

Crawford & Sac County Decat Board Meeting
Wednesday, April 20, 2016
9:00 AM
Trinity Lutheran Church
612 S. Dewey St.
Odebolt, IA 51458

Ranell Drake called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 AM on Wednesday, April 20, 2016.

Member present Ranell Drake, Staci Gallup and Jackie Duffy by phone was Melisa Nation and Doug Noble. Decat Coordinator, Mollie Scott. Public Forum Jayne Wilhelm by phone. Approval the agenda, made by Jackie Duffy seconded by Staci Gallup census all in favor by phone, Melissa and Doug motion carried. Melissa Nation made motion to approve the minutes as read for the March 30, 2016, seconded by Doug census all in favor by phone, Melissa and Doug motion carried. Staci Gallup made motion to approve the financial report, seconded by Jackie Duffy. All in favor by phone Melissa and Doug, motion carried.

Public Forum: Jayne Wilhelm gave an update on Sac Mentoring for East Sac County: they are doing a fundraiser with Molly and Drew cake mug that ends on Friday. Looking at fall Table Affair, Jayne has made a connection with a speaker for the event. They also just hired a new AmeriCorps volunteer Karen Wittrock from Sac City to help with recruitment and tracking with the mentoring program.

Coordinators Report includes CPPC report:

- April 5th Proclamation in Crawford unable to attend because of meeting in Greene Co.
- April 11th Sac County Coalition and Sac Fit (Wellness) in Sac City
- April 13th Region XII Coordinator's review
- April 19th Crawford Coalition
- April 26-27 Attending the 2016 Child Abuse Prevention and Family Support Conference in Des Moines
- May 3-4 CPPC Statewide meeting in Des Moines

Old Business:

None at this time.

New Business:

Third quarter reports were reviewed by Board. Mollie shared a summary of the quarterly reports to the Board.

School Based Program: Plains Area Mental Health Center: Serving 65 (SBS=44) children in program. Third quarter many referrals were more severe in terms of severely increased mental health needs and were evaluated to be referred on to higher level services. Some of these include individual counseling, Psychological testing, academic testing, and medical evaluation. Students learned ways to cope with the stressors relating to the school year and had decreased meeting intervals coming in on as needed basis. We held our quarterly meeting March 14 between the School Based Mental Health Specialist, Denison school staff, the Denison School Superintendent, the County Representative, Assistant County Attorney, Juvenile Court Officer and the Clinical Supervisor for Plain Area. They have spent 80.02% of the funds for FY16.

Sac County Youth Mentoring Program-New Opportunities serving 22 children. We currently have 22 adult mentor matches in the community based and after school program for Decat. Our goal is 18 plus 5 (for increase in one time funding). We currently have 1 mentor in the Wall Lake program that is ready to be matched. We have 3 children on the waiting list in the Sac City after school program. The Sac City program kicked off on February 24, 2016. (3 children moved in January and were in the Wall lake program). The after-school programs continued to enjoy a STEM activity each month. All programs enjoyed a training offered by Iowa State Extension on Healthy Eating. The matches were asked to try a new snack that was "out of their box" by making a vegetable sushi type snack. The Wall Lake program was offered training by New Opportunities Tobacco and Prevention Specialist. The children are excited to plan their end of the school year activities of bowling and a Hoe Down party. The program has spent 94.71% of the FY16 funding.

Crossroads of Crawford County- serving 4 children with the program. The project goal is to provide 1) education and 2) support parents of children who either have been traumatized or who are at risk of trauma. In providing education, the parents have demonstrated increased understanding of the brain's function. They have been refueled by techniques once they understand that the behavior always results from a need, and that the brain is altered as a result of abuse or damage. Direct modeling of the techniques, alongside encouragement of the parents has been most beneficial. Parents have also valued empathetic responses, as they have been frustrated with situations where they were told what they are doing wrong without relationship and without the listening professional thoroughly understanding the issue. Two of the clients have been referred onto mental health professionals. One also receives ongoing Integrated Health Services (behavioral support). The third client was already connected with emotional health professionals. They have spent 20.56% of the FY16 funding.

Mollie asked the Board if they had any questions for the contract holders. None were shared.

