

Crawford & Sac County Decat Board Meeting

Thursday, January 18, 2018

9:00 AM

Trinity Lutheran Church

612 S. Dewey St.

Odebolt, IA 51458

Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 9:04 AM on Thursday, January 18, 2018.

Member present Dave Muhlbauer, Jacob Randolph, Jackie Duffy and Ranell Drake and by phone were Melissa Nation, Kim Fineran, and Ryan Reisner, Decat Coordinator- Mollie Scott. Dave asked if there was any conflict of interest for the agenda. None were shared. Motion to approval the agenda, made by Jackie Duffy seconded by Ranell Drake census all in favor by phone, Melissa, Kim and Ryan motion carried. Jacob Randolph made motion to approve the minutes as read for the October 25, 2017, seconded by Jackie Duffy census all in favor by phone, Melissa, Kim and Ryan motion carried. Mollie shared the financial with the Board. Ranell Drake made motion to approve the financial report, seconded by Jacob Randolph all in favor by phone Melissa, Kim and Ryan motion carried.

Public Forum: Regina Angandja and Jamie Miller-West from New Opportunities. Regina introduced Jamie as the new Coordinator replacing Jayne Wilhelm. They have been busy updating the data base with Sac Mentoring numbers. The goal is to be at 18 matches. Current adult matches are 15 with 7 youth in waiting and 8 mentors in process. The credit to new mentors comes from Facebook recruiting. Regina will be attending Washington D.C. for the mentoring conference to talk with Senators and Congress men about the mentoring program.

Coordinators Report includes CPPC report:

- Oct. 31st meeting in Sac City with Sac County Iowa Partnership for Success Coordinator is leaving plan to move forward with program. Took part in the Sac Fit program Trick or Treat in the park in Sac City.
- Nov. 1, 2&3 CPPC State meeting, helped set up on the 1st, the 2nd attending the presentation of Doyin Richards and 3rd attended the Executive board meeting, we set meeting dates for FY19
- Nov. 7th Region XII staffing meeting
- Nov. 13th Meeting with Sac Coalition to find the understanding your community review, analyze and prioritize.
- Nov. 14th DrAlTo planning meeting in Denison
- Nov. 21st Meeting with Crawford Coalition to find the understanding of the community review, analyze and prioritize.
- Nov. 22nd emailed in the Decat Progress Report
- Nov. 28th Sac County Iowa Partnership for Success meeting
- Nov. 29th Attended the Legislator Forum in Odebolt sponsored by ECI
- Dec. 6th Attended workshop in Des Moines for ECI and Decat Coordinators
- Dec. 11th Sac Coalition meeting showed Resilience movie
- Dec 19th Crawford Coalition showed the Resilience movie

Old Business:

None at this time.

New Business:

The Second Quarter Reports were shared with the Board from New Opportunities-Sac Mentoring and Plains Area Mental Health- School Base Mental Health. No concerns from the Board were shared. Motion was made by Ranell Drake to accept the Second Quarter Reports. Jackie Duffy seconded the motion, all in favor, by phone was Melissa, Kim and Ryan, motion carried.

Motion was made by Ranell Drake to elect Dave Muhlbauer as Chair and Ranell Drake and Vice Chair for fiscal year 2019. Seconded by Jacob Randolph, all in favor, by phone was Melissa, Kim and Ryan, motion carried.

Fiscal Year 2019 funding was discussed; funding available at this time is \$32,123.00. Motion was made by Ranell Drake to do a RFP starting for fiscal year 2019 with the amount of \$12,000.00 seconded by Jackie Duffy, all in favor, by phone was Melissa, Kim and Ryan, motion carried. Motion was made by Ranell Drake to start a RFP for Mental Health for Crawford County for the amount of \$9,061.50 starting fiscal year 2019 and to start FY19 for Sac Mentoring Program at \$9,061.50 Seconded by Ryan Reisner, all in favor, by phone Melissa, Kim and Ryan, motion carried. Motion was made by Jackie Duffy to fund the Family Assistance contract for FY19 for the amount of \$2,000.00. Seconded by Jacob Randolph,

all in favor, by phone Melissa and Kim, motion carried. Ryan left for another meeting. Melissa pointed out the Tom Bouska had marked \$4,000.00 for the Family Assistance contract in his letter. Ranell then amended his motion for Coordination amount to \$10,000.00 from Decat and \$13,000.00 from CPPC funding. Seconded by Jackie Duffy, all in favor, by phone was Melissa and Kim, motion carried. Jackie Duffy then amended her motion for Family Assistance contract for the amount for \$4,000.00 for fiscal year 2019. Seconded by Jacob Randolph, all in favor, by phone was Melissa and Kim, motion carried.

