IA**

The meeting was called to order at 12:30 p.m. Board members present were Deist, Skoog, Richardson, and Danzer. Deist moved and Skoog seconded to re-elect Danzer as Chairman, Skoog as Vice-Chairman, Caraher as Secretary, and Richardson as Treasurer. Motion carried. Richardson moved to approve the minutes of the January 7, 2016 meeting. Deist seconded. Motion carried. Danzer asked the board if any members had a conflict or interest in regards to the agenda items. There were none reported. Vouchers for approval: 24/7 Towing & Hauling-200.00, Advanced Laser Technologies-69.95, All American Cab-2,205.00, Al's Corner Oil-79.49, Ameriserv Radon Mitigation-1,265.00, Anytime Cab-3,565.00, Arnold Motor Supply-2,069.72, Bauer Built-43.73, BC's Ampride-524.96, Bee & Herald Publishing-10.66, Binkley Const-22,571.00, Bluespace Creative-473.47, Brash, LLC-2,400.00, Brincks Bldg & Repair-1,009.00, Brincks Exteriors-11,880.00, BTC-1,042.19, Calderon, Berta-600.00, Caraher, Jerome-43.20, Carroll Ace Hardware-79.68, Carroll Cab-5,820.00, Carroll Chamber Commerce-25.00, Carroll Co Environmental-400.00, Casey's-123.64, Catch a Cab-2,140.00, Central IA Publishing-32.87, Century Link-50.02, Certified Laboratories-128.12, Chamber & Development Coun-5,426.48, Champion Ford-403.84, Chronicle Printing & Publ.-69.85, Computer Concepts IA-1,442.34, Connerley Const-2,210.00, Counsel Office & Document-290.95, Deist, Duane-62.64, Denison Bulletin-109.44, Denison Municipal Utilities-908.15, Diamond Taxi-7,448.00, Don's Ace Hardware-15.96, Dorhout, Douglas-32.40, Drees Htg & Plbg-377.44, Dubuque Co Abstract-150.00, East Central IA COG-10,303.50, Eastern IA Comm College-21,351.08, Ed M. Feld Equipment-95.00, Equifax Info-202.08, Family & Specialty Med Ctr-705.00, Frontier-431.36, Gomez, Sarah-309.32, Graham Tire-5,919.76, Greene Co Chamber-125.00, Greene Co Development Corp-1,714.01, Greene Co Med Ctr-146.00, Hotsy Cleaning Systems-138.00, Hy-Vee-45.95, IA Automotive & Machine-11.30, IA Division Criminal Investigate-15.00, IA Materials Exchange-6,830.79, IA Savings Bank-44,600.00, IA Workforce Development-2,026.50, Illinois Mutual Life-16.50, INRCOG-25,139.94, Jacobsen, Becky-31.32, Jefferson Telephone Co-306.51, Jefferson, City-88.67, Jerry's Plbg & Htg-3,600.00, Johnston Autostores-382.07, Lee, Susanna-28.08, Lidderdale Country Store-169.40, Loneman Electric & Plbg-463.00, Manning Comm Serv-900.00, McAtee Tire-23.50, McLaughlin International-4,088.40, Midwest Partnership-1,277.37, Miller Plbg & Htg-5,443.00, Mohr Const-3,407.00, Morrow John D CPA-22,000.00, NAPA-19.99, National Rural Economic-500.00, Nevada Journal-36.24, Noll Collection Serv-115.18, Ortner Const-13,080.00, Osborne, Rich-29.16, Panora Oil-66.77, Performance Tire & Serv-1,964.46, Personnel Concepts-35.80, Phil's Lawn & Landscaping-400.00, Pitney Bowes-62.00, PLIC-SBD Grand Island-589.71, Quality Food Processors-300,000.00, Queen Beans-110.76, Racom-2,438.14, Ray's Refuse-126.00, Regional Housing Authority-682.88, Rueter's Red Power-33.47, Sac City Public Library-209.89, Sapp Bros.-913.50, Schaller Herald-25.46, Seidl Electric-2,222.34, Shell Fleet-269.41, Smalley, Peggy-29.16, Stone Printing-1,308.28, Tera Communications-65.00, Thomas Bus Sales-1,739.17, Tigges Overhead Doors-481.00, Tristar Benefit Admin-1,100.00, Uline-429.53, Unitypoint Clinic-673.00, Venteicher Electric-2,035.00, Wallace Auto Supply-42.98, Wex Bank-25,331.60. Skoog moved to approve payment of the vouchers as presented. Richardson seconded. Motion carried. Investment Policy was reviewed and discussed. Richardson moved and Deist seconded to adopt the Investment Policy Resolution. Roll call taken: Skoog-aye, Deist-aye, Richardson-

aye, and Danzer-aye. Motion carried. Crawford County's Policy Council vacancy was discussed. Richardson moved to appoint Jean Heiden. Skoog seconded. Motion carried. Fiscal Procedures Manual was reviewed and discussed. Richardson moved and Deist seconded to accept the Fiscal Procedures Manual as presented and have it taken to the Policy Council for approval. The Records Retention Policy and the Procurement Policy were reviewed and discussed. Reports for each department were given. Richardson moved and Skoog seconded to adjourn meeting. Motion carried.



