

Crawford & Sac County Decat Board Meeting  
Wednesday, February 22, 2017  
9:00 AM  
Trinity Lutheran Church  
612 S. Dewey St.  
Odebolt, IA 51458

Ranell Drake asked if anyone had a conflict of interest before the meeting started. No one shared any. Ranell Drake called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 AM on Wednesday, February 22, 2017.

Members present Ranell Drake, Dave Muhlbauer, Kim Fineran and Jacob Randolph. By phone were Ryan Reisner, Melissa Nation and Doug Noble Decat Coordinator, Mollie Scott. Approval the agenda, made by Dave Muhlbauer seconded by Kim Fineran census all in favor by phone, Melissa, Doug, and Ryan motion carried. Kim Fineran made motion to approve the minutes as read for the November 30, 2016, seconded by Dave Muhlbauer census all in favor by phone, Melissa, Doug and Ryan motion carried. Mollie shared the financial with the Board. Jacob Randolph made motion to approve the financial report, seconded by Dave Muhlbauer, all in favor by phone Melissa Doug and Ryan motion carried.

Public Forum: New Opportunities Jayne Wilhelm and Kristi Erritt were there to share about Sac County Mentoring with 15 adult to student matches and 80 matches total for students in program. They are working with FRAYED an used clothing store in Sac City that is going out of business and is giving the Mentoring program the funding from the business. They are also excited about the new bill that just past at the State with funding support for after school programs. Kristi with the Family Development Center shared with the Board that the food pantry is full and that there is large need for hungry people in Sac County. She is running the mobile food pantry out of the VFW in Sac City. They are doing back packs for the student in East Sac County School around 35 students being served. She also shared that the Li-heap program is taking people for heating assistance.

Coordinators Report includes CPPC report:

- Dec. 12th Sac Coalition meeting with 12 members presenter was Trauma Therapy from Season's Center
- Dec 14th Coach's training with Lemonade for Life in Denison
- Dec. 20th Crawford Coalition meeting with 16 members present with Health Promotion Strategies presenting.
- Jan. 9th Sac Wellness committee meeting in Sac City. Planning events for the year. Will be doing a diaper drive for the Baby Boutique in Sac County.
- Jan.11 WISA Coordinator's meeting in Logan. DECAT celebrating 30 years. Budget to be the same.
- Feb. 13 Sac Coalition meeting
- Feb. 14 Region XII staff meeting share
- Feb. 15 Paper Tigers in Sac City at the ISU Extension office 20 community members attended.
- Feb. 21 Crawford Coalition meeting

Old Business:

None at this time.

New Business:

Motion was made by Jacob Randolph for Dave Muhlbauer for Chairman and Ranell Drake for Vice Chair. Seconded by Kim Fineran, all in favor by phone Melissa, Doug and Ryan motion carried. Dave Muhlbauer took over the meeting at this point.

Motion was made by Ranell Drake to have Crawford/Sac Board meeting six times a year. Kim Fineran seconded the motion, all in favor by phone Melissa Doug and Ryan motion carried. Coordinator will send the Board an updated schedule for fiscal year 2017.

Motion was made by Jacob Randolph to start the renewal letters for FY18 for Sac Mentoring, School Based Mental Health, Family Assistance and Coordination. Seconded by Kim Fineran, all in favor by phone Melissa Doug and Ryan motion carried.

Dave Muhlbauer will represent the C/S Board in the Coordinator's Review that will be with Carroll cluster and Region XII. Board members were asked to send their Coordinator's Review forms to Dave by March 20, 2017.

#### Community Partnerships for Protecting Children (CPPC)

Mollie shared that the showing of "Paper Tigers" movie on February 15<sup>th</sup> 2017 at the ISU Extension office in Sac City had 20 community members present. There was a lot of positive feedback after to movie. They all seemed to enjoy the information that was shared. Mollie will still try to get into the ESC School.

The Shared Decision Making Survey was shared with the Board to fill out. Mollie asked that they return them by March 20<sup>th</sup> to her.

Ranell Drake motion to adjourn the meeting, seconded by Jacob Randolph, all in favor motion carried.

Next Meeting: **March 29<sup>th</sup> 2017 at 9:00am**

Crawford & Sac County Decat Board Meeting  
Wednesday, April 25, 2017  
9:00 AM  
Trinity Lutheran Church  
612 S. Dewey St.  
Odebolt, IA 51458

Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 9:05 AM on Wednesday, April 25, 2017.