DECAT Progress Report was shared by Coordinator Mollie. The report was submitted to the State on 11/22/17 to meet the due date of December 1. Jackie Duffy made motion to accept the DECAT Progress Report. Seconded by Ranell Drake, all in favor, by phone was Melissa, Kim, and Ryan, motion carried.

Community Partnerships for Protecting Children (CPPC)

The CPPC mini grant has \$570.00 unallocated at this time. Mollie is working with 1st Five Coordinator for trainings in Crawford County.

Ranell Drake motion to adjourn the meeting, seconded by Jackie Duffy, all in favor motion carried.

Next Meeting: March 28, **2018 at 9:00am**

Crawford & Sac County Decat Board Meeting
Wednesday March 28, 2018
9:00 AM
Trinity Lutheran Church
612 S. Dewey St.
Odebolt, IA 51458

Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 AM on Wednesday, March 28, 2018.

Member present Dave Muhlbauer, Jackie Duffy and Ranell Drake and by phone were Melissa Nation, Kim Fineran., Staci Gallup, Ryan Reisner, and Amanda Collins, Decat Coordinator- Mollie Scott. Dave asked if there was any conflict of interest for the agenda. None were shared. Motion to approval the agenda, made by Ranell Drake seconded by Ryan Reisner census all in favor by phone, Melissa, Kim, Staci and Ryan motion carried. Jackie Duffy made motion to approve the minutes as read for the January 18, 2018, seconded by Kim Fineran census all in favor by phone, Melissa, Kim, Staci and Ryan motion carried. Mollie shared the financial with the Board. Ranell Drake made motion to approve the financial report, seconded by Staci Gallup all in favor by phone Melissa, Kim, Staci and Ryan motion carried. Public Forum: Sarah Robertson and Emilee from Parent Partners shared updates with Parent Partners and handed out flyer and Sarah business card to board members. Regina Angandja and Jamie Miller-West from New Opportunities were present for Board members if they had any questions for them. Mollie thanked Regina for attend the CPPC conference in Des Moines.

Coordinators Report includes CPPC report:

- Jan. 24th Empowerment project wrap up at ESC CPPC mini grant FY18
- Jan. 30th SPIF Sig meeting at Sac City New Opps.
- Feb. 7th PCA Conference Call meet with Annette ECI
- Feb. 12th Sac Coalition and Sac Fit meetings
- Feb. 22nd RFP Training
- Feb. 26th Meet for grant writing for PCA in Sac City
- Feb. 27th SPIF Sig meet in Sac City
- Feb. 28th ECI meeting in Odebolt
- March 5th PCA grant writing in Sac City
- March 9th Training for Contract Term
- March 12th Sac Fit in Sac City
- March 26th 201 CPPC in Des Moines was on panel for Neighborhood Networking
- March 27th CPPC Conference

Old Business:

None at this time.

New Business:

Coordinator's Review will take place in April. Mollie asked if any one of the Board members could help with the review. Ranell Drake volunteered to help with the review. Mollie will let him know when it will work for Carroll cluster rep and Region XII.

School Based Mental Health RFP has been sent out will be due April 6th at 1:00 pm. Mollie asked for a review committee to review the RFP. Melissa Nation and Dave Muhlbauer volunteer to be on the committee. Mollie will be calling them to set up the date to review before the next Board meeting.

Mollie did ask Ryan Reisner from JCO if he knew of any additional funding from JCO to help with School Based Mental Health in the school system for Sac and Crawford County. He said there might be and would be getting back to me about the funding available.

Community Partnerships for Protecting Children (CPPC)

Motion was made by Jackie Duffy to release the form for the CPPC mini grant fiscal year 2019. Seconded by Ranell Drake, all in favor by phone Melissa, Kim, Staci and Ryan motion carried. Mini grants will be due April 18th 2018. Mollie will send out by email.