Coordinator's Review was shared by Ranell Drake advising the Board to approve Mollie for a 3% increase to her pay. Motion was made by Staci Gallup to increase the contract for FY17 Coordination by 3%. Seconded by Jackie Duffy census all in favor by phone, Melissa and Doug motion carried.

Motion was made by Jackie Duffy to increase the Decat Coordination budget to \$12,280.00 and the CPPC Coordination budget to \$10,840.00 for the total of \$23,120.00 Coordination to pay. Seconded by Staci Gallup census in favor by phone, Melissa and Doug motion carried.

Community Partnerships for Protecting Children (CPPC)

Mollie shared the CPPC Proposed Plan for FY17 that is due May 15, 2016. Jackie Duffy made motion to approve the plan. Seconded by Doug Noble census in favor by phone, Melissa and Doug motion carried.

Mollie read an email from Mike Pardon stating that he would be resigning from the Decat Board, due to his job change. The Board asks Mollie to contact him and ask when this date will take place and if had any recommendation for his replacement. The Board also asked Mollie to check with Odebolt and East Sac County schools to see if they had anyone that could replace the position.

Jackie Duffy made motion to adjourn the meeting, seconded by Staci Gallup, all in favor. Motion carried.

Next Meeting: **May 25th 2016 at 9:00am**

Crawford & Sac County Decat Board Meeting
Wednesday, May 25, 2016
9:00 AM
Trinity Lutheran Church
612 S. Dewey St.
Odebolt, IA 51458

Randy Kuhlman called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 AM on Wednesday, May 25, 2016.

Member present Randy Kuhlman and Jackie Duffy by phone was Doug Noble, Kim Fineran, Staci Gallup, Michelle Thorn, and Melissa Nation. Decat Coordinator, Mollie Scott. Approval the agenda, made by Jackie Duffy seconded by Kim Fineran census all in favor by phone, Doug, Kim, Staci, Michelle and Melissa motion carried. Melissa Nation made motion to approve the minutes as read for the April 20, 2016, seconded by Staci census all in favor by phone, Doug, Kim, Staci, Michelle and Melissa motion carried. Kim Fineran made motion to approve the financial report, seconded by Staci Gallup. All in favor by phone Doug, Kim, Staci, Michelle and Melissa, motion carried.

Public Forum: No one present.

Coordinators Report includes CPPC report:

- April 29th Meeting with DrAlTo to discuss how to spend down funding
- May 3-4 CPPC Statewide meeting in Des Moines
- May 9 Sac County Wellness wrap up from the Fitness Challenge and discussion of grant writing
- May 16th Lemonade for Life training in Denison that had 12 people attended. Everyone that signed up came.

Old Business:

None at this time.

New Business:

Mollie shared with the Board that Tom Bouska has Parent Support System Funds (PSSF) for the contract School Based Mental Health in Crawford County. He is in the process of getting this transfer to that contract with Plains Area Mental Health. Funding amount from PSSF is \$18,000.00.

Mollie shared with the Board the adjusted to the FY17 Budget after the adjustment with PSSF funding and expenditures changes to the balance going into FY17 is \$58,982.00 with projected FY17 contract at \$32,455.00 leaving a balance for FY18 \$26,527.00.

Question was asked about the FY18 balance that it would not be that much because of FY16 funds having to spent/expires, leaving a small amount of \$16,059.00 for that time period. Mollie was advised to check into this and get back with the Board at the next meeting.

Mollie shared that in the Board packet is the Conflict of Interest From for the Board to sign for this year. She asked them to please sign and return to her.

Jake Randolph liaison for the East Sac County school district has agreed to replace Doug Pardun as the school representative for the Decat Board. Michelle Thorn made motion to accept replacement. Seconded by Jackie Duffy census all in favor by phone, Doug, Kim, Staci, Michelle and Melissa motion carried.

Community Partnerships for Protecting Children (CPPC)

Mini grant with School Backpack agreement with New Opportunities is requesting that the balance of \$37.90 be allowed to be spent on transportation and staff time. Michelle Thorn motion to accept the request of spending the funds on transportation and staff time. Seconded by Doug census all in favor by phone, Doug, Kim, Staci, Michelle and Melissa motion carried.

