REGION XII COUNCIL OF GOVERNMENTS

TITLE VI PLAN

September 2026

Agency information

Name and title of administrative officer

Name Richard Hunsaker Title Executive Director
Address 1009 E Anthony St, PO Box 768
City Carroll State IA ZIP code 51401 County Carroll
Phone/Fax 712-792-9914/712-792-1751 Email rhunsaker@region12cog.org

Name and title of designated Title VI coordinator

Name Matt Cleveland Title Transit Director
Address 1009 E Anthony St PO Box 768
City Carroll State IA ZIP code 51401 County Carroll
Phone/Fax 712-792-9914/712-792-1751 Email mcleveland@region12cog.org

Title VI Program

Policy statement, authorities and citations

A. Policy of nondiscrimination

Region XII Council of Governments, hereinafter referred to as the COG, hereby assures that no person shall on the grounds of race, color, national origin, gender, age or disability, as provided by Title VI of the Civil Rights Act of 1964, 42 USC. § 2000d, and the Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28, be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance. The COG further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, regardless of whether those programs and activities are federally funded.

It is the policy of the COG to comply with Title VI of the Civil Rights Act of 1964; Title VII of the Civil Rights Act of 1964, 42 USC. § 2000e; Age Discrimination Act of 1975, 42 USC. §§ 6101-6107; Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 42 USC. §§ 4601-4655; 1973 Federal Aid Highway Act, 23 USC. § 324; Title IX of the Education Amendments of 1972, Pub. L. No. 92-318, 86 Stat. 235; Section 504 of the Rehabilitation Act of 1973, 29 USC. §§ 701 *et seq*; Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28; Americans with Disabilities Act of 1990, 42 USC. §§ 12101 *et seq*.; Title VIII of the Civil Rights Act 1968, 42 USC. §§ 3601-3631; Exec. Order No. 12898, 59 Fed. Reg. 7629 (1994) (Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations); and Exec. Order No. 13166, 65 Fed. Reg. 50121 (2000) (Improving Access to Services for Persons with Limited English Proficiency).

The Civil Rights Restoration Act of 1987, Pub. L. No. 100-259, 102 Stat. 28, broadened the scope of Title VI coverage by expanding the definition of terms "programs or activities" to include all programs or activities of federal-aid recipients, sub-recipients and contractors/consultants, regardless of whether such programs and activities are federally assisted.

Pursuant to the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112, 87 Stat. 355, the COG hereby gives assurance that no qualified disabled person shall, solely by reason of disability, be excluded from participation in, be denied the benefits of or otherwise be subjected to discrimination, including discrimination in employment, under any program or activity that receives or benefits from this federal financial assistance.

The COG also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies and activities on minority and low-income populations. In addition, the COG will take reasonable steps to provide

meaningful access to services for persons with limited-English proficiency. The COG will, where necessary and appropriate, revise, update and incorporate nondiscrimination requirements into appropriate manuals, directives and regulations.

In the event the COG distributes federal-aid funds to a second-tier subrecipient, the COG will include Title VI language in all written agreements.

The COG's Transit Director is responsible for initiating and monitoring Title VI activities, preparing reports and performing other responsibilities, as required by 23 CFR. § 200 and 49 CFR. § 21.



Signature

Rick Hunsaker, Executive Director
Printed name and title

September 17, 2026
Date

B. Authorities
Title VI of the Civil Rights Act of 1964, 42 USC. §2000d, provides that no person in the United States shall on the grounds of race, color, national origin, or gender be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance.

The Civil Rights Restoration Act of 1987, Pub. L. No. 100-259 102 Stat. 28, broadened the scope of Title VI coverage by expanding the definition of terms "programs or activities" to include all programs or activities of federal-aid recipients, sub-recipients and contractors, whether such programs and activities are federally assisted or not.

Environmental justice (EJ): Executive Order 12898 addresses disproportionate adverse environmental, social and economic impacts that may exist in communities, specifically minority and low-income populations.

Limited English Proficiency (LEP): Executive Order 13166 addresses access to services for persons whose primary language is not English and who have a limited ability to read, write, speak or understand English.

Americans with Disabilities Act of 1990 (ADA): The Act prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, state and local government services, public accommodations, commercial facilities and transportation. Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112, 87 Stat. 355, prohibits discrimination based on disability.

C. Additional citations
Title VI of the Civil Rights Act of 1964, 42 USC. §§ 2000d to 2000d-4; 42 USC. §§ 4601 to 4655; 23 USC. §109(h); 23 USC. §324; DOT Order 1050.2; Executive Order 12250; Executive Order 12898; 28 CFR. § 50.3.

II. Standard assurances 49 CFR. § 21.7
Pursuant to 49 CFR. § 21.7, every application for federal financial assistance or continuing federal financial assistance must provide a statement of assurance and give reasonable guarantee that the program is (or, in the case of a new program, will be) conducted in compliance with all requirements imposed by or pursuant to Part 21 (Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964). Fully executed standard DOT assurances (including Appendices A, B and C) are attached to this plan.

III. Organization, staffing and structure
A. Organizational chart – reporting relationships
An organizational chart is included within this document. The Transit Director is responsible for Title VI at the COG.

B. Staffing

Administrator

The COG Executive Director is authorized to ensure compliance with provisions of the department's policy of nondiscrimination and with the law, including the requirements of 23 CFR. § 200 and 49 CFR. § 21. The COG grants compliance function and Title VI coordination shall be performed under the authority of the COG.

Title VI Coordinator

The COG has appointed the Transit Director to perform the duties of the Title VI Coordinator and ensure implementation of the COG's Title VI Federally Funded Transportation Program pertaining to this agreement.

IV. Implementation procedures

Title VI coordinator's responsibilities and program administration

As authorized by the Executive Director, the Coordinator is responsible for initiating, monitoring, and ensuring COG compliance with Title VI requirements as follows:

1. **Program administration.** Administer the Title VI program and coordinate implementation of the plan. Ensure compliance with the assurances, policy, and program objectives. Perform Title VI program reviews to assess administrative procedures, staffing, and resources; provide recommendations as required to the Executive Director (see Section V: Self-Assessment and Remedial Action Procedures).

2. **Complaints.** Review written Title VI complaints that may be received by COG following the adopted procedural guidelines (see Section IV: Complaint Procedures). Ensure every effort is made to resolve complaints informally at the local or regional level.

3. **Data collection.** As is possible, statistical data is to be gathered and maintained by program area, as described in the Special Emphasis Program Areas Responsibilities Section VI of this document. The COG will review the statistical data gathering process periodically to ensure sufficiency of data for meeting the requirements of Title VI program administration.

4. **Environmental documents.** To the maximum extent practical, ensure that appropriate data is included as a part of all environmental impact statements (EIS) or environmental assessments (EA) for projects receiving Federal Highway Administration or other federal assistance. Efforts are undertaken to ensure that transportation system improvements that are implemented do not have disproportionately negative effects on minority and low-income populations.

5. **Training programs.** Conduct or facilitate training programs on Title VI issues and regulations for COG employees; and facilitate Title VI training for appropriate staff, contractors and sub-recipients. A summary of training conducted will be documented.

6. **Title VI plan update.** Review and update the COG's Title VI plan as needed or required. Present updated plan to the Executive Director administrator for approval; submit amended plan to the Iowa DOT's Office of Employee Services' civil rights section (OES-CR).

7. **Public dissemination.** Work with COG staff to develop and disseminate Title VI program information to COG employees and sub-recipients, including contractors, subcontractors, consultants, and sub-consultants and beneficiaries, as well as the general public. Public dissemination may include postings of official statements, inclusion of Title VI language in contracts or other agreements, website postings, and informational brochures. The COG will ensure that public service announcements or notices are posted of proposed projects, hearings, meetings, or formation of public advisory boards, in newspapers or other media reaching the affected community.

8. **LEP.** The COG follows Executive Order 13166 in identifying and engaging LEP populations to ensure their involvement and knowledge of transportation planning and projects in and around their communities. A LEP person is defined as one who does not speak English as his or her primary language and has a limited ability to read, write or understand English. The COG's policy for engaging individuals with LEP is to provide translation services to individuals who request them, if reasonable accommodation can be made. The COG trains staff to

recognize individuals in community meetings and forums who may show difficulty or inability to read or write English, and to assist them accordingly.