Members present Dave Muhlbauer, Jackie Duffy, Kim Fineran and Jacob Randolph. By phone were Ryan Reisner, Melissa Nation, Staci Gallup and Doug Noble Decat Coordinator, Mollie Scott. Approval the agenda, made by Dave Muhlbauer seconded by Kim Fineran census all in favor by phone, Melissa, Doug, and Ryan motion carried. Jacob Randolph made motion to approve the minutes as read for the February 22, 2017, seconded by Kim Fineran census all in favor by phone, Melissa, Doug, Staci and Ryan motion carried. Mollie shared the financial with the Board. Jackie Duffy made motion to approve the financial report, seconded by Jacob Randolph, all in favor by phone Melissa, Doug, Staci, and Ryan motion carried.

Public Forum: No one was present for Public Forum.

Coordinators Report includes CPPC report:

- Feb 28<sup>th</sup> Sac County SPIF SIG
- March 13<sup>th</sup> Sac Fit Wellness
- March 21<sup>th</sup> Sac County Courthouse for signing of the Proclamation for April PCA
- March 28<sup>th</sup> Sac County SPIF SIG and Crawford County Courthouse Proclamation for April PCA
- March 29-30 Attended the CPPC Statewide meeting in Des Moines presenter was Paul Born author from Canada
- April 3<sup>rd</sup> Resource Fair "Celebrate Sac County 45 people in attendance.
- April 10<sup>th</sup> Sac Coalition 12 members present Sac Fit Wellness
- April 18<sup>th</sup> Crawford Coalition 13 members present
- April 19<sup>th</sup> Coordinator's Review at Region XII
- April 24<sup>th</sup> Hosted Poverty Simulation in Carroll

Old Business:

None at this time.

New Business:

Third quarter reports were shared with the Board for Sac Mentoring and School Based Mental Health. No concerns at this time. Both contracts have spent 100% of their funds for FY17.

Dave Muhlbauer shared information about the Coordinator's review that he had with Todd Nelsen Carroll Cluster Board chair and Rick Hunsker from Region XII. They proposed a 3% increase to Coordinator's pay for Fy18. Motion was made by Jacob Randolph to approve in the 3% increase. Seconded by Jackie Duffy, all in favor by phone Melissa, Doug, Staci, and Ryan motion carried.

Community Partnerships for Protecting Children (CPPC)

Mollie shared that the showing of "Paper Tigers" movie will be shown at the ESC school for school personnel on May 31<sup>st</sup>. She has been working on putting together 150 Resource bags for the event.

CPPC Prosed Plan and budget was shared with Board. Kim Fineran approved the Budget for FY18. Seconded by Doug Noble all in favor by phone Melissa, Doug, Staci and Ryan, motion carried.

CPPC mini grant request from the East Sac County Middle School-Becky Halbur asked for help to purchase the training material for Empowerment Project for ordinary women doing extraordinary things. They will show the movie for a Mother/Daughter night in Sac City. Promote self-esteem with girls. Motion was made by Staci Gallup to approve the request of funding for \$250.00 for the Empowerment Project at ESC. Seconded by Jacob Randolph all in favor by phone Melissa, Doug, Staci and Ryan, motion carried.

Coordinator request that the release of the CPPC mini grant for FY18 be release on May 1, 2017 and due back to her on June 1, 2017. Motion to approve on the form for the CPPC mini grant for FY18 was made by Kim Fineran and seconded by Melissa Nation all in favor by phone Melissa, Doug, Staci and Ryan, motion carried.

Mollie asked those whom have not turned in their Shared Decision Making Survey to please do. She will email out those whom have not turned them in.

Jacob Randolph motion to adjourn the meeting, seconded by Kim Fineran, all in favor motion carried.

Next Meeting: **June 28<sup>th</sup> 2017 at 9:00am**



Crawford & Sac County Decat Board Meeting  
Wednesday, June 28, 2017  
9:00 AM  
Trinity Lutheran Church  
612 S. Dewey St.  
Odebolt, IA 51458

Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 9:02 AM on Wednesday, June 28, 2017.

Members present Dave Muhlbauer, Jackie Duffy, Kim Fineran and Ranell Drake. By phone were Ryan Reisner, Melissa Nation, Staci Gallup and Doug Noble Decat Coordinator, Mollie Scott. Approval the agenda, made by Ranell Drake seconded by Jackie Duffy census all in favor by phone, Melissa, Staci, Doug, and Ryan motion carried. Doug Noble made motion to approve the minutes as read for the April 25, 2017, seconded by Kim Fineran census all in favor by phone, Melissa, Doug, Staci and Ryan motion carried. Mollie shared the financial with the Board. Jackie Duffy made motion to approve the financial report, seconded by Ranell Drake, all in favor by phone Melissa, Doug, Staci, and Ryan motion carried.