Mollie shared that the mini grants for ISU Extension Car Seat Safety will have a balance left over of \$496.50. Lake View Library has spent all of the \$1,000.00 a lot. They Lake View library set claim yesterday. DrAlTo is working on backpacks to give to the graduating 8th grades with information about underage drinking. They have a balance left because of the schedule car crash exhibit being canceled due to death of a student in the school.

Randy Kuhlman adjourned the meeting, all in favor. Motion carried.

Next Meeting: **June 29th 2016 at 9:00am**

Crawford & Sac County Decat Board Meeting
Wednesday, June 29, 2016
9:00 AM
Trinity Lutheran Church
612 S. Dewey St.
Odebolt, IA 51458

Ranell Drake called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 AM on Wednesday, June 29, 2016.

Member present Ranell Drake by phone was Jackie Duffy, Doug Noble, Kim Fineran, Staci Gallup, Michelle Thorn, Melissa Nation and Mike Pardun. Decat Coordinator, Mollie Scott. Approval the agenda, made by Michele Thorn seconded by Staci Gallup census all in favor by phone, Jackie, Doug, Kim, Staci, Michelle and Melissa motion carried. Kim Fineran made motion to approve the minutes as read for the May 25, 2016, seconded by Doug Noble census all in favor by phone, Jackie, Doug, Kim, Staci, Michelle and Melissa motion carried. Staci Gallup made motion to use the remaining unspent FY16 funding from CPPC to be used for Coordination. Seconded by Doug Noble, all in favor by phone Jackie, Doug, Kim, Staci, Michelle and Melissa. Melissa Nation made motion to approve the financial report, seconded by Kim Fineran, all in favor by phone Jackie, Doug, Kim, Staci, Michelle and Melissa, motion carried.

Public Forum: Jayne Wilhelm and Anna from New Opportunities Sac Mentoring were in attendance to share that Anna their America core worker's last day will be July 15. She has helped greatly with the STEAM program through the Sac Mentoring program. A lot of the mentee surveys have said that they have enjoyed the science activities that they have done through the mentoring program. When Anna leaves the Sac County ISU Extension will be doing the program Scale Up and Grow with the mentor's next year.

Coordinators Report includes CPPC report:

- June 6th Iowa Partnerships for Success in Sac City
- June 7th Regional CPPC meeting at Denison review reporting system
- June 13th Sac County Coalition with 12 members present
- June 21st Crawford Coalition with 15 members present
- June 23rd New Opportunities Open House and worked on Sac Resource Directory with Annette.
- June 27th Region XII staff meeting

Old Business:

None at this time.

New Business:

Motion was made by Doug Noble to accept the Designation of Transfer Funds of \$27,429.00 of FY16 Child Welfare funds. Seconded by Michelle Thorn, all in favor by phone Jackie, Doug, Kim, Staci, Michelle, Melissa and Mike, motion carried.

Mollie shared with the Board the letter from Tom Bouska stating the DCAT allocation for FY17 for the Denison Decategorization Project is \$15,584.00. This needs to be spent by June 30, 2019.

Mollie had sent out the By-laws for the Board to review for FY17. She asked the Board if they had any amendments to the By-laws none were shared. By-laws will stay the same for FY17.

Community Partnerships for Protecting Children (CPPC)

Ten mini grants were received with receiving one of the mini grant past due date. The amount the Board has set aside from the CPPC funding for Mini grants in FY17 \$5,660.00.

Michelle Thorn made the motion to fund the ISU Sac Extension "Car Safety Clinic" for \$300.00. Seconded by Melissa Nation, all in favor by phone Jackie, Doug, Kim, Staci, Michelle, Melissa and Mike, motion carried.

Michelle Thorn made the motion to fund Crossroads of Crawford County in the amount of \$450.00. Seconded by Doug Noble, all in favor by phone Jackie, Doug, Kim, Staci, Michelle, Melissa and Mike, motion carried.

Michelle Thorn made the motion to fund East Sac County W.A.T.C.H DOGS in the amount of \$1,645.00, West Central Community Action for \$540.00, Wall Lake Community Library for \$500.00, Lake View Library for \$500.00, New Opportunities "Table Affair" for \$875.00, Crawford County Home, Health, Hospice and Public Health "Baby Boutique" for \$500.00, and Therapy Place to offer Community Family Team Meetings and Youth Decision Making Meeting for \$350.00. Seconded by Staci Gallup, all in favor by phone Jackie, Doug, Kim, Staci, Michelle, Melissa and Mike, motion carried.