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~~Secretary~~ VICE CHAIR

**Region XII Council of Governments, Inc.**  
**EXECUTIVE BOARD MINUTES**

**MARCH 17, 2016**

**Region XII Training Room, Carroll, IA**

The meeting was called to order at 1:00 p.m. Board members present were Deist, Skoog, Drake, and Danzer. Guests were Dakin Schultz, IaDOT, and Jerry Self, Senator Ernst's office. Skoog moved to approve the minutes of the February 18, 2016 meeting. Drake seconded. Motion carried. Danzer asked the board if any members had a conflict or interest in regards to the agenda items. There were none reported. Vouchers for approval: Advanced Laser Technologies-189.85, All American Cab-1,170.00, American Checked-45.45, Ameriserv Radon Mitigation-85.00, Anytime Cab-1,560.00, Arnold Motor-1,446.15, Audubon Co Advocate-29.18, BC's Ampride-362.33, Binkley Const-5,904.00, Brash, LLC-2,400.00, Braun Corp-157.02, Bruner Bruner & Reinhart-67.50, BTC-520.77, Business White Pages-583.95, Carroll Ace Hardware-106.85, Carroll Cab-2,715.00, Casey's-174.06, Catch a Cab-785.00, Century Link-50.02, Champion Ford-40.90, Computer Concepts of IA-2,645.00, Connerley Const-33,535.00, Counsel Office & Document-530.48, Crawford Co Home Health-236.64, Deist, Derek-32.40, Deist, Duane-31.32, Dept Admin Serv-50.00, Devon Evers-30,000.00, Diamond Taxi-3,744.00, Don's Ace Hardware-31.24, Dunlap Plbg & Htg-5,827.00, Equifax-186.25, Essex Capital-4,900.00, Family & Specialty Med Ctr-70.00, Frontier-268.69, Hotsy Cleaning Systems-212.50, Hottendorf, Terry-180.00, Hy-Vee-23.23, IA Division of Crim Investigate-30.00, IA Materials Exchange-7,090.14, IA Savings Bank-57,200.00, IA Secretary State-10.00, IA Workforce Development-1,256.85, Illinois Mutual Life-16.50, INRCOG-336.68, Jefferson Telephone Co-153.46, Jefferson, City of-55.75, Johnston Autostores-284.28, Kasperbauer Const-6,950.00, Klink, Cory-8,615.00, Liberty Tire Recycling Serv-396.36, Lidderdale Country Store-121.00, Manning Comm Serv-419.50, McAtee Tire-58.30, McLaughlin International-103.60, Meseck, Mary-81.00, Mohr Const-34,404.00, MV-1 of Iowa-34,000.00, N Code Systems-370.01, NAPA Auto Parts-80.40, NAPA Auto Parts - Jefferson-19.53, Noll Collection Serv-279.39, Office State Auditor-425.00, Office Stop-335.00, Options Ink-41.24, O'Reilly Automotive-43.40, Ortner Const-41,758.00, Performance Tire & Serv-300.00, Petty Cash-37.96, Phil's Lawn & Landscaping-385.00, Pitney Bowes-62.00, PLIC-SBD Grand Island-590.35, Prevent Child Abuse IA-100.00, Queen Beans-63.22, Racom-2,438.14, Ray's Refuse-63.00, Richardson, Guy-32.40, Sac City Public Library-64.22, Safelite Fulfillment-593.70, Shell Fleet-206.62, Skoog, Eric-29.16, St Anthony Regional Hospital-49.00, Stone Printing & Office Prod-184.30, Stroehrer Radon Mitigation-2,595.00, Team Ford Lincoln-848.93, Tunning Lawn Care-1,828.75, Underwood, Mike-48.60, Unitypoint Clinic-284.00, Wal-Mart-81.26, Wex Bank-9,674.03, WITCC-700.00, Zee Medical-68.75. Drake moved to approve payment of the vouchers as presented. Skoog seconded. Motion carried. FY2016-FY2019 TIP Revision was distributed and discussed. Deist moved and Drake seconded to approve the TIP Revision as presented. Motion carried. Reports for each department were given. Drake moved and Deist seconded to adjourn meeting. Motion carried.

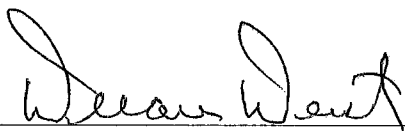
  
Secretary TREASURER

**Region XII Council of Governments, Inc.**  
**EXECUTIVE BOARD MINUTES**

**APRIL 14, 2016**

**Region XII COG Board Room, Carroll, IA**

The meeting was called to order at 5:30 p.m. Board members present were Deist, Skoog, Richardson, and Danzer. Richardson moved to approve the minutes of the March 17, 2016 meeting. Skoog seconded. Motion carried. Danzer asked the board if any members had a conflict or interest in regards to the agenda items. There were none reported. Vouchers for approval: Advanced Laser Technologies-249.85, Affordable Quality Exteriors-1,599.78, All American Cab-1,190.00, American Checked Inc-49.45, Ameriserv Radon Mitigation-1,265.00, Anytime Cab-1,710.00, Arnold Motor Supply-1,169.62, Atkinson, Carmen-64.80, Audubon Co Advocate Journal-10.94, August Enterprises-2,500.00, BC's Ampride-105.44, Bee & Herald Publishing-40.80, Binkley Const-6,446.00, Brash, LLC-2,400.00, Bright & Sunny Clean Care-639.00, BTC-520.74, Carroll Ace Hardware-58.26, Carroll Cab-3,000.00, Casey's-188.59, Catch a Cab-1,025.00, Century Link-50.02, Certified Laboratories-164.99, Chamber & Development Coun-4,892.85, Clark, Alisha-4,612.40, Computer Concepts IA-2,007.67, Connerley Const-200.00, Coon Rapids Enterprise-16.00, Counsel Office & Document-272.73, Deist, Duane-31.32, Denison Bulletin/Review-120.98, Denison Municipal Utilities-450.80, Dex East-145.53, Diamond Taxi-3,788.00, Don's Ace Hardware-12.95, Drake, Ranell-39.96, Drees Htg & Plbg-218.07, Equifax Info Serv-92.27, Frontier-214.74, Fudges Flowers & Gifts-65.95, Glidden Graphic-46.90, Graham Tire Ft Dodge-372.88, Greene Co Chamber-75.00, Greene Co Development Corp-1,408.94, Greene Co Med Ctr-33.00, Hanson Directory Serv-751.80, Herald Publishing-28.78, Hottendorf, Terry-160.00, Hy-Vee-64.00, IA Div Criminal Investigation-15.00, IA Secretary State-15.00, IA Workforce Development-1,050.98, Illinois Mutual Life-16.50, Imperial Supplies-110.76, INRCOG-309.09, Janning, Tanner-7,700.00, Jefferson Telephone-154.15, Jefferson, City of-46.77, Johnson, Skylair-48.00, Johnston Autostores-577.84, Klink, Cory-7,375.00, Kmart-51.96, Lemke Repair-7,088.00, Loneman Electric & Plbg-800.00, McLaughlin International-632.10, Merk Plbg & Htg-6,530.00, Meseck, Mary-285.00, Mid-Iowa Ins Assoc-450.00, Mohr Const-20,510.00, NAPA-2.35, Noll Collection Serv-105.00, O'Reilly Automotive-6.49, Ortner Const-16,855.00, Phil's Lawn & Landscaping-40.00, Pitney Bowes-184.38, PLIC-SBD Grand Island-585.78, Queen Beans-86.69, Racom-2,438.14, Ray's Refuse-63.00, Regional Housing Authority-680.00, Sac Sun-9.28, Safelite Fulfillment-292.85, Sapp Bros Petroleum-1,004.10, Schafer Roofing & Supply-500.00, Secure Shred Solutions-96.00, Shell Fleet-231.68, Skoog, Eric-29.16, Spotts, Steve-29.70, Stone Printing & Office Prod-424.04, The Mapleton Press-26.78, The Office Stop-73.50, Tri-County Cash Lumber Mart-221.69, Tunning Lawn Care-240.00, Vespar, Zachary-5,036.62, Walters, Nancy-7,265.00, WCI Basement Repair-7,681.00, WESCO-375.00, Western IA Tech Com College-15,071.96. Deist moved to approve payment of the vouchers as presented. Skoog seconded. Motion carried. Hunsaker gave an Investment update. EDA RLF Plan Revisions were reviewed and discussed. Skoog moved and Richardson seconded to approve the EDA RLF Plan Revisions as presented. Motion carried. Richardson moved to adjourn meeting. Deist seconded. Motion carried.