9. **Elimination of discrimination.** Work with all COG departments to establish procedures for promptly resolving deficiencies, as needed. Recommend procedures to identify and eliminate discrimination that may be discovered in any COG processes. Take affirmative action to correct any deficiencies found within a reasonable time period, not to exceed 90 days, in order to implement Title VI compliance in accordance with this agreement.

10. **Maintain legislative and procedural information**. Federal laws, rules and regulations, Iowa DOT guidelines, the current COG Title VI plan, annual accomplishment and goals reports, and other resource information pertaining to the implementation and administration of the COG's Title VI program will be maintained and updated by the Coordinator. Information will be made available to other COG departments or the public as requested or required.

V. Discrimination complaint procedures – allegations of discrimination in federally assisted programs or activities

Region XII COG adopts the following discrimination complaint procedures for complaints relating to federally assisted transportation-related programs or activities.

1. **Filing a discrimination complaint:** Any person who believes that he or she, or any class of individuals, or in connection with any disadvantaged business enterprise, has been or is being subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964, the American with Disabilities Act of 1990, Section 504 of the Vocational Rehabilitation Act of 1973, and/or the Civil Rights Restoration Act of 1987, as amended, has the right to file a complaint.

   Any individual wishing to file a discrimination complaint must be given the option to file the complaint with the COG, or directly with the Iowa DOT, FHWA, USDOT and U.S. Department of Justice. Complaints may be filed with all agencies simultaneously.

   No individual or agency shall refuse service, discharge or retaliate in any manner against any persons because that individual has filed a discrimination complaint, instituted any proceeding related to a discrimination complaint, testified, or is about to testify, in any proceeding or investigation related to a discrimination complaint, or has provided information or assisted in an investigation.

2. **Complaint filing timeframe:** A discrimination complaint must be filed within 180 calendar days of either:
   (a) The alleged act of discrimination.
   (b) Date when the person(s) became aware of the alleged discrimination.
   (c) Date on which the conduct was discontinued, if there has been a continuing course of conduct.

   The COG or its designee may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

3. **Contents of a complaint:** A discrimination complaint must be written. The document must contain the following information.
   a) The complainant's name and address, or other means by which the complainant may be contacted.
   b) Identification of individual(s) or organization(s) responsible for the alleged discrimination.
   c) A description of the complainant's allegations, which must include enough detail to determine if the COG has jurisdiction over the complaint and if the complaint was filed timely.
   d) Specific prohibited bases of alleged discrimination (i.e., race, color, gender, etc.).
   e) Apparent merit of the complaint.
   f) The complainant's signature or signature of his/her authorized representative.

   In the event that a person makes a verbal complaint of discrimination to an officer or employee of the COG, the complainant shall be interviewed by the COG's Coordinator. If necessary, the Coordinator will assist the complainant in reducing the complaint to writing and then submit the written version of the complaint to the person for signature.

4. **Complaints against the COG:** Any complaints received against the COG should immediately be forwarded to the Iowa DOT for investigation. The COG shall not investigate any complaint in which it has been named in the complaint. The contact information for the Iowa DOT's Title VI program is:

   Iowa Department of Transportation
   Office of Employee Services – Civil Rights
   800 Lincoln Way
   Ames, Iowa 50010
   515-239-1422
   515-817-6502 (fax)
   dot.civilrights@dot.iowa.gov

5. **Notice of Receipt**: All complaints shall be referred to the COG's Coordinator for review and action. Within 10 days of receipt of the discrimination complaint, the Coordinator shall issue an initial written Notice of Receipt that:
   a) Acknowledges receipt of the discrimination complaint.
   b) Advises the complainant of his/her right to seek representation by an attorney or other individual of his or her choice in the discrimination complaint process.
   c) Contains a list of each issue raised in the discrimination complaint.
   d) Advises the complainant of the timeframes for processing the discrimination complaint and providing a determination.
   e) Advises the complainant of other avenues of redress of their complaint, including the Iowa DOT, FHWA, USDOT and USDOJ.
   f) Includes an invitation to mediation as described in paragraph 1 under item eight below.

6. **Notification of the Iowa DOT of a complaint:** The COG shall advise the Iowa DOT within 10 business days of receipt of the complaint. Generally, the following information will be included in every notification to the Iowa DOT.
   a) Name, address and phone number of the complainant.
   b) Name(s) and address(es) of alleged discriminating official(s).
   c) Basis of complaint (i.e., race, color, national origin or gender).
   d) Date of alleged discriminatory act(s).
   e) Date complaint received by the COG.
   f) A statement of the complaint.
   g) Other agencies (state, local or federal) where the complaint has been filed.
   h) An explanation of the actions the COG has taken or proposed to resolve the issue identified in the complaint.

7. **Processing a complaint and timeframe:** The total time allowed for processing the discrimination complaint is 90 calendar days from the date the complaint was filed. There is no extension available at this level. This timeframe includes 60 calendar days at the COG level and 30 days for review at the state level, if needed.

   If the complainant elects to file a complaint with both the COG and Iowa DOT, the complainant shall be informed that the COG has 90 calendar days to process the discrimination complaint and the Iowa DOT shall not investigate the complaint until the 90 calendar-day period has expired.

   Immediately after issuance of the notice of receipt to the complainant (step four), the COG's Coordinator shall either begin the fact-finding or investigation of the discrimination complaint or arrange to have an investigation conducted.

   Based on the information obtained during that investigation, the Coordinator shall render a recommendation for action in a Report of Findings to the COG's Executive Director.

8. **Alternative dispute resolution/mediation process:** The complainant must be given an invitation to participate in mediation to resolve the complaint by informal means. The COG's Coordinator shall include an invitation to

mediation with the Notice of Receipt, offering the opportunity to use the alternative dispute resolution/mediation process.

If the complaint selects mediation, it allows disputes to be resolved in a less adversarial manner. With mediation, a neutral party assists two opposing parties in a dispute come to an agreement to resolve their issue. The mediator does not function as a judge or arbiter but simply helps the parties resolve the dispute themselves.

Upon receiving a request to mediate, the COG's Coordinator shall identify or designate a mediator who must be a neutral and impartial third party. The mediator must be a person acceptable to all parties and who will assist the parties in resolving their disputes.

If the complainant chooses to participate in mediation, she or he or the designee must respond in writing within 10 calendar days of the date of the invitation. This written acceptance must be dated and signed by the complainant and must also include the relief sought.

After mediation is arranged, a written confirmation identifying the date, time and location of the mediation conference shall be sent to both parties. If possible, the mediation process should be completed within 30 calendar days of receipt of the discrimination complaint. This will assist in keeping within the 90 calendar-day timeframe of the written Notice of Final Action if the mediation is not successful.

If resolution is reached under mediation, the agreement shall be in writing. A copy of the signed agreement shall be sent to the Iowa DOT's Title IV program coordinator. If an agreement is reached, but a party to it believes his/her agreement has been breached, the non-breaching party may file another complaint. If the parties do not reach resolution under mediation, the COG's Coordinator shall continue with the investigation.

9. **Notice of Final Action:** A written Notice of Final Action shall be provided to the complainant within 60 days of the date the discrimination complaint was filed. It shall contain:
    a) A statement regarding the disposition of each issue identified in the discrimination complaint and reason for the determination.
    b) A copy of the mediation agreement, if the discrimination complaint was resolved by mediation.
    c) A notice that the complainant has the right to file a complaint with the Iowa DOT, FHWA, USDOT or USDOJ within 30 calendar days after the Notice of Final Action, if she or he is dissatisfied with the final action on the discrimination complaint.

    The COG's Coordinator shall provide the Iowa DOT's Title VI program coordinator with a copy of this decision, as well as a summary of findings upon completion of the investigation. Should deficiencies be noted in the implementation of these discrimination complaint procedures by the COG, the Iowa DOT's Title VI program coordinator will work in conjunction with the COG's Coordinator to review the information and/or provide technical assistance in the discrimination complaint process, mediation process, and/or investigation.