Public Forum: Christy Jenkins and Jayne Wilhelm from New Opportunities whom have the contract Sac Mentoring was present to share possible changes that might have to occur with Jayne position do to funding cuts to keep her at full time. They are looking at possible additional position as financial advisor along with the Mentoring Coordinator. They will keep us posted as what will be done to keep her as a fulltime employee of New Opportunities.

Coordinators Report includes CPPC report:

- May 1-3 PCA Conference in Des Moines Strengthen Families
- May 8<sup>th</sup> Sac Fit in Sac City hosting a 5k in Lake View
- May 15 CPPC Proposal due sent in on 5/11/17
- May 16 Regional XII Staffing
- May 23 Attended the Iowa Partnership for Success/ Filled Resource 165 Bags for Paper Tigers viewing at ESC
- May 31 Attending the Paper Tigers viewing at ESC
- June 6<sup>th</sup> CPPC Western Meeting talked about combining the CBCAP and ICAP funding
- June 7<sup>th</sup> attended Empowerment Project /Becky Halbur
- June 12 Sac Coalition with 9 members present /Sac Fit working on 5K
- June 20<sup>th</sup> Crawford Coalition with 10 members present, committee need parenting classes and everyone talked about budget cuts
- June 27 Iowa Partnerships for Success

Old Business:

None at this time.

New Business:

Coordinator Mollie read the Third Letter of Transfer funds for Tom Bouska stating the additional dollar amount of \$16,002.00 transferred for funding the programs planned for FY18. Motion was made by Doug Noble to accept the letter of transfer. Seconded by Ryan Reisner, all in favor by phone Melissa, Doug, Staci, and Ryan motion carried.

Coordinator Mollie read the email from Tom Bouska giving the final carryforward dollars for FY16 is \$118,210.00 less any FY17 expenditures. This is leaving for FY18 \$76,697.74 to be spent on contracts. We currently have ear marked \$32,117.00 already for FY18. This is leaving \$44,580.24 to be used for fiscal year 2018. Motion was made by Kim Fineran to amend the contract DCAT1-14-104 Sac Mentoring increase of \$10,000.00, contract DCAT1-13-007A School Based Mental Health increase of \$10,000.00, DCAT1-16-012 Family Assistance an increase or \$2,500.00 and DCAT1-13-010 an increase of \$11,540.00. Motion was seconded by Ranell Drake all in favor by phone Melissa, Doug, Staci, and Ryan motion carried.

The By-Laws were shared with the Board to see if there were any changes that the Board would like to see amended.

None were shared; the By-Laws stay as reads.

Community Partnerships for Protecting Children (CPPC)

Kim Fineran approved the Budget for FY18. Seconded by Doug Noble all in favor by phone Melissa, Doug, Staci and Ryan, motion carried.

CPPC mini grant for FY18 request were read and reviewed by the Board. Mollie stated that because of the DECAT funding for FY18 they would available \$15,600.00 for Mini Grants. Motion was made to accept the request of Wall Lake

Library/Children's Programming in the amount of \$1,000.00, New Opportunities/Table Affair in the amount of \$875.00, Therapy Place/ CFTM YDMM in the amount of \$1,400.00, Sac Fit/5K in the amount \$500.00, Sac City Library/ Kid's Day in the amount of \$1,100.00, Lake View Library/ Children's Hour in the amount of \$850.00, Crawford County/ Baby Boutique in the amount of \$2,000.00, East Sac County/ WATCH Dogs in the amount of \$1,705.00 and Norelius/Dension Library in the amount of \$1,000.00. Seconded by Doug Noble all in favor by phone, Doug, Staci and Ryan, with Jackie Duffy and Kim Fineran sustain.

With the Board Chair Dave and Vice Chair both not able to attend the August 30<sup>th</sup> meeting. Motion to have Doug Noble sit in as chair was made by Ranell Drake and seconded by Kim Fineran, all in favor motion carried.

Jackie Duffy motion to adjourn the meeting, seconded by Staci Gallup, all in favor motion carried.

Next Meeting: **August 30<sup>th</sup> 2017 at 9:00am**

Crawford & Sac County Decat Board Meeting  
Wednesday, August 30, 2017  
9:00 AM  
Trinity Lutheran Church  
612 S. Dewey St.  
Odebolt, IA 51458

Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 9:05 AM on Wednesday, August 30, 2017.