~~Secretary~~ MEMBER



## Region XII Council of Governments, Inc.

### EXECUTIVE BOARD MINUTES

MAY 19, 2016

Region XII COG Board Room, Carroll, IA

The meeting was called to order at 4:30 p.m. Board members present were Deist, Skoog, Drake, and Danzer. Deist moved to approve the minutes of the April 14, 2016 meeting. Skoog seconded. Motion carried. Danzer asked the board if any members had a conflict or interest in regards to the agenda items. There were none reported. Vouchers for approval: Advanced Laser Technologies-643.45, All American Cab-1,075.00, Ameriserv Radon Mitigation-1,285.00, Anytime Cab-1,585.00, Arnold Motor Supply-1,302.37, Audubon Co Advocate Journal-90.00, Auto Graphics Plus-1,296.00, BC's Ampride-161.21, Bettye, Bridget-8,917.01, Binkley Const-8,751.00, Bloomers-54.44, Bluespace Creative-6,923.75, Boeckman, Morris-27.00, Brash, LLC-4,800.00, Brincks Bldg & Repair-5,640.00, BTC-520.74, Carroll Ace Hardware-40.25, Carroll Area Develop Corp-1,608.80, Carroll Cab-2,800.00, Catch a Cab-825.00, Central IA Publishing-61.25, Cenutry Link-50.01, Chamber Bucks-50.00, Cintas First Aid & Safety-221.69, Computer Concepts IA-3,046.00, Counsel Office & Document-339.47, Dale Valley Vineyard-108.00, Deist, Duane-31.32, Denison Bulletin/Review-378.81, Denison Do It Best Hardware-31.99, Denison Municipal Utilities-514.11, Dept Education-80.00, Desy, Rachel-30.24, Diamond Taxi-3,632.00, Don's Ace Hardware-17.48, East Central IA COG-11,864.92, Eastern IA Comm College-16,096.22, Ecowater Systems Carroll-34.64, Environment System Research-4,050.00, Equifax-56.99, Family & Specialty Med Ctr-520.00, Frontier-256.67, Glidden Graphic-45.50, Greene County Extension-455.46, Hanson Directory Serv-442.20, Heaven's Best-2,134.00, Herald Publishing-302.33, Heun, Jane-32.40, Hogland Bus Co Inc-9,758.00, Hometown Foods-398.97, Hottendorf, Terry-115.00, Hy-Vee-77.94, IA Materials Exchange-16,539.08, IA Secretary State-15.00, IA Workforce Development-1,271.59, Illinois Mutual Life-16.50, INRCOG-29,005.33, Irlbeck, Jonathan-53.58, J Schon Const-33,570.00, J&J Contractors-8,059.00, Janning, Tanner-125.00, Jefferson Telephone-154.98, Jefferson, City-46.77, Johnson, Skylair-90.00, Johnston Autostores-368.05, Karstens, Gene-32.40, Klink, Cory-98,970.00, Kloewer Pumping Serv-125.00, Lakeside Floors-1,342.00, Lasco Const Serv-26,493.00, Lidderdale Country Store-254.10, Manning Community Serv-920.00, McAtee Tire-34.70, McLaughlin International-440.00, Mercial Const-11,315.00, Meseck, Mary-270.00, Midwest Partnership Corp-450.00, Mohr Const-41,161.00, NAPA-119.96, Noll Collection Serv-125.00, Ortner Const-12,590.00, Performance Tire & Serv-22.00, Petersen, Zeth-7,166.86, Phil's Lawn & Landscaping-260.00, Pitney Bowes-62.00, PLIC-SBD Grand Island-584.08, Racom-2,438.14, Ray's Refuse-63.00, Regional Transit Authority-250.00, Research Consultants-4,000.00, Rex, Elaine-11.88, Richardson, Guy-32.40, Sac City Public Library-117.59, Sac Sun-183.55, Safelite Fulfillment-366.85, Sahl Serv & Contracting-353.50, Sapp Bros Petroleum-193.20, Schettler, Dean-16.20, Schultz, Loren-28.08, Seidl Electric-1,297.06, Shell Fleet-234.97, Skoog, Eric-29.16, Snap on Tools-1,099.00, Stone Printing & Office Prod-2,178.33, Stuart Herald-8.93, Thomas Bus Sales-327.66, Toft, Peggy-41.04, Tunning Lawn Care-260.00, Unitypoint Clinic-365.00, US Postmaster-157.00, VanAernam, Gary-41.04, Velazquez, Leobordo-50.00, WESCO-1,350.00, Wex Bank-28,845.19, Wise, Chance-5,516.00, WITCC-3,000.00. Drake moved to approve payment of the vouchers as presented. Deist seconded. Motion carried. Reports for each department were given. Drake moved and Deist seconded to adjourn meeting. Motion carried.