The CPPC Annual Report is due May 15th and Mollie shared with the Board the CPPC Budget form for FY19. Motion was made by Ranell Drake to accept the CPPC Budget form for FY19. Seconded by Jackie Duffy all in favor by phone Melissa, Kim, Staci and Ryan motion carried.

The Shared Decision Making survey was shared with the Board to fill out and return to Mollie before the next meeting. Jackie Duffy motion to adjourn the meeting, seconded by Kim Fineran, all in favor motion carried.

Next Meeting: April 25, 2018 at 9:00am

Crawford & Sac County Decat Board Meeting
Wednesday April 25, 2018
9:00 AM
Trinity Lutheran Church
612 S. Dewey St.
Odebolt, IA 51458

Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 9:01 AM on Wednesday, April 25, 2018.

Members by phone Dave Muhlbauer, Jackie Duffy, Melissa Nation, Staci Gallup, Ryan Reisner, and Amanda Collins, Decat Coordinator- Mollie Scott and Jamie Miller West were present in Odebolt. Dave asked if there was any conflict of interest for the agenda. None were shared. Motion to approval the agenda, made by Jackie Duffy seconded by Melissa Nation census all in favor by phone, Dave, Jackie, Melissa, Amanda, Staci and Ryan motion carried. Ryan Reisner made motion to approve the minutes as read for the March 28, 2018, seconded by Amanda Collins census all in favor by phone, Dave, Jackie, Melissa, Amanda, Staci and Ryan motion carried. Mollie shared the financial with the Board. She noted at this time we are over budgeted by \$4,000.00 in FY19 contracts. Hopefully carried forward funding will help this problem. Melissa Nation made motion to approve the financial report, seconded by Ryan Reisner all in favor by phone Dave, Jackie, Melissa, Amanda, Staci and Ryan motion carried.

Public Forum: Jamie Miller West was present shared that they have been busy with working with the local law enforcement. They are planning an event called Sac County's got your back.

Coordinators Report includes CPPC report:

- April 9th Sac Coalition and Sac Fit meetings in Sac City
- April 10 and 11th PCA Iowa Conference in Des Moines
- April 17th Crawford Coalition meeting in Denison
- April 23rd Coordinator's Review at Region XII
- April 24th IPFS in Sa City
- April 25th viewing of Resilience in Denison at the Donna Reed Theatre

None at this time.

New Business:

Coordinator's review was done with the committee of Ranell Drake, Todd Nelsen and Rick Hunsaker. The Committee is recommending a 3.5% increase for the Coordinator. They said that from the review everyone is pleased with Mollie's work as coordinator. Motion was made by Amanda Collins to approve the Committee's recommendation for the 3.5% increase for the Coordinator. Seconded by Ryan Reisner all in favor by phone Dave, Jackie, Melissa, Amanda, Staci and Ryan motion carried.

The committee of review the RFP Crawford School Based Mental Health, Melissa Nation and Dave Muhlbauer made the recommendation to approve Plains Area Mental Health proposal for the amount of \$9,061.50. Jackie Duffy made the motion to accept Plains Area Mental Health to provide the contract DCAT1-19-016 Crawford School Based Mental Health, seconded by Staci Gallup all in favor by phone Dave, Jackie, Melissa, Amanda, Staci and Ryan, motion carried. Third quarter reports were shared from Sac Mentoring Program and Crawford School Based Mental Health. No comments or concerns for the third quarter reports. It was noted that no third quarter report was received from ESAT program contracted with Crawford County, Parent Education Job Corps contracted with Crawford County Public Health and After School Program contracted with Sac County Rec Center. Coordinator will follow up with these programs for a report.

Community Partnerships for Protecting Children (CPPC)

CPPC Mini Grant request for FY19 were reviewed by Board. We had nine request made for the \$4,000.00 budget. Motion was made by Melissa Nation to accept the request from Crawford County Agricultural Extension District for Strengthen Families Program for the amount of \$3,000.00 and New Opportunities for Sac County's got your back for the amount of \$1,000.00. Seconded by Staci Gallup all in favor by phone Dave, Jackie, Melissa, Amanda, Staci and Ryan motion carried.