10. **Corrective action:** If discrimination is found through the process of a complaint investigation, the respondent shall be requested to voluntarily comply with corrective action(s) or a conciliation agreement to correct the discrimination.

11. **Confidentiality:** The COG and Iowa DOT Title VI program coordinators are required to keep the following information confidential to the maximum extent possible, consistent with applicable law and fair determination of the discrimination complaint.
    a) The fact that the discrimination complaint has been filed.
    b) The identity of the complainant(s).
    c) The identity of individual respondents to the allegations.
    d) The identity of any person(s) who furnished information relative to, or assisting in, a complaint investigation.

12. **Recordkeeping**: The COG's Coordinator shall maintain a log of complaints filed that alleged discrimination. The log must include:

a) The name and address of the complainant.
b) Basis of discrimination complaint.
c) Description of complaint.
d) Date filed.
e) Disposition and date.
f) Any other pertinent information.

All records regarding discrimination complaints and actions taken on discrimination complaints must be maintained for a period of not less than three years from the final date of resolution of the complaint.

13. **Posting.** Title VI notifications are posted at the COG's physical locations in Carroll, Denison, and Jefferson as well as on the COG's website https://region12cog.org/public-transit/.

VI. Title VI Complaints, Investigations, and Lawsuits

Investigations.

Date Filed	Summary	Status	Actions Taken
None within the last 3 years.			

Complaints.

Date Filed	Summary	Status	Actions Taken
None within the last 3 years.			

Lawsuits

Date Filed	Summary	Status	Actions Taken
None within the last 3 years.			

VII. Self-assessment and remedial action procedures

1. **Title VI self-assessment federal-aid highway funds.** Conduct Title VI self-assessment of the COG's program areas and activities**.** Where applicable, revise policies, procedures and directives to include Title VI requirements. Ensure that programs, policies and other activities do not have disproportionate adverse effects on minority and low-income populations.

2. **Remedial action.** When irregularities occur in the administration of Federal-aid highway programs, corrective action will be taken to resolve identified Title VI issues. Take affirmative action to correct any deficiencies found by the Iowa DOT, FHWA or the USDOT within a reasonable time period, not to exceed 90 days, in order to implement Title VI compliance in accordance with this plan. The COG shall be held responsible for implementing Title VI requirements.

VIII. Title VI implementation activities in planning

1. **Planning process.** The Local Assistance Director has responsibility for providing long-range planning, program development, and capital programming necessary to provide efficient transportation services to COG citizens. The COG's Local Assistance Director annually updates and coordinates the COG's four-year plan for transportation improvement programs and projects. Projects included in the update are the result of evaluation and prioritization of needs in various transportation areas. The evaluation process includes input from the COG's local jurisdictions and organizations, citizen groups and private individuals.

2. **Transportation-Related Non-Elected Committees and Councils**
   a) Technical Advisory Committee (TAC)
      Male: 11 Female: 1
      White: 12 Other Races: 0
   b) Transit Roundtable XII Committee (TRXII)
      Male: 7 Female: 2
      White: 9 Other Races: 0

3. Public involvement in planning activities and Title VI and EJ

a) Invite participation of a cross section of the populace from social, economic and ethnic groups in the planning process by disseminating written program information to minority media and ethnic organizations, and providing public service announcements for all local media, when forming citizen advisory committees or planning board, and requesting involvement.

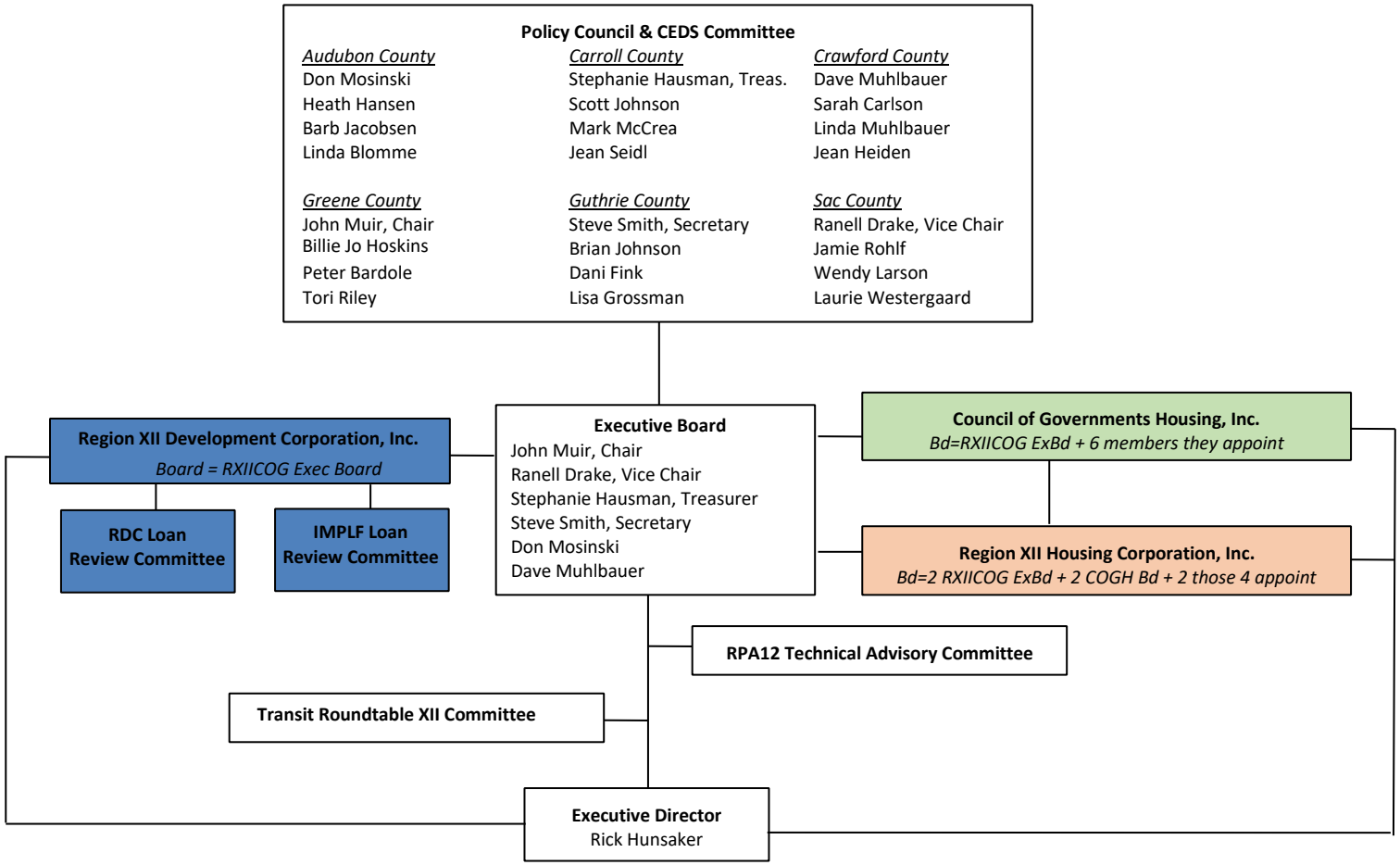
b) To ensure access, public meetings will be conducted in a variety of community buildings throughout the region, ensure translation services are available if anticipated, and ensure public meetings are held in predominantly minority communities when transportation projects will specifically impact those communities.

c) The COG regularly conducts an analysis of how the benefits and burdens of the long-range plan are distributed among low-income, minority and disabled populations versus the general population. The analysis utilizes the demographic profile of the region and its counties. The COG is responsible for informing all staff members and consultants of all federal Title VI policies, including any changes and updates. In addition, the COG is responsible for informing all staff members and consultants of the COG's Title VI plan and any updates and changes.