Members present Dave Muhlbauer, Jackie Duffy and Jacob Randolph. By phone were Kim Fineran, Ryan Reisner, Melissa Nation, Staci Gallup and Doug Noble, Decat Coordinator- Mollie Scott. Dave asked if there was any conflict of interest for the agenda. None were shared. Motion to amend the agenda to added CPPC Request was made by Staci Gallup and Seconded by Jackie Duffy, census all in favor by phone, Kim, Doug, Staci, Ryan and Melisa, motion carried. Approval the agenda, made by Jackie Duffy seconded by Ryan Reisner census all in favor by phone, Kim, Melissa, Staci, Doug, and Ryan motion carried. Melisa Nation made motion to approve the minutes as read for the June 28, 2017, seconded by Jackie Duffy census all in favor by phone, Kim, Melissa, Doug, Staci and Ryan motion carried. Mollie shared the financial with the Board. Jacob Randolph made motion to approve the financial report, seconded by Staci Gallup, all in favor by phone Kim, Melissa, Doug, Staci, and Ryan motion carried.

Public Forum: Jayne Wilhelm for New Opportunities Sac Mentoring was by phone inviting the Board to the Table Affair September 14<sup>th</sup> in Wall Lake starting at 5:00 pm. Speaker is Nancy Haney "Power of One". They have been gearing up for the school year. New Opportunities has also applied for an Americore volunteer to help with the Opioid addiction. They will hear in the end of Sept.

Coordinators Report includes CPPC report:

- June 30 attending Jeanie Running retirement party at Family Resource Center
- July 10<sup>th</sup> Sac Fit meeting in Sac City for 5K to be held in Lake View
- July 15<sup>th</sup> helped with the Sac Fit 5K in Lake View.
- July 12<sup>th</sup> meet with Workforce development to work on networking in Communities
- August 7<sup>th</sup> meet in Sac City for the Empowerment Project for ESC school
- August 8<sup>th</sup> Region XII staffing meeting gave update with contracts for FY18
- August 22<sup>nd</sup> took part in the webinar for PCA Iowa
- August 23<sup>rd</sup> did a phone conference with Dawn and Erin to figure out ESAT
- August 24 took part in a phone conference to plan CPPC state meeting
- August 25<sup>th</sup> helped with the water melon feed before the ESC football.
- August 29<sup>th</sup> attended the meeting for Sac County Iowa Partnerships for Success

Old Business:

None at this time.

New Business:

Coordinator Mollie read the DECAT Allocation for Fiscal Year 2018 from Tom Bouska stating that \$15,581.00 is allocated for Crawford Cluster to be spent by June 30<sup>th</sup>, 2020. Motion was made by Jacob Randolph to accept the allocation, seconded by Ryan Reisner, all in favor by phone Kim, Melissa, Doug, Staci, and Ryan motion carried.

Coordinator Mollie shared the Fourth Quarter Reports with the Board. The Board did not have any questions or concerns at this time.

The Decat Plan for fiscal year 2018 was shared with the Board to see if there were any changes that the Board would like to see done to the plan. Doug pointed out the wrong year for carry forward to be changed to 2018. Coordinator will do this before she submits on October 1. Motion to accept the report was made by Doug Noble, seconded by Jackie Duffy, all in favor, by phone, Kim, Doug, Staci, Ryan and Melisa. Motion carried.

Request from Juvenile Judge Mary Timko was read she is asking the Board for support with a new program called ESAT (Enhanced Substance Abuse Tract) in the amount from \$1,500 to \$2,000. Mollie stated that she has talked to Tom Bouska and he does approve of the program. Mollie will be talking with him and other DECAT coordinators to figure out the contract for this service if the Board approves the funding. Motion was made by Jacob Randolph to fund the ESAT program with \$2,000.00 for the FY18. Seconded was made by Staci Gallup, all in favor, by phone, Kim, Doug, Staci, Ryan and Melisa, motion carried.



Mollie asked the Board if she could release a DECAT Mini Grant for fiscal year 2018. The amount left to spend for FY18 is \$8,573.63 they have until June 30, 2018. The Board did agree for her to do the DECAT Mini Grant. The proposal will be due October 12, 2017 for the Board to have before their next meeting October 20, 2017.