The CPPC Annual Report is due May 15th and Mollie shared with the Board the CPPC Budget form for FY19. Motion was made by Melissa Nation to accept the CPPC Budget form for FY19. Seconded by Ryan Reisner all in favor by phone Dave, Jackie, Melissa, Amanda, Staci and Ryan motion carried.

Motion to adjourn the meeting was by census.

Next Meeting: June 27th, 2018 at 9:00am

Crawford & Sac County Decat Board Meeting
Wednesday June 27, 2018
9:00 AM
Trinity Lutheran Church
612 S. Dewey St.
Odebolt, IA 51458

Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 AM on Wednesday, June 27, 2018.

Members present Dave Muhlbauer, Jackie Duffy, Ranell Drake, by phone Staci Gallup, Amanda Collins, Melissa Nation and Jacob Randolph Decat Coordinator- Mollie Scott and Christy Jenkins from New Opportunities. Dave asked if there was any conflict of interest for the agenda. None were shared. Motion to approval the agenda, made by Ranell Drake seconded by Jackie Duffy census all in favor by phone, Staci, and Amanda motion carried. Jackie Duffy made motion to approve the minutes as read for the May 23rd, 2018, seconded by Amanda Collins census all in favor by phone, Stacie, and Amanda motion carried. Mollie shared the financial with the Board all Decat contract should be spent down by the end of fiscal year June 30th, 2018. She also shared the letter from Tom Bouska for the carry-over from Fiscal Year 17 into FY 18 are \$108,864.00 this amount does not include FY18 allocation and FY 18 contract amount. Melissa Nation joined the meeting. Ranell Drake made motion to approve the financial report, seconded by Melissa Nation all in favor by phone Staci, Amanda, and Melissa motion carried.

Public Forum: Christy Jenkins was present to share for New Opportunities Sac Mentoring Program Jamie is out having her baby. They are planning an event called Sac County's got your back. They also had a successful mentoring trip to the zoo with 5 attending from Sac mentoring total 19 in all from other counties.

Coordinators Report includes CPPC report:

- May 8th Regional XII Staffing meeting
- May 14th Sac Fit planning run for fun and tst
- May 23rd Conference Call in for JCO funding
- June 7th CPPC Regional meeting in Denison flyer and PCA grant
- June 11th Sac Coalition meeting
- June 18th meet with Jamie West for Sac County Got your back August 10th
- June 19th Crawford Coalition

Old Business:

None at this time.

New Business:

Coordinator shared a copy of the By-laws with the Board to review asked if they had any changes they wanted to the By-laws. None were shared. Jake Randolph joined meeting.

The JCO funding for FY19 and FY20 were discussed with how to spend the funding for School Based Mental Health for the amount of \$20,000.00 and \$10,000.00 for Family Engagement and \$10,000.00 for Community Training Programs and \$13,000.00 for Coordination.

Ranell Drake made motion to amend the Crawford School Based Mental Health contract by adding \$6,000.00 to FY19 contract and start a new contract for East Sac County CSD to have serves of School Based Mental Health (Counseling Services, LLC) in the amount of \$4,000.00. Motion was seconded by Jacob Randolph, all in favor by phone Staci, Amanda, Melissa and Jacob, motion carried.

For Family Engagement and Community Training motion was made by Melissa Nation to offer a Decat mini grant for Fiscal Year 2019 in the amount of \$4,000.00 for Family Engagement and \$4,000.00 Community Training. Leaving the remaining balance of \$6,000.00 for Family Engagement and \$6,000.00 for Community Training for FY20, seconded by Staci Gallup, all in favor by phone Staci, Amanda, Melissa and Jacob, motion carried.

Coordination funding Jackie Duffy made motion to amend coordination contract by \$4,000.00 for a total \$14,000.00 for fiscal year 2019 and leave the balance of \$9,000.00 for FY20. Seconded by Jacob Randolph, all in favor by phone Staci, Amanda, Melissa and Jacob motion carried.

Community Partnerships for Protecting Children (CPPC)

CPPC Budget had no changes made for Fiscal Year 2019.

Motion to adjourn was made by Ranell Drake and seconded by Jackie Duffy Motion carried.