Mike Pardun motioned for the adjourned the meeting, seconded by Stacie Gallup, all in favor. Motion carried.

Coordinator thanked Mike Pardun for his service to the Decategorization/ Community Partnership for Protecting Board. Jacob Randolph from the East Sac County school system will be taking his place starting the Fiscal Year 2017.

Next Meeting: **August 31st 2016 at 9:00am**

Crawford & Sac County Decat Board Meeting
Wednesday, August 31, 2016
9:00 AM
Trinity Lutheran Church
612 S. Dewey St.
Odebolt, IA 51458

Ranell Drake called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 AM on Wednesday, August 30, 2016.

Members present Ranell Drake, Jackie Duffy, Kim Fineran and Jacob Randolph. By phone were Melissa Nation and Doug Noble. Decat Coordinator, Mollie Scott and guest Christy Jenkins from New Opportunities. Approval the agenda, made by Jackie Duffy seconded by Doug Noble census all in favor by phone, Doug and Melissa motion carried. Doug Noble made motion to approve the minutes as read for the June 29, 2016, seconded by Jackie Duffy census all in favor by phone, Doug and Melissa motion carried. Kim Fineran made motion to approve the financial report, seconded by Melissa Nation, all in favor by phone Doug and Melissa, motion carried. Mollie will add, review of FY17 Budget for contracts to agenda for next meeting.

Public Forum: Christy Jenkins from New Opportunities Sac Mentoring were in attendance to share that Jayne Wilhelm is on medical leave and that her and America core worker and filling in for Jayne. They are working on helping with WATCH DOGS kick off Tuesday September 6th at the East Sac County School. They are also hosting a few trainings to get parents informed out trends with Drugs, Drinking and Internet usage.

Coordinators Report includes CPPC report:

- July 26th Iowa Partnership for Success in Sac City Media Campaign
- August 4th Lemonade for Life in Denison one on one coaching changed date waiting to hear when
- August 16th Crawford County Coalition in Denison 13 members present Talked about Child Sex Abuse concerns, and what trainings could be offered to community. Paper Tigers, Set me FREE, and Stewards of Children.
- August 24th Coordinator's meeting in Holstein then went to Storm Lake for Paper Tigers training.
- August 30th Iowa Partnership for Success in Sac City update with budget and contracts. Released Media poster and stickers to put out in public

Old Business:

None at this time.

New Business:

Four Quarter reports were reviewed from contracts from FY16. Board did not have any questions or comments for Coordinator to follow up on with contract holders. Motion was made by Jackie Duffy to accept the DECAT Plan with change with the year date on report. Seconded by Kim Fineran, all in favor by phone Doug and Melissa, motion carried.

Community Partnerships for Protecting Children (CPPC)

Jackie Duffy made the motion to approve the CPPC final report for the FY16. Seconded by Kim Fineran, all in favor by phone Doug and Melissa motion carried.

Mollie shared that she is working on getting the "Paper Tigers" movie shared in Sac and Crawford counties. She has been working with the 1st Five Coordinators and Early Childhood of Iowa Coordinator to help with the training. She said that in CPPC in training silo we have \$300.00 set aside for the trainings, she is planning to split the amount between the two counties.

Next Meeting: **September 28th 2016 at 9:00am**

Crawford & Sac County Decat Board Meeting
Wednesday, September 28, 2016
9:00 AM
Trinity Lutheran Church
612 S. Dewey St.
Odebolt, IA 51458

Randall Kuhlmann called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 AM on Wednesday, September 28, 2016.

Members present Randall Kuhlmann, Jackie Duffy and Jacob Randolph. By phone were Kim Fineran, Staci Gallup, Melissa Nation and Doug Noble. Decat Coordinator, Mollie Scott and guest Christy Jenkins from New Opportunities. Approval the agenda, made by Jackie Duffy seconded by Jacob Randolph census all in favor by phone, Kim, Staci, Doug and Melissa motion carried. Kim Fineran made motion to approve the minutes as read for the August 30, 2016, seconded by Jackie Duffy census all in favor by phone, Kim, Staci, Doug and Melissa motion carried. Jacob Randolph made motion to approve the financial report, seconded by Jackie Duffy, all in favor by phone Kim, Staci, Doug and Melissa, motion carried.

