

**Region XII Council of Governments, Inc.**

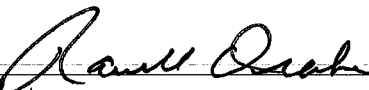
**POLICY COUNCIL MINUTES**

**April 12, 2018**

**Training Room, Region XII COG, Carroll, IA**

The meeting was called to order at 6:00 p.m. Board members present were Thompson, Karstens, Toft, Danzer, Ruggles, Bock, Pudenz, Skoog, Desy, Schultz, Heiden, Bardole, Lloyd, Waldo, Grasty, Drake, and Boeckman. Skoog moved to approve the minutes of the December 7, 2017 meeting. Grasty seconded. Motion carried. Danzer asked the board if any members had a conflict of interest in regards to the agenda items. There were none reported. Ratifying the Executive Board's adoption of the Vehicle Maintenance Plan was reviewed and considered. Schultz moved and Ruggles seconded to ratify the adoption of the plan as presented. Motion carried. Public Hearings on Transportation Planning Work Program (TPWP) and Consolidated Transit Funding Application opened at 6:35 p.m. with discussion. No comments from the public. Chairman closed public hearing at 6:50 p.m. Skoog moved and Lloyd seconded to approve the TPWP and the resolution authorizing the program with its submission as presented. Roll call taken: Thompson-aye, Karstens-aye, Toft-aye, Ruggles-aye, Bock-aye, Pudenz-aye, Danzer-aye, Desy-aye, Schultz-aye, Heiden-aye, Skoog-aye, Bardole-aye, Grasty-aye, Waldo-aye, Lloyd-aye, Boeckman-aye, and Drake-aye. Motion carried. Drake moved to approve the Consolidated Transit Funding Application and the resolution authorizing this application as presented. Heiden seconded. Roll call taken: Thompson-aye, Karstens-aye, Toft-aye, Ruggles-aye, Bock-aye, Pudenz-aye, Danzer-aye, Desy-aye, Schultz-aye, Heiden-aye, Skoog-aye, Bardole-aye, Grasty-aye, Waldo-aye, Lloyd-aye, Boeckman-aye, and Drake-aye. Motion carried. The Personnel Policy revision concerning Leave for Injury in Line of Duty was reviewed and discussed. Grasty moved and Bock seconded to approve the personnel policy revision as presented. Motion carried. Reports for each department were given. Ruggles moved and Drake seconded to adjourn meeting. Motion carried.

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Secretary

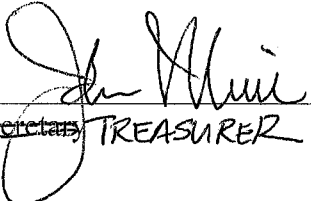
**Region XII Council of Governments, Inc.**

**POLICY COUNCIL MINUTES**

**July 12, 2018**

**Training Room, Region XII COG, Carroll, IA**

The meeting was called to order at 6:00 p.m. Board members present were Thompson, Toft, Danzer, Ruggles, Bock, Pudenz, Skoog, Schultz, Heiden, Muir, Horbach, Lloyd, Waldo, Grasty, McClellan, Drake, Jacobsen, and Godbersen. Schultz moved to approve the minutes of the April 12, 2018 meeting. Skoog seconded. Motion carried. Danzer asked the board if any members had a conflict of interest in regards to the agenda items. There were none reported. Drug & Alcohol Policy Sections 1 & 2 were distributed, reviewed, and discussed. Waldo moved to approve the sections as presented. Grasty seconded. Motion carried. Public Hearing on the Transportation Improvements Program (TIP) opened at 6:47 p.m. with discussion. No comments from the public. Chairman closed public hearing at 7:02 p.m. Schultz moved and Thompson seconded to approve the TIP and the resolution as presented. Roll call taken: Thompson-aye, Toft-aye, Ruggles-aye, Bock-aye, Pudenz-aye, Danzer-aye, Schultz-aye, Heiden-aye, Skoog-aye, Muir-aye, Horbach-aye, Grasty-aye, McClellan-aye, Waldo-aye, Lloyd-aye, Jacobsen-aye, Godbersen-aye, and Drake-aye. Motion carried. Reports for each department were given. Bock moved and Drake seconded to adjourn meeting. Motion carried.

  
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~~Secretary~~ TREASURER

**Region XII Council of Governments, Inc.**

**POLICY COUNCIL MINUTES**

**October 11, 2018**

**Training Room, Region XII COG, Carroll, IA**

The meeting was called to order at 6:00 p.m. Board members present were Thompson, Karstens, Danzer, Ruggles, Bock, Pudenz, Desy, Muir, Lloyd, Grasty, McClellan, Boeckman, and Godbersen. Muir moved to approve the minutes of the July 12, 2018 meeting. Grasty seconded. Motion carried. Danzer asked the board if any members had a conflict of interest in regards to the agenda items. There were none reported. Kathy Pauli, Fiscal Officer, presented the fiscal summary and discussion followed. Executive Director's report was given. Hunsaker presented the recommended Procurement Policy amendments and discussion followed. Ruggles moved and Desy seconded to approve the changes as presented. Motion carried. Hunsaker presented the recommended Personnel Policy revisions (insurances and travel expenses) and discussion followed. Karstens moved to approve language to amend the policy to provide eligible employees \$15/month for dental insurance. Desy seconded. Motion carried. Thompson moved to approve language to amend the policy to provide eligible employees \$5/month towards the cost of vision insurance. Muir seconded. Motion carried. Ruggles moved and Grasty seconded to increase the meal per-diem for employees who travel from \$35/day to \$50/day. Motion carried. Thompson moved and Pudenz seconded to increase the allowable hotel rate from \$60 to \$120 in the case where the hotel need is not tied to a conference. Motion carried. Reports for each department were given. Ruggles moved and Lloyd seconded to adjourn meeting. Motion carried.

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Secretary