REGION XII COG, INC. BOARD ORGANIZATIONAL CHART

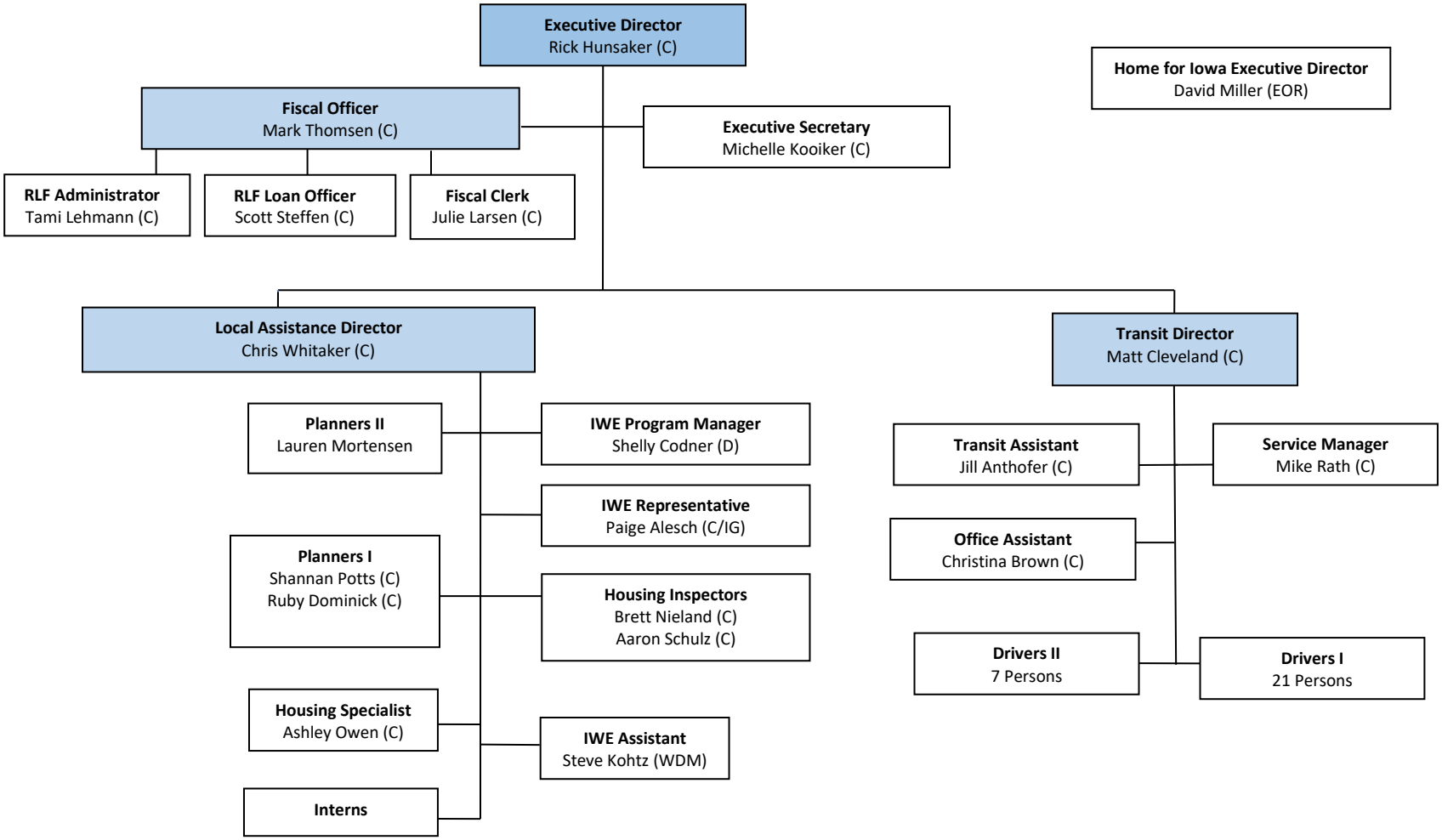
and depiction of affiliated organizations

September 2026



REGION XII COG, INC. STAFF ORGANIZATIONAL CHART

September 2026



LOCATIONS OF STAFF PERSONS

C-Carroll HQ D-Dumont IG-Ida Grove WDM-West Des Moines EOR-Employer of Record (remote office)

ATTACHMENTS

Public Participation Plan

Language Access Plan

Maps

REGION XII
COUNCIL OF GOVERNMENTS

Public Participation Plan

Adopted April 11, 2024

REGION XII
COUNCIL OF GOVERNMENTS

Western Iowa Transit/Region XII Regional Planning Affiliation Public Participation Plan

Section I. Introduction

This document is the Public Participation Plan for Region XII Council of Governments (COG) and is intended to apply to both the Region XII Transportation Planning Affiliation (RPA), the recognized regional transportation planning entity for west central Iowa and for Western Iowa Transit (WIT), the recognized regional public transit provider. The COG operates both the RPA and WIT. RPA XII oversees transportation planning and programming for Audubon, Carroll, Crawford, Guthrie, Greene, and Sac Counties. This plan outlines how public involvement is incorporated into RPA and WIT activities. Public input is a vital component of any governmental endeavor. Without interest and input from the public, ideas will be limited in scope and execution and the planning process will be constrained. It is the sincere goal of the COG to actively involve the public in decision-making and increase public awareness of and interest in the planning process.

This plan was developed by the staff of Region XII COG. The components of the plan are the result of input received to date from local officials, the regional Transportation Advisory Committee (TAC), the Transit Roundtable XII Committee (TR XII), interested citizens, and others.

Section II. Overview

Background

The RPA is responsible for transportation planning and programming of federal funding for Audubon, Carroll, Crawford, Guthrie, Greene, and Sac Counties. These six counties are served by the COG for a variety of planning initiatives across various disciplines, including transportation. The COG provides staffing and support for the RPA XII.

The RPA came into existence following the adoption in 1991 of the Intermodal Surface transportation Efficiency Act (ISTEA). ISTEA provided an intermodal approach to highway and transit funding that focuses on collaborative planning requirements, and was the first transportation legislation to encourage the formation of planning regions service more than just metro area. The Iowa Department of Transportation (IDOT), in consultation with local governments, divided the state of Iowa into 18 RPAs to facilitate regional transportation planning. Region XII COG was selected by the counties in RPA XII administer the RPA.

Transportation reauthorizations which succeeded ISTEA (e.g. the Transportation Equity Act for the 21st Century aka TEA-21; the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users aka SAFETEA-LU; Fixing America's Surface Transportation aka FAST Act, etc.) further expanded the importance of regional transportation planning and the role of public participation in making transportation investment decisions. The RPA's goal is to fully include the public in the transportation planning process as much as possible.

Public participation is also an important component of the COG's operation of Western Iowa Transit. The COG has operated this service 1978, providing rides to the general public with a demand-response system intended to meet the needs of transportation-disadvantaged citizen and the public at large.

Major Documents

There are five main documents that RPA is responsible on providing, and each document is affected greatly by public participation.

- The **Long Range Transportation Plan (LRTP)** is the largest a most extensive major document out of those listed in this section. This plan has a minimum of a 20-year horizon and the current LRTP for Region XII is for 2022-2050. The document covers all the different modes of transportation and how each is incorporated into development and land use in the area. The LRTP focuses on the environment, existing transportation system, and transportation needs and issues. This document is updated every five years.
- The **Transportation Improvement Program (TIP)** is a four-year document that outlines the ongoing and planned federal aid projects with tables detailing their costs and sources of funding. The TIP explains the Surface Transportation Block Grant (STBG), federal-aid SWAP funded projects, Transportation Alternatives, and Transit for the four

fiscal years following its adoption. The TIP may also include additional information, such as National Highway System (NHS), bridges, and various other projects which receive federal transportation funding. This document is updated annually.

- The **Transportation Planning Work Program (TPWP)** details work elements for the transportation planning program that the RPA staff will be responsible for completing in the coming year. This document is updated annually and serves as the guide by which the RPA will carry out transportation planning activities.
- The **Public Participation Plan (PPP)** contains a description of the RPA's efforts to include the public in the decision-making and planning processes related to the execution of federal transportation authorizations in the region. The Infrastructure Investment and Jobs Act (IIJA), also known and the Bipartisan Infrastructure Law, is the funding vehicle for transportation after the FAST Act expired. IIJA requires public involvement throughout the planning and programming process. The COG will provide citizens, affected public agencies, special interest groups, minorities, elderly, low income, transportation agency employees, and other affected employees or partied with reasonable opportunity to comment on the proposed TPWP, LRTP, PTP, and TIP for the RPA.
- The **Passenger Transportation Plan (PTP)** is a planning document that contains future needs and objectives for Western Iowa Transit and other passenger transportation providers in the region.