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Secretary

## Region XII Council of Governments, Inc.

### EXECUTIVE BOARD MINUTES

JUNE 23, 2016

Region XII COG Board Room, Carroll, IA

The meeting was called to order at 5:00 p.m. Board members present were Deist, Skoog, Richardson, Drake, and Danzer. Richardson moved to approve the minutes of the May 19, 2016 meeting. Skoog seconded. Motion carried. Danzer asked the board if any members had a conflict or interest in regards to the agenda items. There were none reported. Vouchers for approval: 3 Broke Girlz-\$170.00, A&D Technical Supply-\$498.18, Abila-\$2,723.00, All American Cab-\$1,025.00, Al's Corner-\$14.00, American Checked Inc-\$16.05, Ameriserv Radon Mitigation-\$1,350.00, Anytime Cab-\$1,320.00, Arnold Motor Supply-\$2,294.66, Auciello, Suzanne-\$574.15, BC's Ampride-\$815.25, Bee & Herald Publishing-\$66.00, Binkley Const-\$7,780.00, Blatt Const-\$6,575.00, Bob's Const-\$17,775.00, Bruner Bruner & Reinhart-\$202.50, BTC-\$520.89, Burchfield, Karen-\$54.00, Butler, Leesa-\$10,512.00, Carroll Ace Hardware-\$18.88, Carroll Cab-\$2,500.00, Carroll Cleaning Supply-\$40.00, Casey's-\$88.01, Catch a Cab-\$760.00, Central IA Publishing-\$26.00, Century Link-\$50.01, Certified Laboratories-\$175.53, Chad's Plumbing-\$1,000.00, City of Madrid-\$9,500.00, Computer Concepts-\$930.00, Counsel Office & Document-\$301.62, Crawford Co Home Health-\$1,893.68, Daza, Ruperto Alvarado-\$60.93, Deery Brothers Chevrolet-\$86,366.00, Deist, Duane-\$31.32, Denison Bulletin/Review-\$152.25, Denison Municipal Utilities-\$119.12, Dept Education-\$40.00, Diamond Taxi-\$3,368.00, Domino Motors-\$211.64, Drake, Ranell-\$39.96, Drees Htg & Plbg-\$850.02, Dynamic Interface Systems-\$4,100.00, Equifax-\$115.84, Family & Specialty Med Ctr-\$130.00, Frontier-\$236.68, Gach, Martha-\$52.00, Garcia, Maria F.-\$69.95, Godbersen, Joan-\$38.88, Graham Tire - Fort Dodge-\$1,360.68, Graham Tire - Mason City-\$21.56, Greene Co Med Ctr-\$73.00, Guthrie Co Vedette-\$26.35, Herald Publishing-\$32.88, Hernandez, Elvia Garcia-\$102.30, Huss, Arnalin-\$120.00, IA Division Criminal Investigate-\$15.00, IA Recycling Assoc-\$150.00, IA Secretary State-\$10.00, IA State University-\$3,000.00, IA Workforce Development-\$31,925.44, Illinois Mutual Life-\$16.50, Imperial Supplies-\$343.60, IMWCA-\$10,224.00, ISU Extension & Outreach-\$253.50, J Schon Const-\$10,990.00, Jacobsen, Becky-\$30.24, Jefferson Telephone-\$153.55, Jefferson, City-\$46.77, Johnston Autostores-\$72.02, Lidderdale Country Store-\$207.90, Loneman Electric & Plbg-\$3,525.00, Loneman Electric & Plbg-\$705.00, Manning Comm Serv-\$446.50, McClellan Electric-\$66.24, McLaughlin International-\$161.15, Meseck, Mary-\$72.00, MGM Plbg, Htg, AC, Inc-\$6,900.00, Mohr Const-\$15,828.00, NAPA Auto Parts-\$17.49, Noll Collection Serv-\$906.55, O'Halloran International-\$23.37, O'Reilly Automotive-\$14.94, Ortner Const-\$11,485.00, Osborne, Rich-\$29.16, Perez, Maria Garcia de-\$84.65, Performance Tire & Serv-\$1,203.00, Peter, Asunta-\$12.75, Petersen, Zeth-\$125.00, Phil's Lawn & Landscaping-\$320.00, Pitney Bowes-\$562.00, PLIC-SBD Grand Island-\$584.08, Pro Auto-\$248.29, Pugh, Mona Lu-\$912.00, Racom-\$2,438.14, Rath, Jacob-\$9,168.00, Ray's Refuse-\$63.00, Renze, Leo-\$30.00, Rosener, Eric-\$5,234.00, Sac City Public Library-\$121.87, Sac Sun-\$35.28, Shell Fleet-\$306.04, Skoog, Eric-\$55.62, Smalley, Peggy-\$29.16, Stone Printing & Office Prod-\$1,058.24, Tera Communications-\$130.00, The Mapleton Press-\$16.15, Thomas Bus Sales-\$42.31, Thrasher Basement Systems-\$9,088.00, Tri County Cash Lumber-\$151.76, Tunning Lawn Care-\$520.00, Unitypoint Clinic-\$375.00, Vega, Maria Garcia-\$58.61, Wall Lake Public Library-\$1,000.00, WESCO-\$693.75, WEX Bank-\$17,666.62, White, Jeremy-\$153.42. Skoog moved to



approve payment of the vouchers as presented. Drake seconded. Motion carried. FY2017 Budgets were reviewed and discussed. Skoog moved and Drake seconded to approve the FY2017 Budgets as presented. Richardson abstained. Motion carried. FY2016-FY2019 Transportation Improvements Plan (TIP) amendment was reviewed and discussed. Drake moved to approve the TIP amendment as presented. Deist seconded. Motion carried. Richardson moved and Skoog seconded to adjourn meeting. Motion carried.