Public Forum: Christy Jenkins from New Opportunities Sac Mentoring were in attendance to share that Jayne Wilhelm is on medical leave hopes she will be back in one week. They had their WATCH DOGS kick off Tuesday September 6th at the East Sac County School. There were 60 to 70 dads in attendance, they are sending in around 22 new back ground checks. East Sac County Raider football team is planning on to host their jersey auction next week with homecoming celebration.

Coordinators Report includes CPPC report:

- Sept. 12th Sac County Wellness meeting, ISU Extension will start doing the curriculum in the 3rd grade class rooms for Health and Nutritional.
- Sept. 13th Attended the CPPC regional meeting in Denison. Everyone shared planned initiatives, I shared Paper Tigers.
- Sept. 13th Attended the Iowa Foster Care Youth Council Discussions opportunity to receive information about the Foster Care Councils.
- Sept 19th meet with 1st Five Coordinator to start planning the Paper Tigers viewing in Denison to be held on Oct. 25th
- Sept. 21st attended the ICCAP Regional Meeting in Ames. Received information about Protective Factors, Safe Sleep, Decoding ACEs and general business updates.
- Sept. 27th attended the Iowa Partnership for Success discussed Prime for Life curriculum and Media campaign.

Old Business:

None at this time.

New Business:

Funds from FY15 in the amount of \$9,394.76 are left and need to be spent for FY17. There was discussion with the Board about what to do with these funds. Motion was made by Doug Noble to amend the contract for School based mental health with Plains Area Mental Health in the amount of \$4,697.76 and contract Sac Mentoring with New Opportunities in the amount of \$4,697.00 Seconded by Jackie Duffy, all in favor by phone Kim, Staci, Doug and Melissa, motion carried. Mollie will notify and send the amended contracts to contract holders.

Community Partnerships for Protecting Children (CPPC)

Mollie shared that the date has been set for the "Paper Tigers" viewing in Denison for October 25th at 6:30pm. It will be open to the public for free. 1st Five Coordinator Nicki Ahart and ECI coordinator Annette Koster will be helping with the presentation with "Paper Tiger" we are planning on to hand out Resource Bags and the end of the viewing. Mollie asked the Board if they had any questions or concerns with plans for the event.

Jacob Randolph motion to adjourn the meeting, seconded by Staci, all in favor motion carried.

Next Meeting: **October 26th 2016 at 9:00am**

Crawford & Sac County Decat Board Meeting
Wednesday, October 26, 2016
9:00 AM
Trinity Lutheran Church
612 S. Dewey St.
Odebolt, IA 51458

Ranell Drake asked if anyone had a conflict of interest before the meeting started. No one shared any.
Ranell Drake called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 AM on Wednesday, October 26, 2016.

Members present Ranell Drake. By phone were Melissa Nation, Doug Noble, Ryan Reisner and Jackie Duffy Decat Coordinator, Mollie Scott. Approval the agenda, made by Doug Noble seconded by Melissa Nation census all in favor by phone, Melissa, Doug, Ryan and Jackie motion carried. Doug Noble made motion to approve the minutes as read for the September 28, 2016, seconded by Jackie Duffy census all in favor by phone, Melissa, Doug, Ryan and Jackie motion carried. Melissa Nation made motion to approve the financial report, seconded by Doug Noble, all in favor by phone Melissa, Doug, Ryan and Jackie, motion carried. Coordinator stated that New Opportunities Mentoring has not sent in the budget for the first quarter due to having an audit. As soon as they get that report to me I will email it out. One CPPC mini grant claim was submitted from ISU Sac County car safety clinic for \$272.80.

Public Forum: No one was is attendance.

Coordinators Report includes CPPC report:

- Sept.30th helped with the DrAlTo parade for homecoming
- Oct. 10th Sac Coalition meeting and Sac Wellness
- Oct. 14th ACE summit in Des Moines
- Oct. 18th Crawford Coalition
- Oct. 25th Paper Tigers viewing in Crawford 25 people attended.