Importance and Goals of Public Participation

Past experiences have shown that many benefits can come from the participation of the public in issues ranging from the LRTP and TIP to more specific considerations on street, highway, bicycle/pedestrian, and transit projects. This Public Participation Plan will allow for a comprehensive and accountable process for providing public access to the transportation planning process. RPA XII encourages public involvement in meetings, documents, and program decisions. Increasing public participation is very important to RPA XII.

Goal 1 To receive input from various sectors of the public throughout the Region XII planning area.

Objectives

1. Involve groups that would have an interest in the expenditure and use of regional IIJA funds for Surface Transportation Block Grant Projects, Transportation Alternatives Projects, and public transit investments.

2. Proactively seek input from the public.

3. Form advisory committees in each county to review planning documents, provide input on projects, and serve as local contacts for citizens and groups in the various counties.

4. Continue to support and operate the Transit Roundtable XII Committee.

5. Publicize public meetings, and opportunities for input as widely as is possible and feasible through the methods spelled out in this plan.

Goal 2 To ensure that concerns and needs of the public are reflected in the planning document produced for the Region XII RPA.

Objectives

1. Ensure that at least one Transportation Advisory Committee member and one Region XII staff member are present at county committee meetings which may be held to listen to input and concerns from the public.

2. Provide all written and oral comments from the public on proposed projects for the Transportation Improvement Program to the Transportation Advisory Committee.

3. Publicize the completion of work products as widely as is feasible and possible, allowing for comments on the drafts. Any needed or necessary changes shall be made and all comments shall be provided to the authorized board (e.g., the Policy Council) prior to the final approval of the work product.

Section III. Regulations and Requirements

IIJA

In November of 2021, the President signed into legislation the Infrastructure Investment and Jobs Act (IIJA). The IIJA replaced the FAST Act for transportation funding. IIJA builds upon the FAST Act and its predecessors. This legislation continued to place an emphasis on public participation outreach and inclusion.

Title VI, ADA, and Environmental Justice

Plans created by RPA XII are required to be consistent with the Title VI of the Civil Rights Act of 1964. This act ensures that no person is excluded from participation in, denied the benefit of, or subjected to discrimination under any program or activity receiving Federal financial assistance on the basis of race, color, national origin, age, sex, disability, or religion. RPA XII also strives to comply with the Americans with Disabilities Act of 1990. This act protects individuals from discrimination based on their disabilities.

RPA XII must also comply with Executive Order 12898: Federal Actions to Address Environmental justice in Minority Populations and Low-Income Populations. This order requires

any programs, policies, and activities affecting human health or the environment to identify and help avoid disproportionally high and adverse effects on minority and low-income populations. Environmental Justice strives to ensure that no racial, ethnic, or socioeconomic groups bears a disproportionate share of negative environmental consequences that have resulted from governmental programs and policies.

Open Meeting Law

The Iowa Open Meeting Law (Iowa Code, Ch. 21) aims at facilitating public access to government decisions. This law applies to all government bodies (i.e. boards, councils, commissions, and task forces) created by the state or political subdivisions. The law explicitly states what defines a meeting and list the requirements for public notices, agendas, meeting procedures, and minutes.

All meetings of the RPA and Region XII COG Executive Board/Policy Council shall be open to the public. Notice of these meetings shall be sent to local media serving the RPA.

Public Records Law

The Iowa Public Records Law (Iowa Code, Ch. 22) helps provide openness from the government agencies regarding public records. Every person has the right to examine and copy public records, with only a few exceptions to the rule. RPA XII complies with the Public Record Law, and public documents are available for review online via the Region XII COG website or in person at their main office.

Section IV. Public Participation during RPA XII Document Development

This section focuses on the way public involvement occurs in the creation and updates of each of the five major documents for which the RPA is responsible.

Long Range Transportation Plan (LRTP)

The LRTP has a minimum of a 20-year horizon and the current LRTP for Region XII is for 2022-2050. The document covers all the different modes of transportation and how they are incorporated into development and land use in the area. The LRTP focuses on the environment, existing transportation system, and transportation needs and issues. This document is updated every five years.

1. Draft LRTP
    - Public input will be sought from citizens, affected agencies, public transportation representatives, providers of private transportation, users of public and private transportation, pedestrians, bicyclists, persons with disabilities, and others interested.
    - Focus groups will be utilized and include transit, highway, land use, intermodal, bike/pedestrian, safety/security, and environmental resources. The purpose of these focus groups will be to gather information pertaining to issues and potential solutions and reviewing draft chapters.

- The draft LRTP will be developed by RPA XII staff, with input from representatives, the Iowa DOT, and boards/committees.

2. Notices and Public Meetings
   - At least three public input sessions must be held in regard to the LRTP draft.
   - One of these session should be held in an area considered to be a low-income or minority neighborhood, and all sessions must be in accessible facilities.
   - To get information about the sessions out to the public, various sources will be used. Mediums like local media and social media will be used to advertise the sessions. Notices will also be posted at government offices, libraries, and post offices. Copies of the LRTP draft can be given upon request or online.
   - If a person with sight, reading or language barriers wishes to attend a session, RPA XII must be contacted at least 48 hours prior to the session in order to set up arrangements for accommodation.



3. Public Comment Period
   - Written and oral comment will be requested during the public input sessions. There will be 15 day or more period following the session to submit further comments.
   - At a scheduled RPA XII meeting after the session, a public hearing will be held in order to summarize the publics comments and responses. A notice of the public hearing must be published no more than 20 days and less than four days before the date of the hearing. Notice of the hearing should be made no more than 20 days and no less than four days before the hearing date.
4. Final LRTP
   - The final version of the LRTP will be completed after the public hearing.
   - This final version will be submitted to the Iowa DOT and the FHWA.
   - The final will be accessible on the Region XII COG website, at the Region XII office, and via request.
   - Public participation will be evaluated and updated as needed.
5. Revisions
   - The TIP is updated on an annual basis and the projects in it may be rearranged time wise or change in cost or scope. That said, the LRTP document can and should be revised between full document updates to reflect current project information.
   - Other amendments can be made on an as needed basis.
   - If amendments are man, they will require a public hearing at a regularly scheduled RPA XII meeting.

Transportation Improvement Program (TIP)

The TIP is a four-year document that outlines the ongoing and planned federal aid projects, and tables detailing their costs and sources of funding. The TIP explains the Surface Transportation Block Grant (STBG), federal-aid SWAP funded projects, Transportation Alternatives, and Transit for the next four fiscal years.





2024-2027 Region XII
Transportation Improvement Program

Region XII Policy Council – July 13, 2023



REGION XII
COUNCIL OF GOVERNMENTS

1. Draft TIP

- The draft TIP will be Developed by the Technical Advisory Committee (TAC) with input from other committees. The meeting for this plan's development process are open to the public.
- The draft will be available for public review on the Region XII COG website, at the Region XII COG office, and upon request.

2. Notices and Public Meetings

- Following the develop of the TIP draft, at least two public input sessions will be held.
  - If in-person meetings are not feasible for some reason, then meetings may be conducted by electronic means.
    - Public access will be provided for the discussion of the input meeting.
    - The announcement for the meeting should be released at least one week before the public input session, and must include the time, virtual or electronic place, subject, and the name and contact of the person available to respond to request for information pertaining to the meeting.
    - The place of the meeting is the place from which the communication originates or where public access is provided to the discussion.
    - The RPA XII should make an electronic recording, transcript, or minutes of the discussion promptly available to the public, including a state explaining why the public input meeting was not possible to hold in person.
  - Should in-person meetings be feasible, at least one must be held in an area identified as being a low income or minority neighborhood.
  - All in person meetings will be held in accessible facilities.
  - Information may be presented by Region XII COG staff, the Iowa DOT, and member cities and counties.
  - TIP content and public input sessions will be advertised through local media sources. Notices may be posted at offices, libraries, post offices, transit buses, at the Region XII COG office, and on the website and Facebook page.
  - Any person with sight, reading, or language difficulties may contact Region XII COG at least 48 hours prior to a session and arrangements will be made for accommodation.