Next Meeting: August 29th, 2018 at 9:00am

Crawford & Sac County Decat Board Meeting
Wednesday August 29, 2018
9:00 AM
Trinity Lutheran Church
612 S. Dewey St.
Odebolt, IA 51458

Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 9:00 AM on Wednesday, August 29, 2018.

Members present Dave Muhlbauer, Jackie Duffy, Jacob Randolph, by phone Staci Gallup, Amanda Collins, Melissa Nation and Ryan Reisner, Decat Coordinator- Mollie Scott and Jamie Miller West from New Opportunities. Dave asked if there was any conflict of interest for the agenda. None were shared. Motion to approval the agenda, made by Jacob Randolph seconded by Ryan Reisner census all in favor by phone, Melissa, Ryan, Staci, and Amanda motion carried. Melissa Nation made motion to approve the minutes as read for the June 27th, 2018, seconded by Jackie Duffy census all in favor by phone, Melissa, Ryan, Stacie, and Amanda motion carried. Mollie shared the financial with the Board wrap up from fiscal year 2018 and the start for fiscal year 2019. Ryan Reisner made motion to approve the financial report, seconded by Staci Gallup all in favor by phone Melissa, Ryan, Staci and Amanda motion carried.

Public Forum: Jamie Miller West was present to share for New Opportunities Sac Mentoring Program she gave a wrap up from the Sac County Got Your Back had about 250 people attend. Current matches with mentoring they have 10 with 8 mentors.

Coordinators Report includes CPPC report:

- July 9th Sac Fit worked on Run for Fun in Lake View and Sac Fair
- July 10th CPPC Conference call for Fall Conference planning
- July 31st SPIF SIG meeting in Sac City
- Aug. 9th CPPC Conference Call for Fall Conference planning
- Aug. 10th National Night Out in Sac City
- Aug. 13th Sac Coalition handed out Resource Directory and Sac Fit meeting
- Aug. 21st Crawford Coalition meeting in Denison handed out Resource Directory

Old Business:

None at this time.

New Business:

Coordinator shared the fourth quarter reports for fiscal year 2018. School Based Mental Health Crawford County with Plains Area Mental Health, St. Rose of Lima Before and After School Program, ESAT for Crawford County, Sac County Mentoring with New Opportunities was all review. The Board only had one questions to follow up with SBMH Plains Area Mental Health who will be doing the actual coordination for the service. Mollie will follow up and report back to the board at the next meeting.

The DECAT Plan for fiscal year 2019 was review by board and motion was made by Jackie Duffy to approve the plan with the added contract for JCO funding added to the Short Term Plan. Seconded by Jacob Randolph all in favor, by phone Melissa, Ryan, Staci and Amanda motion carried.

Three proposals for the Community Education and Family Engagement were review by a Committee of Melissa Nation and Ryan Reisner. They made the recommendation to the Board for approval of Love and Logic from New Opportunities in the amount of \$2,100.00. Motion was made by Ryan Reisner to approve the recommendation, seconded by Staci Gallup, all in favor by phone Melissa, Ryan, Staci and Amanda motion carried.

For Family Engagement and Community Training motion was made by Melissa Nation to offer a Decat mini grant for Fiscal Year 2019 in the amount of \$4,000.00 for Family Engagement and \$4,000.00 Community Training. Leaving the remaining balance of \$6,000.00 for Family Engagement and \$6,000.00 for Community Training for FY20, seconded by Staci Gallup, all in favor by phone Staci, Amanda, Melissa and Jacob, motion carried.

DECAT Allocation for FY19 was read from Tom Bouska. Motion to accept the letter for the amount of \$15,282.00 which is good until June 30, 2021 was mad by Jacob Randolph. Seconded by Ryan Reisner, all in favor by phone Melissa, Ryan, Staci and Amanda motion carried.

Community Partnerships for Protecting Children (CPPC)

CPPC Annual Ending Report was review by the Board. Jackie Duffy made motion to accept the report with the amendment for \$1.00 on the total unspent for fiscal year 2018. Seconded by Melissa Nation all in favor, by phone Melissa, Ryan, Staci and Amanda motion carried.

Motion to adjourn was made by Jacob Randolph seconded by Amanda Collins Motion carried.