Community Partnerships for Protecting Children (CPPC)

CPPC Final report for fiscal year 2017 was reviewed by the Board. Mollie shared that this is the last time will see this report because it has been updated starting fiscal year 2018. Motion was made by Doug Noble to approve the report, seconded by Melisa Nation, all in favor, by phone was Kim, Doug, Staci, Ryan and Melisa, motion carried.

The CPPC mini grant request from West Central Community Action for the amount of \$500.00 for School supplies was reviewed by the Board. Motion by Staci Gallup to approve the request for \$500.00, Jackie Duffy seconded it, all in favor by phone Kim, Doug, Staci, Ryan and Melisa, motion carried.

Jacob Randolph motion to adjourn the meeting, seconded by Jackie Duffy, all in favor motion carried.

Next Meeting: **October 25<sup>th</sup> 2017 at 9:00am**

Crawford & Sac County Decat Board Meeting  
Wednesday, October 25, 2017  
9:00 AM  
Trinity Lutheran Church  
612 S. Dewey St.  
Odebolt, IA 51458

Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 9:03 AM on Wednesday, October 25, 2017.

Member present Dave Muhlbauer, and by phone were Jackie Duffy, Kim Fineran, Ryan Reisner, Melissa Nation, and Doug Noble, Decat Coordinator- Mollie Scott. Dave asked if there was any conflict of interest for the agenda. Kim Fineran shared when looking at the request for Decat funding she has submitted 3 request and would abstain from discussion. Motion to approval the agenda, made by Melissa Nation seconded by Kim Fineran census all in favor by phone, Jackie, Kim, Melissa, Doug, and Ryan motion carried. Ryan Reisner made motion to approve the minutes as read for the August 30, 2017, seconded by Doug Noble census all in favor by phone, Jackie, Kim, Melissa, Doug, and Ryan motion carried. Mollie shared the financial with the Board. Kim Fineran made motion to approve the financial report, seconded by Ryan Reisner, all in favor by phone Jackie, Kim, Melissa, Doug, and Ryan motion carried.

Public Forum: None were present

Coordinators Report includes CPPC report:

- Sept. 8<sup>th</sup> PCA Regional Meeting in Storm Lake
- Sept. 14<sup>th</sup> Sac Mentoring Table Affair
- Sept. 15<sup>th</sup> DrAlTo helped with ISU Ag days
- Sept. 20<sup>th</sup> CPPC Regional Meeting in Denison
- Oct. 4<sup>th</sup> Employer Summit in Denison at Cooper Ridge
- Oct. 9<sup>th</sup> Sac Coalition ECI did breakdown of community needs assessments/ Sac Fit meeting planning Trunk and Treat and bring Tule Shed workout to Sac County
- Oct. 16<sup>th</sup> PCA fundraiser at Pizza Ranch phone conference with CPPC
- Oct. 17<sup>th</sup> Crawford Coalition
- Oct. 18<sup>th</sup> help write grant for Sac Fit
- Oct. 19<sup>th</sup> Empowerment Project at ESC

Old Business:

None at this time.

New Business:

The First Quarter Reports were shared with the Board from New Opportunities-Sac Mentoring and Plains Area Mental Health- School Base Mental Health. No concerns from the Board were shared.

Request from Crawford Public Health for Promise Jobs Parent Education amount \$1,405.00, Sac Community Recreation Center for After School Program amount \$3,000.00 and St. Rose of Lima School for After School Program amount \$3,000.00. Motion was made by Doug Noble to accept the DECAT requests in the amount of \$7,405.00, seconded by Ryan Reisner, all in favor, by phone, Jackie, Kim, Doug, Ryan and Melissa, motion carried. Motion to approve the request from Crawford County Public Health for Baby Boutique in the amount of \$3,000.00 and DrAlTo amount of \$1,000.00 from the CPPC funds was made by Jackie Duffy, seconded was made by Ryan Reisner, all in favor, by phone, Jackie, Kim, Doug, Ryan and Melisa, motion carried.

Community Partnerships for Protecting Children (CPPC)

The CPPC mini grant request from St. Rose of Lima School for the amount of \$900.00 for Chromebooks was reviewed by the Board. No motion was made to approve request.

Mollie shared the ICAPP/CBCAP MOU agreement with PCA Crawford and Sac with CPPC, because of the changes taken place with the consolidation of ICAPP and CBCAP funding this letter needed to done to show the support of CPPC.

Letters have been signed submitted to PCA of Iowa.

Ryan Reisner motion to adjourn the meeting, seconded by Kim Fineran, all in favor motion carried.

Next Meeting: **January 31<sup>st</sup> 2018 at 9:00am**