3. Public Comment Period

- Written and oral comments will be gathered during public input sessions. At least a 15-day comment period will follow the last public input session (comments will be accepted via letter, email, phone, or in person).
- A public hearing will be held at a regularly scheduled meeting following the public input session. Notice of the public hearing will be published no more than 20 days and no less than four days before the date of the public hearing.

4. Final TIP
   - Following the public hearing, the RPA XII will adopt the final TIP, including a summary of comments and responses.
   - The final TIP will be submitted to the Iowa DOT, the FHWA, and the FTA.
   - The final TIP will be available on the Region XII COG website, at the Region XII COG office, and upon request.
   - The public participation process with TIP will be evaluated and updated as needed.
5. Revisions
   - The TIP is a dynamic document and may need to be revised in between its annual updates. The two types of revisions for this document are administrative modifications and amendments.
     - Minor revisions may be made to the TIP as necessary throughout the year. These minor revisions are considered administrative modifications, and may be made by Region XII COG staff without public review and comment.
     - Major revisions may also be made to the TIP as necessary throughout the year. These are considered amendments and require public review and comment and Policy Board approval. A public hearing will be held at a regularly scheduled meeting to consider and approve TIP amendments. A notice of the public hearing will be released no more than 20 days and no less than four days before the date of the hearing.
   - Any revision to the TIP that adds a new federal aid project or increases a project's federal aid limit will require that a corresponding change be made to another programming entry to ensure the Statewide Transportation Improvement Program (STIP) remains fiscally constrained. This pertains to both administration modification and amendments.

The differences between administrative modifications and amendments:

	Administrative Modification	**Amendment**
Project Cost	Federal aid changed by less than 30 percent and total federal aid increases less than $2,000,000.	Federal aid changed by more than 30 percent or total federal aid increases by more than $2,000,000.
Schedule Changes	Changes in schedule for projects in the first four years of the TIP.	Adding or deleting a project from the first four years of the TIP.
Funding Sources	Changing amounts of existing funding sources.	Adding other federal funding sources to a project.

Scope Changes	Moving funding between existing stages of project scope.	Changing project termini, number of lanes, or significant changes in project types.

Transportation Planning Work Program (TPWP)

The TPWP details work elements for the transportation planning program that the RPA XII staff will be responsible for in the coming year. This document is updated annually and serves as the guide by which the RPA XII will carry out transportation planning activities.



1. Draft TPWP
   - The draft will be prepared by Region XII COG staff with input from jurisdiction representatives and the Iowa DOT, with oversight from the Policy Board and Technical Advisory Committee.
   - The draft will be available for public review on the Region XII COG website, at the Region XII COG office, and upon request.
2. Public Comment Period
   - The public may comment on the draft during at least a 15-day comment period following completion of the TPWP draft and at a regularly scheduled meeting where the adoption of the TPWP will be considered. Comment will be accepted via letter, email, phone, or in-person.
   - Notices and agendas of meeting will be available through local media, at the Region XII COG office, and on the Region XII COG website.
3. Final TPWP
   - The Policy Board will consider a summary of comments and appropriate responses. Then they will adopt the final TPWP.
   - The final TPWP will be submitted to the Iowa DOT, the FHWA, and the FTA and made available on the Region XII COG website, at the Region XII COG office, and upon request.
4. Revisions
   - Revision to the TPWP will be made as needed.
   - Amendments will require a public hearing to be held at a regularly scheduled meeting. A notice will be published no more than 20 and no less than four days before the date of the public hearing.

Public Participation Plan (PPP)

The PPP outlines processes for involving the public in document development and decision-making. It covers regulations concerning public involvement, major documents produced by

RPA XII, and ways agencies will solicit public participation in transportation planning. The PPP is updated as needed.

1. Draft PPP
    - Input for the draft of the PPP will be sought from all interested parties. Input may be gathered through regular meetings, public meetings, surveys, focus groups, and any other effective means of communicating with the public. The draft will be prepared by Region XII COG staff with input from jurisdiction representatives and the Iowa DOT, and oversight by the Policy Board and Technical Advisory Committee.
2. Public Comment Period
    - The public may comment on the draft PPP during at least a 45-day comment period following completion of the draft PPP and at a regularly scheduled meeting where adoption of the PPP will be considered. Comments will also be accepted via letter, email, phone, or in person.
    - Notices and agendas of meetings will be available through local media, at the Region XII COG office, and on the Region XII COG website.
3. Final PPP
    - The Policy Board and Technical Advisory Committee will consider a summary of comments and appropriate responses and adopt the final PPP.
    - The final PPP will be submitted to the Iowa DOT, the FHWA, and the FTA and made available on the Region XII COG website, at the Region XII COG office, and upon request.
4. Revisions
    - The PPP will be updated as needed.
    - Minor revisions will be made in consultation with the Policy Board and Technical Advisory Committee.

<u>Passenger Transportation Plan (PTP)</u>

The Passenger Transportation Plan (PTP) aims to provide a formal setting for transportation coordination among passenger transportation providers. The overall goal is to have the passenger transportation providers and human service agencies work together to get a better understanding of the available services and help improve coordination. This document is updated every five years and provides a background of the Region XII COG passenger transportation services, evaluations of current services, and future strategies.

1. Draft PTP
    - The draft will be prepared by Region XII COG staff with input from the Transit Roundtable XII Committee and Technical Advisory Committee.
    - The draft will be available for public review on the Region XII COG website, at the Region XII COG office, and upon request.

2. Public Comment Period
    - The TAC, TRXII, and public may comment on the draft PTP during at least a 15-day comment period following completion of the draft PTP and at a regularly scheduled meeting where adoption of the PTP will be considered. Comment are accepted via letter, email, phone, or in person.
    - Notices and agendas for meeting will be available through local media, at the Region XII COG office, and on the Region XII COG website.
3. Final PTP
    - The Policy Board and TAC will consider a summary of comment and appropriate responses and adopt a final PTP.
    - The final will be submitted to the Iowa DOT and the FTA and made available on the Region XII COG website, at the Region XII COG website, and upon request.
4. Revisions
    - Revisions to the PTP will be made as necessary.
    - Amendments will require a public hearing to be held at a regularly scheduled meeting. A notice of the hearing will be released no more than 20 and no less than four days before the date of the public hearing.

Summary of Document Development

	Updated	Draft Development	Public Meetings/Draft Availability	Public Comment Period	Adoption	Availability
LRTP	Five Years	Developed by Region XII COG staff with input from interested parties and focus groups	Minimum of three public input sessions; draft available on Region XII COG website, at Region XII, and upon request	At least 15 days following final public input session	Public hearing during a regularly scheduled meeting	Region XII COG, Region XII COG website, Upon request
TIP	Annually	Developed by Region XII COG staff with input from Technical Advisory Committee and interested parties	Minimum of two public input sessions; draft available on Region XII COG website, at Region XII, and upon request	At least 15 days following final public input session	Public hearing during a regularly scheduled meeting	Region XII COG, Region XII COG website, Upon request
TPWP	Annually	Developed by Region XII COG staff with input from interested parties	Draft available on Region XII COG website, at Region XII, and upon request	At least 15 days following draft completion	Adopted at a regularly scheduled meeting	Region XII COG, Region XII COG website, Upon request
PTP	Five Years	Developed by Region XII COG staff with input from Technical Advisory Committee and interested parties	Draft available on Region XII COG website, at Region XII, and upon request	At least 15 days following draft completion	Adopted at a regularly scheduled meeting	Region XII COG, Region XII COG website, Upon request
PPP	As needed	Developed by Region XII COG staff with input from interested parties	Draft available on Region XII COG website, at Region XII, and upon request	At least 45 days following draft completion	Adopted at a regularly scheduled meeting	Region XII COG, Region XII COG website, Upon request

Section V. Individuals and Organizations

The following is a non-exhaustive list of individuals and organizations within the Region XII RPA boundaries that are to be notified about IIJA and its implementation in the Region XII RPA. These will be contacted for involvement on the county committee and will be notified about work products. They include, but are not limited to:

Boards of Supervisors, city governments, county conservation boards, chambers of commerce (for retail businesses and industry), county development corporations (for

economic development interests and industry), the Western Iowa Transit (for public transit and its constituents), railroad companies, airports, the Iowa Department of Transportation, county historical societies and certified local governments, known trail and environmental organizations, county engineers, over-the-road shippers and haulers (possibly through their state organizations), and significant agribusinesses and agricultural interests.