  
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Secretary

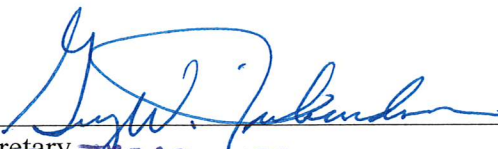
**Region XII Council of Governments, Inc.**  
**EXECUTIVE BOARD MINUTES**

**AUGUST 11, 2016**

**Region XII COG Board Room, Carroll, IA**

The meeting was called to order at 12:30 p.m. Board members present were Deist, Skoog, Richardson, and Caraher. Richardson moved to approve the minutes of the June 23, 2016 meeting. Deist seconded. Motion carried. Skoog asked the board if any members had a conflict or interest in regards to the agenda items. There were none reported. Vouchers for approval: Advanced Laser Technologies-714.60, Ady Advantage-420.00, All American Cab-710.00, American Planning Assoc-155.00, American Recycler-48.00, Ameriserv Radon Mitigation-255.00, Anthofer, Jill-256.29, Anytime Cab-2,680.00, Arnold Motor Supply-4,313.31, Auciello, Suzanne-622.78, Audubon Co Advocate-79.83, Auto Graphics Plus-2,592.00, BC's Ampride-837.82, Bloomers-79.63, Bluespace Creative-2,330.34, Bob's Const-150.00, Boeckman, Morris-27.00, Brash-2,400.00, Brash, LLC-2,400.00, Brincks Exteriors-8,751.00, Bruner Bruner & Reinhart-465.00, BTC-1,042.36, Burlington English Inc-4,800.00, Business White Pages-583.95, Butler, Leesa-125.00, CAASA-4,000.00, Carroll Area Development Corp-112.44, Carroll Cab-5,550.00, Carroll Cleaning Supply-131.67, Casey's-78.54, Catch A Cab-2,730.00, Central IA Publishing-57.00, Century Link-108.90, Chad's Plbg, Inc-168.19, Chamber & Development Coun-4,083.10, Churdan Public Library-1,000.00, Cintas First & Safety-78.12, City of Madrid-500.00, City of Vail-20,000.00, Climate Solutions-5,445.00, Computer Concepts IA-6,647.30, Counsel Office & Document-1,236.60, Crawford Co Home Health-4,694.71, Crawford Co Memorial Hospital-960.00, Curtis, Kristine-20.00, Deery Brothers Chevrolet-426.80, Deist, Duane-31.32, Denison Bulletin/Review-75.61, Denison Municipal Utilities-334.92, Dept Education-40.00, Diamond Taxi-6,852.00, DMACC-715.00, Don's Ace Hardware-24.26, Drake, Ranell-39.96, Drees Htg & Plbg-7,975.75, East Central IA COG-10,948.08, East Sac Co CSD-1,635.00, Eastern IA Comm College-666.00, Ed M Feld Equipment-784.80, Equifax Info Serv-149.16, Family & Specialty Med Ctr-380.00, Family Crisis Ctr-4,000.00, Friends of Carroll Library-2,288.00, Frontier-453.56, Gach, Martha-187.20, Graham Tire Fort Dodge-3,902.96, Greene Co Development Corp-1,687.67, Greene Co Extension-1,890.80, Gurung, Sabitra-150.00, Gustafson Law Firm-125.00, Guthrie Co Recorder-3.50, Hansen Lawn Serv-251.00, Herald Publishing Co-149.63, Heun, Jane-32.40, Howard Ctr-10.00, Huss, Arnalin-1,066.40, Hy-Vee-18.35, IA Automotive & Machine-9.89, IA Bankers Ins & Serv-70.50, IA Economic Develop Auth-6,000.00, IA Finance Authority-1,844.60, IA Materials Exchange-14,174.05, IA Recycling Assoc-200.00, IA Savings Bank-72,900.00, IA Secretary State-5.00, IA Workforce Development-2,768.11, ICAP-108,483.40, Illinois Mutual Life-32.90, IMWCA-8,760.00, INRCOG-20,443.82, J&J Contractors-1,450.00, Jefferson Telephone-325.83, Jefferson, City-93.54, Johnston Autostores-599.71, Karstens, Gene-32.40, Klink, Cory-27,400.00, Lake View Public Library-1,000.00, Landauer, Nolan-125.00, Lidderdale Country Store-265.65, Manning Community Serv Inc-893.00, Mayo Clinic Health Ltr-31.52, McAtee Tire & Serv Ctr-453.70, Meggers, Carrie-615.00, Merial Const-3,135.00, Meseck, Mary-108.00, Mid-IA Serv & Equipment-1,302.00, Mohr Const-32,345.00, NADO-1,333.33, NAPA Auto Parts-197.44, Neal, Timothy-8,127.00, Nebraska IA Radiology-132.00, New Opportunities, Inc-145.00, Noll Collection-447.55, Norelius Comm Library-991.08, O'Halloran International Inc-778.66, O'Reilly Automotive-34.26, Ortnr Const-15,887.00, Peoples Abstract Co-400.00, Phil's Lawn & Landscaping-395.00, Pitney Bowes-186.00, PLIC-SBD Grand Island-1,289.38, Plunkett's Pest Control-665.87, Pomp's Tire Serv Inc-122.05, Quandt Auto Salvage-65.00, Racom-4,876.28,

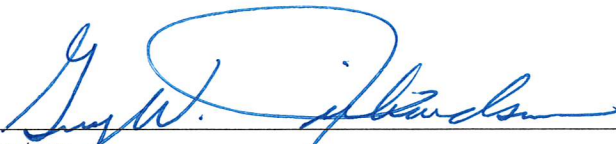
Ray's Refuse-126.00, Region 8 ECI-10.00, Regional Housing Authority-680.65, Research Consultants-4,000.00, Rex, Elaine-12.96, Rogers Pest Control-64.00, Rosener, Eric-175.00, RSVP-100.00, Sac Sun-26.00, Sahl Serv & Contracting-95.00, Sapp Bros Petroleum-907.50, Schmitt Contracting-5,686.00, Schultz, Loren-29.70, Shell Fleet-540.60, Shirbourn, Jesse-29,367.00, Skoog, Eric-25.92, Smith Tire-10.00, Snyder, Debra-20,005.00, St Anthony Regional Hospital-525.00, Stone Printing & Office Prod-2,683.70, Storey-Kenworthy Co-376.06, Swana-212.00, Thomas Bus Sales-400.00, Toft, Peggy-42.12, Travis Systems Inc-1,750.00, Tunning Lawn Care-1,030.00, Unitypoint Clinic-267.00, VanAernam, Gary-41.04, Waldo, Luann-59.40, Wal-Mart-75.11, WESCO-693.75, Western IA Tech Com College-9,000.00, Wex Bank-31,526.98, White, Jeremy-463.07, WITCC-21,251.56. Deist moved to approve payment of the vouchers as presented. Richardson seconded. Motion carried. In-Kind office space for SBDC was discussed. Consensus was to approve the in-kind office space for SBDC. Annual CEDS Report/FY2017-FY2019 Scope of Work was reviewed and discussed. Reports for each department were given. Caraher moved and Deist seconded to adjourn meeting. Motion carried.