Old Business:

None at this time.

New Business:

First Quarter Reports were shared for School Based Mental Health and Sac County Youth Mentoring Program.

Coordinator asked if the Board had any concerns or comments for the contract holders none were shared.

Second Designation and Transfer of Funds to the Denison Decategorization was shared with the Board. Total amount of additional dollar amount to be transferred is \$19,389.00 for the FY18. Motion was made by Doug Noble to accept the letter of Transfer, seconded by Melissa Nation, by phone, Melissa, Doug, Ryan and Jackie all in favor motion carried.

Community Partnerships for Protecting Children (CPPC)

The request from ESC school for a speaker to come in and talk to the kids about bullying/harassment/sexting has been delayed. When they get dates and speaker together they will let us know.

Mollie shared the "Paper Tigers" viewing in Denison for October 25th at 6:30pm had 25 people in attendance.

Doug Noble motion to adjourn the meeting, seconded by Jackie Duffy, all in favor motion carried.

Next Meeting: **November 30th 2016 at 9:00am**

Crawford & Sac County Decat Board Meeting
Wednesday, November 30, 2016
9:00 AM
Trinity Lutheran Church
612 S. Dewey St.
Odebolt, IA 51458

Randy Kuhlman asked if anyone had a conflict of interest before the meeting started. No one shared any. Randy Kuhlman called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 AM on Wednesday, November 30, 2016.

Members present Randy Kuhlman and Jacob Randolph. By phone were Melissa Nation, Jackie Duffy, Doug Noble, Ryan Reisner and Staci Gallup, Decat Coordinator, Mollie Scott. Guest Dave Muhlbauer he will be new Crawford Supervisor replacing Randy Kuhlman. Approval the agenda, made by Melissa Nation seconded by Jacob Randolph census all in favor by phone, Melissa, Jackie, Doug, Ryan and Staci motion carried. Jacob Randolph made motion to approve the minutes as read for the October 26, 2016, seconded by Ryan Reisner census all in favor by phone, Melissa, Jackie, Doug, Ryan and Staci motion carried. Mollie shared the financial with the Board. She also read an email from Plains Area Mental Health requesting funds. The Board shared at this time there is no additional funding available. All of the FY17 funding is requested out already. Mollie will be in communication with Plains Area Mental Health about the funds for FY17. Doug Noble made motion to approve the financial report, seconded by Staci Gallup, all in favor by phone Melissa, Jackie, Doug, Ryan and Staci, motion carried.

Public Forum: No one was in attendance.

Coordinators Report includes CPPC report:

- November 1 201 Immersion in Des Moines was on the panel for Neighborhood networking.
- November 2: CPPC Fall Conference State warden of the Mitchellville Women's Prison keynote speaker and attended the breakout on Welcoming New Comers and CFTM
- November 3: Executive Committee feedback from conference and set date for next conference.
- November 8: Did the DHS Security Awareness training
- November 17th: Did training of Contract of Terms through DHS
- November 29th : attended the Sac County Partnership for Success in Sac City

Old Business:

None at this time.

New Business:

Decat Progress Report was shared with the Board. The due date for the report is December 1, 2016. Motion was made by Ryan Reisner to accept the Progress Report, seconded by Jacob Randolph, by phone, Melissa, Jackie, Doug, Ryan and Staci all in favor motion carried.

Election of Officer was discussed, nomination were made for Dave Mulbauer for Chairman and Ranell Drake for Vice Chair. We will vote on this at our January meeting and position will start at the February 2017.

Community Partnerships for Protecting Children (CPPC)

Mollie shared that the ESC School District is interested in showing the "Paper Tigers" movie they are working on date that will work for the staff at the school. Mollie asked the Board if she could also do a viewing for public in Sac County. The Board said they would allow her to check into this for the Sac County committee.

The request from ESC school for a speaker to come in and talk to the kids about bullying/harassment sexting has been delayed. When they get dates and speaker together they will let us know.

Jacob Randolph motion to adjourn the meeting, seconded by Staci Gallup, all in favor motion carried.

Next Meeting: **January 25th 2017 at 9:00am**