Section VI. Participation Techniques.

RPA XII will pro-actively seek input for the Transportation Improvement Plan (TIP) and other written documents and processes concerning IIJA and its implementation in the region. Several methods for input have been practiced in the past by the Council of Governments (COG) and other agencies to receive input. These methods were revisited to ascertain their applicability to IIJA, and were grouped with new ideas from RPA staff, the TAC committee, and those received from the public. This list, like those found elsewhere in this document, is not completely exhaustive. Methods to inform the public and receive their opinions and concerns about IIJA and its work products will be added and tried when necessary and warranted. Conversely, methods which prove unreliable or unfeasible will be jettisoned when possible (required public hearings will be maintained regardless of the performance). These methods will be used to varying degrees depending on the purpose for their use. All methods will be studied for use at any particular time and the greatest number of methods, which prove practical and useful, will be utilized. Public participation methods include:

1. **Newsletter Dissemination**. Region XII COG distributes approximately 800 quarterly newsletters to local and statewide officials. IIJA updates will be included in this newsletter, which is sent to every city council member, mayor, and city clerk in the region. Also included are economic development officials, transit interests, and legislators.

2. **News Releases**. These will be distributed to all newspapers and radio stations that either originate in the region or have significant circulation or coverage in the region. No television stations will be included, as these are not feasible considering the location of the region; but local cable access stations may be utilized. These news releases will announce any news or changes concerning IIJA in the region, informational meetings in the county seat or in Carroll, the headquarters of the RPA, or to announce the availability of plans and work products. Plans and work products will always be made available for public review in at least one location in each county.

3. **Presentations to Organizations**. These will occur when requested and may be done at the request of the RPA should the need warrant.

4. **Meeting with Cities**: The RPA will sponsor meetings in each county seat to meet with city clerks and/or mayors to inform them of IIJA or will inform them in other settings, such as county-wide "league" meetings, or economic development meetings. RPA staff will then be made available to speak to at any city council meeting or other local public meeting should these officials deem it necessary or useful.

5. **Public Meetings**. Public meetings will generally be held once a year in each county seat in the region. News releases or direct email to stakeholders will announce their occurrence. The meetings will be informational in nature and will occur at least before the planning for the following year's TIP has begun. Public questions and input will be allowed. Follow-up meetings will occur to receive input on the TIP and provide applications for projects to be included in the TIP. County committees will be developed, in part, from these committees.

6. **Public Hearings**. Public hearings will primarily be held in Carroll to approve such documents as the Public Participation Plan, the Transportation Planning Work Plan, and the Transportation Improvement Plan and the amendments. The official notice for the public hearing will be placed in the county seat newspaper for each county in the RPA.

7. **County Committees**. Transportation committees shall be present in each county and shall be composed of individuals representing different interest groups, community organizations, and public bodies. The committee will serve as a source of contact for the public and will provide input to the RPA and its boards on IIJA documents and processes. One of the most important duties of the county committee will be to review all requests for funding for the TIP and provide input as to the various projects' importance to the county.

8. **Open Meetings**. All meetings of the RPA shall be open to the public, including the regional TAC and Policy Council meetings. Notice of these meetings shall be sent to the county seat newspapers in each of the counties in the RPA.

<u>Addressing IIJA</u>

RPA XII adheres to the federal planning guidelines outlined in the IIJA. The following table outlines how the IIJA regulations in daily activities, meetings, and document development are addressed by RPA XII.

IIJA Requirement	Ways RPA XII Addresses the Requirement
Establish early and continuous public involvement opportunities that provide timely information about transportation issues and decision-making processes to those interested	Input is sought from all interested parties and may be gathering through regular meetings, public meetings, surveys, focus groups, and other effective public participation methods

Provide reasonable public access to technical and policy information used in the development of the LRTP and TIP	Notices for public hearings are published no more than 20 and no less than four days before the hearing. Major documents are available at https://www.region12cog.org/
Provide timely public notice of public involvement activities and time for public review and comment at key decision points, including opportunity to comment on the proposed LRTP and TIP	Public hearings are held for the LRTP and TIP to discuss fare increases and/or major reductions of transit service. A notice of these public hearings are published no more than 20 days and no less than four days before the hearing. The LRTP and TIP also use public input sessions, which are also published and posted in a timely manner. LRTP development includes the use of focus groups
To the maximum extent practicable, ensure that public meetings are held at convenient and accessible locations and times	Regular meetings are held at the Region XII COG building in Carroll which is accessible. Western Iowa Transit is located in this building which makes it easily accessible by public transit
To the maximum extent practicable, use visualization techniques to describe the proposed LRTP and supporting studies	The use of graphs, charts, maps, and photographs help enhance understanding of information. Region XII COG also uses Geographic Information Systems (GIS) for analysis and spatial presentation of information
To the maximum extent practicable, make public information available electronically and means as appropriate to afford reasonable opportunity for consideration of public information	Meeting notices, agendas, and minutes, as well as major documents on current projects are available at https://www.region12cog.org/
Demonstrate explicit consideration and response to public input during the development of the LRTP and TIP	Comments received on either document are discussed by the Policy Board prior to document adoption
Include a process for seeking out and considering the needs of those who are traditionally underserved by existing transportation systems	Notices of meetings and input sessions are sent to organizations serving these populations. Sight, reading, and language assistance will be provided at public sessions and hearing for those who request it at least 48 hours in advance
Provide for the periodic review of the effectiveness of the public involvement process to ensure that the process provides full and open access to all interested parties and revise the process, as appropriate	The PPP is reviewed regularly and updated as needed

VII. Plan Review, Approval, and Amendment

This plan for public participating in the IIJA process of the Region XII RPA shall be subject to public review for no less than forty-five (45) days, announced in the county seat newspapers via public notice, and available in the courthouse of each county in the RPA. This plan shall be approved by both the regional TAC and the Executive Board of the Policy Council. Amendments to this plan shall be made in similar fashion.

VIII. Participants in the Transportation Planning Process

The attached lists represent the committees and organizations involved in the transportation planning process. If any others are interested in participating, they can be added as requires, under the direction of the Policy Board.

1. Region XII COG Policy Council
2. RPA XII Technical Advisory Committee
3. Transit Roundtable XII Committee
4. Media Contacts

REGION XII
COUNCIL OF GOVERNMENTS

Language Access Plan

Adopted August 15, 2024

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PURPOSE

This Language Access Plan (LAP) has been put in place to conform to federal regulations that govern certain federally-funded programs operated by Region XII COG, including public transit operations (FTA) and business loan programs (USDA & EDA) operated by Region XII Council of Governments (COG) as well as to help provide access to these programs for persons with Limited English Proficiency (LEP).

IDENTIFYING PERSONS WHO REQUIRE LANGUAGE ASSISTANCE

The 2020 US Census was used to identify persons who require language assistance. The Four-Factor Analysis (see Appendix A) reveals there are 2,469 people, or 3.6% of the region's population over the age of 5, who are potential LEP persons (those who speak English less than very well). The COG has encounters dozens of individuals within this group each day, primarily through its public transit commuter services originating in Crawford County. Other than this service in transit, other COG programs encounter few individuals with limited English proficiency (e.g. housing, business lending, community planning).

LANGUAGE ASSISTANCE MEASURES

The following measures are among those that may be utilized to assist LEP persons:

- Free computer translation services such as freetranslation.com or other commercially available telephonic interpretation services, including an interpretation card found at https://www.lep.gov/resources/ISpeakCards2004.pdf;
- Language Link;
- Volunteer interpreters for the language group needed that may include family members of the LEP individuals; and/or
- A trained translator.

STAFF TRAINING

The following measures will be utilized for training purposes, including, but not limited to:

- New and existing staff will be trained about obligations to provide meaningful access to information and services for LEP persons.
- Staff will be trained how to obtain the language services for LEP persons, and how to appropriately respond, especially for those staff that work closely with the public.
- Ongoing training will be provided on an as needed basis.