  
Secretary **TREASURER**

**Region XII Council of Governments, Inc.**  
**EXECUTIVE BOARD MINUTES**  
**SEPTEMBER 15, 2016**  
**Region XII COG Board Room, Carroll, IA**

The meeting was called to order at 12:30 p.m. Board members present were Deist, Skoog by telephone, Richardson, Drake, and Danzer. Guest was Jerry Self, Senator Ernst's office. Richardson moved to approve the minutes of the August 11, 2016 meeting. Drake seconded. Motion carried. Danzer asked the board if any members had a conflict or interest in regards to the agenda items. There were none reported. Vouchers for approval: American Checked Inc-16.05, Anytime Cab-1,640.00, Arnold Motor Supply-948.02, Auciello, Suzanne-425.09, Audubon Co Auditor-400.00, BC's Ampride-257.15, Binkley Const-7,700.00, Brash, LLC-2,400.00, Bruner Bruner & Reinhart-1,795.90, BTC-521.18, Caraher, Jerome-43.20, Carroll Ace Hardware-2.74, Carroll Cab-2,500.00, Carroll Chamber Commerce-500.00, Carroll Cleaning Supply-122.07, Carroll Hydraulics-18.33, Catch a Cab-1,435.00, Century Link-54.62, Computer Concepts-1,405.36, Counsel Office & Document-268.74, Crawford Co Memorial Hospital-240.00, Dave's Auto Repair-70.00, Dee, Toh-150.00, Deist, Duane-31.32, Denison Bulletin/Review-90.00, Des Moines Register-240.02, Diamond Taxi-3,544.00, Dim, Nitha-150.00, Domino Motors-34.00, Don's Ace Hardware-35.97, Drees Htg & Plbg-339.50, Elmquist Electric-1,850.00, Equifax-68.70, Family & Specialty Med Ctr-185.00, Frontier-201.93, Gach, Martha-150.00, Godbersen, Joan-38.88, Godwin, Heather-1,498.50, Graham Tire Fort Dodge-370.28, Graham Tire Mason City-64.16, Gus Automotive-21.00, Hansen Lawn Serv-262.00, Hawkeye Comm College-500.00, Herald Publishing Co-34.97, Homesite Insurance-737.00, Hotsy Cleaning Systems-608.00, Hy-Vee-25.97, IA Dept Public Health-60.00, IA Div Criminal Investigation-15.00, IA Finance Authority-1,442.80, IA Savings Bank-47,000.00, IA Workforce Development-1,319.20, Illinois Mutual Life-16.50, IMWCA-4,380.00, INRCOG-336.16, Jefferson Telephone-160.90, Jefferson, City-47.56, Johnson Autostores-407.47, Klink, Cory-1,855.00, Ku, Naw-150.00, Lasco Const Serv-27,205.00, Lidderdale Country Store-151.80, Liechti, Jay-10,000.00, Manilla Times-30.56, Manning Comm Serv-433.00, Manning Monitor-40.48, Martin's Flag Co-134.17, McAtee Tire-383.51, Merial Const-7,968.00, Meseck, Mary-314.50, Mid-Iowa Ins Assoc-500.00, Midwest Partnership Corp-2,011.63, Mohr Const-650.00, Nationwide-818.40, Noll Collection Serv-215.00, Ortnr Const-6,110.00, Osborne, Rich-29.16, Paladino, Matthew-7,247.26, Partida, Maria Ortega-350.00, Pitney Bowes-62.00, PLIC-SBD Grand Island-689.22, Queen Beans-47.54, Raccoom Valley Electric Coop-293.76, Racom-2,499.20, Ray's Refuse-63.00, Richardson, Guy-32.40, Rogers Pest Control-64.00, Sapp Bros Petroleum-112.70, Schmitz, Brittany-23,099.00, Seidl Electric-562.66, Shell Fleet-170.57, Shirbourn, Jesse-125.00, Skoog, Eric-55.08, Snap on Tools-709.90, Snyder, Debra-175.00, Stone Printing & Office Prod-938.86, Tera Communications-130.00, Thomas Bus Sales-333.37, Todd's Exhaust Pros-132.94, True Value Hardware-129.95, Tunning Lawn Care-520.00, Uline-400.38, Umutesi, Rose-150.00, US Postmaster-215.00, Wall Lake Hardware-4,018.00, WCI Basement Repair-4,530.00, Wenthold, Chuck-32.40, WESCO-1,275.00, WITCC-6,825.00, Wittrock Motor Co-46.75. Richardson moved to approve payment of the

vouchers as presented. Drake seconded. Motion carried. Danzer opened public hearing concerning the Proposed Amendment to the FY2017-FY2020 Transportation Improvements Program at 12:50 p.m. Discussion followed. There were no comments submitted from the public. Danzer closed the public hearing. Drake moved to approve the Amendment to the FY2017-FY2020 Transportation Improvements Program as presented. Richardson seconded. Motion carried. Reports for each department were given. Richardson moved and Drake seconded to adjourn meeting. Motion carried.

  
Secretary **TREASURER**



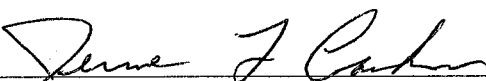
# Region XII Council of Governments, Inc.