Next Meeting: October 31st, **2018 at 9:00am**

Crawford & Sac County Decat Board Meeting
Wednesday October 31, 2018
9:00 AM
Trinity Lutheran Church
612 S. Dewey St.
Odebolt, IA 51458

Dave Muhlbauer called the Crawford & Sac Decategorization Governance Board meeting to order at 9:01 AM on Wednesday, October 31, 2018.

Member present Dave Muhlbauer by phone Jackie Duffy, Kim Fineran, Jacob Randolph, Amanda Collins and Ryan Reisner, Decat Coordinator- Mollie Scott and Jamie Miller West from New Opportunities. Dave asked if there was any conflict of interest for the agenda. None were shared. Motion to approval the agenda, made by Jacob Randolph seconded by Ryan Reisner census all in favor by phone, Amanda, Kim, Ryan, Jake and Jackie motion carried. Kim Fineran made motion to approve the minutes as read for the August 29, 2018, seconded by Amanda Collins census all in favor by phone, Amanda, Kim, Ryan, Jake and Jackie motion carried. Mollie shared the financial with the Board. Kim Fineran made motion to approve the financial report, seconded by Ryan Reisner all in favor by phone Amanda, Kim, Ryan, Jake and Jackie motion carried.

Public Forum: Jamie Miller West was present to share for New Opportunities Sac Mentoring Program she shared that they currently have 14 Community matches for the program. She just completed the training for Love and Logic. She is planning to start the training in the early spring 2019. She was also able to attend the CPPC Conference in Des Moines with the presenter Charlie Appelstein on his book NO such Thing as a Bad Kid.

Coordinators Report includes CPPC report:

- Aug. 21st Crawford Coalition meeting in Denison handed out Resource Directory
- Sept. 12th CPPC Conference Call for planning Fall Conference
- Sept. 14th Sac Fit watermelon feed before football game
- Sept. 24th In Storm Lake for training Implicit Bias Learning Exchange
- Sept. 26th CPPC Regional Meeting in Denison
- Sept. 27th CPPC Planning Committee Conference Call
- Oct. 1st Webinar training for DHS
- Oct. 3rd Future Ready Iowa Regional Summit in Denison
- Oct. 8th Sac Coalition meeting and Sac Fit
- Oct. 9th DHS Security Awareness training
- Oct. 10-11th in Des Moines for Issuing Officer Roles and Responsibilities
- Oct. 16th Crawford Coalition bring Human Trafficking training to Crawford schedule for Nov. 15th
- Oct. 24-25 CPPC Statewide learning conference in Des Moines presenter Charlie Appelstein " No Such thing as a Bad Kid"
- Oct. 29th Region XII staff meeting
- Oct. 30th Sac County Partnership for Success

Old Business:

None at this time.

New Business:

Mollie shared the first quarter report from New Opportunities Mentoring Program and Plains Area Mental Health School Based Mental Health. Board did not have any questions for the contractors about their reports. Mollie shared that the contracts with New Opportunities Love and Logic and Counseling Services LLC for support with School Based Mental Health have not had any expense in the first quarter. They just received their signed contract back form the State.

Coordinator also shared the amounts that available for the JCO funding \$53,000.00 is to be used by FY20 in Sac County. The amount to be used as \$20,000.00 for School Based Mental Health, 10,000.00 for Family Support, \$10,000.00 for Community Support and \$13,000.00 for Coordination. We have commented for FY19 \$4,000.00 for School Based with Counseling service and \$2,100.00 for Family support in Love and Logic classes and \$4,000.00 for Coordination. Coordinator in courage the Board to be thinking of programs they would want to support with these funds.

Coordinator asked the Board if she should put on the agenda for next meeting the RFP for the Sac Mentoring Program. The contract will expire at the end of June 2018. Board did advise her to do so.

Community Partnerships for Protecting Children (CPPC)

Mollie thanked Jacob Randolph and Jamie Miller West for attending the CPPC State Conference this past week. It was nice to have members reprehensive at the conference.

Motion to adjourn was made by Jacob Randolph seconded by Kim Fineran all in favor by phone Amanda, Kim, Ryan, Jake and Jackie motion carried.

Next Meeting: January 30, 2019 at 9:00am