## EXECUTIVE BOARD MINUTES

OCTOBER 13, 2016

Region XII COG Board Room, Carroll, IA

The meeting was called to order at 5:30 p.m. Board members present were Deist, Skoog, Richardson, and Danzer. Deist moved to approve the minutes of the September 15, 2016 meeting. Richardson seconded. Motion carried. Danzer asked the board if any members had a conflict or interest in regards to the agenda items. There were none reported. Vouchers for approval: 4Imprint-1,598.75, ACG Builders-6,875.00, Advanced Laser Technologies-234.85, Alexander, Michael & Megan-9,067.00, Alliant Energy-6.27, American Checked-88.90, Ameriserv Radon Mitigation-2,655.00, Anytime Cab-1,860.00, Arnold Motor Supply-959.17, Auciello, Suzanne-240.80, August Enterprises-3,754.00, Binkley Const-13,067.00, Blane Canada-900.00, Bluespace Creative-1,299.09, Brash, LLC-2,400.00, Bruner Bruner & Reinhart-292.19, BTC-521.13, Carroll Ace Hardware-39.94, Carroll Cab-2,690.00, Carroll Co Environmental-400.00, Catch a Cab-1,390.00, CCW Enterprises-16,540.00, Central IA Publishing-66.50, Century Link-54.62, Chamber & Development Coun-3,061.32, Chronicle Printing Publishing-35.06, Cintas First Aid & Safety-186.77, City of Westside-2,500.00, Computer Concepts IA-2,889.00, Counsel Office & Document-276.93, Deist, Duane-31.32, Denison Municipal Utilities-197.61, Dept Education-80.00, Diamond Taxi-3,184.00, Domino Motors-425.14, Drake, Randell-39.96, Echo Group-153.60, Eventide Lutheran Home-40.00, Frontier-202.43, German Mutual Ins-638.24, Glidden Graphic-36.12, Graham Tire Mason City-216.66, Greene Co Development Corp-2,234.42, Hawkeye Comm College-1,675.00, Hy-Vee-62.67, IA Communities Assurance-237.76, IA Dept Public Health-60.00, IA Div Criminal Investigation-30.00, IA Secretary State-35.00, IA Workforce Development-838.31, IA Works-50.00, IARC-3,800.00, Illinois Mutual Life-16.50, IMWCA-4,380.00, INRCOG-311.46, ISCPA-230.00, Jefferson City of-47.56, Jefferson Telephone-160.55, Jolkowski, Michael-171.00, Klink, Cory-16,675.00, Manning Comm Serv-473.50, McAtee Tire-42.50, Meggers, Carrie-295.20, Meseck, Mary-155.00, Mohr Const-15,172.00, Noll Collection Serv-125.00, Options, Ink-42.55, Ortner Const-30,737.00, Phil's Lawn & Landscaping-250.00, Pitney Bowes-61.19, PLIC-SBD Grand Island-680.21, Quandt Auto Salvage-80.00, Queen Beans-79.10, Racom-2,499.20, Regional Housing Authority-681.29, Richardson, Guy-32.40, Rowland, Rod-31.32, Sac Sun-85.00, Sapp Bros-1,149.00, Schmitz, Brittany-125.00, Secretary State-30.00, Showtime Catering-368.00, Snap on Tools-291.90, Spotts, Steve-32.40, Stone Printing & Office Prod-9.48, Templeton Hardware-5,700.00, Thomas Bus Sales-71.81, Trophies Plus-202.70, Tunning Lawn Care-260.00, United Way-35.00, Unitypoint Clinic-514.00, Wall Lake Hardware-2.00, Wede's Lock Serv-175.00, West Central Comm Action-539.96, Wex Bank-34,149.32, White, Jeremy-320.00, Wild Rose Casino & Resort-200.00, WITCC-335.00. Richardson moved to approve payment of the vouchers as presented. Skoog seconded. Motion carried. Renewal of housing programs line of credit was considered. Skoog moved and Richardson seconded to renew the housing programs line of credit as presented. Motion carried. Process for Executive Director Evaluation was reviewed and discussed. Deist moved and Richardson seconded to adjourn meeting. Motion carried.

  
Secretary

## **Region XII Council of Governments, Inc.**

### **EXECUTIVE BOARD MINUTES**

**NOVEMBER 17, 2016**

**Region XII COG Board Room, Carroll, IA**

The meeting was called to order at 1:00 p.m. Board members present were Skoog, Richardson, Danzer, and Caraher. Richardson moved to approve the minutes of the October 13, 2016 meeting. Skoog seconded. Motion carried. Danzer asked the board if any members had a conflict or interest in regards to the agenda items. There were none reported. Vouchers for approval: A&D Technical Supply-177.11, Advanced Laser Technologies-689.60, Affordable Htg & Air-5,500.00, All Pro Door Co-296.00, Alliant Energy-59.67, American Checked-49.45, Ameriserv Radon Mitigation-4,345.00, Anytime Cab-1,930.00, Arnold Motor Supply-859.75, Auciello, Suzanne-464.40, BC's Ampride-530.93, Binkley Const-46,071.00, Bluespace Creative-856.25, Brash-4,800.00, Braun Corp-107.92, BTC-521.13, Business White Pages-583.95, Carroll Ace Hardware-50.95, Carroll Area Development Corp-2,705.65, Carroll Cab-2,615.00, Carroll Chamber Commerce-10.00, Carroll Cleaning Supply-80.00, Catch a Cab-1,540.00, Century Link-54.57, Cintas First Aid & Safety-272.96, City of Boone-9,662.85, Computer Concepts IA-1,494.51, Counsel Office & Document-278.56, Deery Brothers Chevrolet-2,042.73, Deist, Duane-62.64, Denison Bulletin/Review-1,004.64, Denison Do It Best Hardware-285.86, Denison Municipal Utilities-307.17, Desy, Rachel-29.16, Diamond Taxi-3,184.00, DMACC-400.00, Don's Ace Hardware-11.48, Drees Htg & Plbg-343.70, Dudley, Angela-10,863.07, Dunlap Plbg & Htg-7,455.00, East Central IA COG-32,949.00, Eastern IA Comm College-15,272.95, Equifax-149.36, Family & Specialty Med Ctr-700.00, Family Resource Ctr-500.00, Feld Fire-2,765.00, Frontier-222.29, Glidden Graphic-37.52, Gomez, Sarah-54.00, Graham Tire Fort Dodge-2,132.32, Grasty, Everett-64.26, Guthrie Co Vedette-32.82, Guthrie Ctr Municipal-222.82, Haley Equipment-1,399.99, Hansen Lawn Serv-333.00, Heartland Marketing Group-2,295.00, Heaven's Best-1,197.90, Heiden, Jean-29.16, Herald Publishing-22.64, Heun, Jane-32.40, Hy-Vee-25.41, IA Automotive & Machine-13.50, IA League of Citites-500.00, IA Savings Bank-66,600.00, IA Workforce Development-2,063.97, Illinois Mutual Life-16.50, IMWCA-10,147.00, INRCOG-21,336.84, IPTA-2,806.00, ISU Extension & Outreach-272.80, J&J Contractors-12,627.00, Jefferson Telephone-160.81, Jefferson, City-47.56, Johnston Autostores-865.23, Jolkowski, Michael-171.00, Karstens, Gene-32.40, Klink, Cory-12,770.00, Lasco Const Serv-9,024.00, Lidderdale Country Store-363.00, Louk Plbg & Htg-5,762.00, Manning Comm Serv-893.00, McCormick, Neil & Sylvia-150.15, Merial Const-3,632.00, Meseck, Mary-148.00, Midwest Lighting-469.18, Midwest Partnership Corp-2,049.27, Mikadety Radio Corp-600.00, Miller Plbg & Htg-5,271.00, Mohr Const-19,079.00, Noll Collection Serv-826.58, Options Ink-1,084.85, Ortner Const-17,239.00, Performance Tire & Serv-325.00, Perry Chief-34.03, Phil's Lawn & Landscaping-360.00, Pinnacle-229.20, Pitney Bowes-124.00, PLIC-SBD Grand Island-683.61, Plunkett's Pest Control-120.00, Quandt Auto Salvage-20.00, Queen Beans-70.00, Racom-2,499.20, Ray's Refuse-126.00, Rex, Elaine-43.20, Richardson, Guy-32.40, Riley, Brandy-30.24, Rocket Mfg-76.41, Rogers Pest Control-96.00, Rogers Pest Control-32.00, Sac Co Recorder-2.50, Saldana, Maria-128.39, Schettler, Dean-16.20, Schneller, Darrian-100.00, Secure Shred Solutions-29.00, Shell Fleet-698.88, Showtime Catering-230.00, Siemer Plbg & Htg-2,296.00, Skoog, Eric-29.16, Snap on Tools-434.95, Snyder Tree Serv-1,950.00, State Farm Ins-900.00, Stone Printing & Office Prod-974.30, Stuart Flowers & Gifts-470.95, Stueve, Rhiannon-10.94, Tera Communications-3,277.50, The Donna Reed Foundation-150.00, Thomas Bus Sales-119.87, Tires & Service-39.95, Toft, Peggy-41.04, Tunning Lawn Care-260.00, Unitypoint

Clinic-347.00, Vision Care Clinic-250.00, Wall Lake Hardware-5,395.00, Wal-Mart-56.03, WESCO-1,312.50, WESCO-600.00, Western Iowa Networks-49.99, WEX Bank-17,825.94, Wheels & Deals-345.08, White, Jeremy-420.00, Wild Rose Casino & Resort-5,529.80, WITCC-21,218.47. Richardson moved to approve payment of the vouchers as presented. Skoog seconded. Motion carried. Personnel Policy changes were reviewed and discussed. Skoog moved and Caraher seconded to approve the Personnel Policy changes as presented. Motion carried. Reports for each department were given. The annual performance evaluation of the Executive Director took place; a closed meeting was not requested. Richardson moved to provide Hunsaker with a 2.5% increase. Skoog seconded. Motion carried. Caraher moved and Skoog seconded to adjourn meeting. Motion carried.

  
Secretary

**Region XII Council of Governments, Inc.**  
**EXECUTIVE BOARD MINUTES**  
**DECEMBER 8, 2016**  
**Region XII COG Board Room, Carroll, IA**

The meeting was called to order at 12:30 p.m. Board members present were Deist, Skoog, Richardson, Drake, Danzer, and Caraher. Richardson moved to approve the minutes of the November 17, 2016 meeting. Skoog seconded. Motion carried. Danzer asked the board if any members had a conflict or interest in regards to the agenda items. There were none reported. Vouchers for approval: A&D Technical Supply Co-321.30, Advanced Laser Technologies-74.85, All Pro Door Co-600.00, Anytime Cab-1,835.00, Bruner Bruner & Reinhart-34.00, BTC-521.13, Caraher, Jerome-43.20, Carroll Cab-2,500.00, Catch a Cab-1,410.00, Central IA Appraisers-200.00, Century Link-54.57, Champion Ford-46.64, Counsel Office & Document-281.14, Diamond Taxi-3,012.00, DMACC-500.00, Dorhout, Douglas-28.08, Frontier-182.29, Godbersen, Joan-38.88, IA Finance Authority-487.60, IA Workforce Development-2,256.11, Illinois Mutual Life-16.50, IMWCA-4,380.00, INRCOG-348.51, J&J Contractors-6,120.00, Jacobsen, Becky-30.24, James, Lesley-40.00, Lee, Susanna-28.08, Lidderdale Country Store-187.45, Manilla Times-54.19, McClellan Electric-1,551.75, McNeal, Ryan-25,700.00, Merical Const-8,175.00, Meseck, Mary-94.00, National Rural Economic-1,000.00, Nielson, Julie or Buelt, Ken-384.00, Paxton, Ken-1,124.26, PLIC-SBD Grand Island-746.47, Professional Developers of IA-335.00, Queen Beans-70.00, Racom-2,499.20, Research Consultants-4,000.00, Richardson, Guy-32.40, Schneller, Darrian-200.00, Schulz Plbg & Htg-200.00, Skoog, Eric-25.92, Smalley, Peggy-29.16, Tera Communications-65.00, WCI Basement Repair-8,700.00, Wenthold, Chuck-32.40, White, Jeremy-160.00. Drake moved to approve payment of the vouchers as presented. Deist seconded. Motion carried. John Morrow, CPA, presented the FY2016 Audit for review and discussion. The resolution certifying the EDA (Economic Development Administration) - RLF (Revolving Loan fund) was reviewed and discussed. Skoog moved to approve the Resolution Certifying the EDA-RLF as presented. Deist seconded. Roll call taken: Skoog-aye, Deist-aye, Richardson-aye, Drake-aye, Danzer-aye, and Caraher-aye. Motion carried. Reports for each department were given. Drake moved and Deist seconded to adjourn meeting. Motion carried.

  
Secretary