VITAL DOCUMENT TRANSLATIONS

The Federal Transit Administration, USDA Rural Development, and other federal agencies have provided guidance to determine the extent to which documents are translated and notices are provided to LEP persons.

Safe Harbor Provisions

Size of Language Group	**Recommended Provision of Written Language Assistance**
1.000 or more in the eligible population in the market area of among current beneficiaries.	Translated vital documents
More than 5% of the eligible population or beneficiaries *AND* more than 50 in number	Translated vital documents
More than 5% of the eligible population or beneficiaries *AND* 50 or less in number	Translated written notice of right to receive free oral interpretation documents
5% or less of the eligible population or beneficiaries *AND* less than 1,000 in number	No written translation is required

According to this matrix and documentation from the Census (Appendix B), the COG is required to provide translated vital documents. For program access, this would be the brochure which describe assistance available, such as the RLF document, transit service, and housing loan and grant programs. These documents are printed and may also be available online. Other documents related to each program (applications, loan closing documents, etc.) are not determined to be vital because 1) they are not access documents; and, 2) staff, boards, and others need to understand the written responses to these documents, especially the application. Should a determination be made to add documents to the list of those which provide access to the federally-funded programs of the COG, these will also be translated.

The COG will provide printed brochures in Spanish (currently the only qualifying group). Documents will also be provided online where it available in English as well.

NOTICE TO LEP PERSONS

LEP persons will be notified that translated documents are available and free of charge in the following manner if appropriate, including, but not limited to:

- Signs
- Website
- Outreach materials

If the population of another language group rises above 1,000 persons, vital documents will be translated and made available in that language. Further, if more than 5 percent of a language group is identified and is more than 50 individuals, translated documents will be made available.

MONITORING AND UPDATING THIS PLAN

The COG will continue to monitor U.S. Census Bureau LEP data and frequency of interactions with LEP persons, and make adjustments as necessary to ensure increasing numbers of LEP persons have meaningful access to its programs. Other areas of focus will include, but are not limited to:

- Nature/importance of activities
- Training
- Availability of resources

NONDISCRIMINATION STATEMENT - USDA

In accordance with Federal civil rights law and USDA civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington DC 20250-9410;
fax: (202) 690-7442; or
email: program.intake@usda.gov

Region XII COG is an equal opportunity provider.

FOR COMPLAINTS RELATED TO PUBLIC TRANSIT SERVICES – FTA
Any person, who believes he/she has been subjected to discrimination in the delivery of, or access to, public transportation services on the basis of race, color, or national origin, may file a complaint with the Western Iowa Transit (WIT). Such complaint must be filed in writing with WIT no later than 10 days after the alleged discrimination. For information on how to file a complaint, contact WIT as listed below.

Transit Director Matt Cleveland, Western Iowa Transit, PO Box 768 Carroll Iowa, 51401, (712)-792-9914, Email Address: mcleveland@region12cog.org. Website: www.region12cog.org.

Written complaints may also be filed with the U.S. Department of Transportation/Federal Transit Administration (FTA) no later than 180 days after the date of the alleged discrimination, at the following address:

mail: Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor-TCR
1200 New Jersey Ave SE
Washington DC 20590.

Appendix A

Limited English Proficiency (LEP) 4-Factor Analysis

Purpose

This is a Limited English Proficiency (LEP) Four-Factor Analysis covers the geographic service area of Audubon, Carroll, Crawford, Greene, Guthrie and Sac Counties in Iowa.

Scope

Section 601 of Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d *et seq*. provide that "no person shall be discriminated against on the basis of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of an applicant or recipient receiving Federal financial assistance from the Department of Agriculture or any Agency thereof." Further, Executive Order 13166 directs Federal Agencies to develop and implement a system by which LEP persons can meaningfully access its services.

Applicable USDA Programs

This analysis is applicable to the following USDA Rural Development Programs (check all that apply):

RBEG	X	IRP	X
REDLG		Other (MPILP)	X

Four-Factor Analysis

Factor 1: Number or Proportion of LEP persons served or encountered in the eligible service population.
There are 2,469 potential LEP persons (3.6% of the population) in the service area who speak English less than very well.

Factor 2: The frequency with which LEP persons come into contact with the program or activity.
The COG encounters roughly 20-30 persons it believes have limited English proficiency on a daily basis (commuter route) and 0-5 persons with limited English proficiency in its other public-facing programs (e.g. housing, planning, business lending). As a recipient of federal funds, the COG will ensure meaningful access to programs for LEP individuals and will continue to monitor U.S. Census Bureau LEP data and frequency of encountering LEP persons. Adjustments will be made as necessary to ensure increasing numbers of LEP persons have meaningful access to federally-funded programs. If needed, computer translation services such as freetranslation.com or other commercially available telephonic interpretation services will be utilized, including an interpretation card as found at: https://www.lep.gov/resources/ISpeakCards2004.pdf or in Appendix C of this Plan.

Outreach will be provided to groups representing the interests of those with limited English proficiency.

Factor 3: The nature and importance of the program or activity or service by the program.
The COG does not assist entities that engage in life-saving activities, such as food, shelter or emergency services. The use of public transit or other programs such as business loans or housing programs allow sufficient time for persons with limited English proficiency to obtain services if needed.

Factor 4: The resources available to recipient and costs.
The COG has limited or no staff persons or budget for outreach activities as this time. The number of persons with limited English proficiency in the service area is low and would not warrant hiring an LEP specialist, especially since the COG has few interactions with LEP persons outside of its transit services. Every effort will be made to

outreach to minority organizations and individuals about federally-funded programs, including providing meaningful access to persons with limited English proficiency.

Conclusion

The COG has limited resources and the geographical service area has few persons with limited English proficiency. An LEP plan has been developed and every effort will be made to ensure meaningful access to LEP persons should any wish to utilize our programs. Efforts will include providing outreach to minority organizations and LEP persons. U.S. Census Bureau LEP data will continue to be monitored and frequency of LEP person interactions so adjustments to this plan are made as necessary to ensure any increasing numbers of LEP persons have meaningful access to federally-funded programs.

Signature_____Date_____

Appendix B

County Census Data

REGION XII COG PERSONS WHO SPEAK ENGLISH LESS THAN VERY WELL

	Audubon County, Iowa			Carroll County, Iowa			Crawford County, Iowa			Greene County, Iowa			Guthrie County, Iowa			Sac County, Iowa			RXIICOG TOTAL		
	Total	Speak English less than "very well"	% speak English less than "very well"	Total	Speak English less than "very well"	% speak English less than "very well"	Total	Speak English less than "very well"	% speak English less than "very well"	Total	Speak English less than "very well"	% speak English less than "very well"	Total	Speak English less than "very well"	% speak English less than "very well"	Total	Speak English less than "very well"	% speak English less than "very well"		Speak English less than "very well"	% speak English less than "very well"
Label	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate		Estimate	Estimate
Population 5 years and over	5,279	35	0.7%	19,521	229	1.2%	15,464	1,941	12.6%	8,314	102	1.2%	10,090	70	0.7%	9,198	92	1.0%	67866	2469	0.036380515
Speak only English	5,227	(X)	(X)	19,120	(X)	(X)	11,026	(X)	(X)	8,055	(X)	(X)	9,872	(X)	(X)	8,749	(X)	(X)	62049	0	0
Speak a language other than English	52	35	67.3%	401	229	57.1%	4,438	1,941	43.7%	259	102	39.4%	218	70	32.1%	449	92	20.5%	5817	2469	0.424445591
SPEAK A LANGUAGE OTHER THAN ENGLISH																					
Spanish	51	35	68.6%	250	105	42.0%	3,744	1,746	46.6%	173	81	46.8%	162	44	27.2%	237	92	38.8%	4617	2103	0.455490578
5 to 17 years old	12	7	58.3%	45	0	0.0%	1,018	147	14.4%	36	0	0.0%	37	5	13.5%	57	6	10.5%	1205	165	0.136929461
18 to 64 years old	39	28	71.8%	179	100	55.9%	2,677	1,556	58.1%	78	48	61.5%	121	39	32.2%	163	72	44.2%	3257	1843	0.565858152
65 years old and	0	0	-	26	5	19.2%	49	43	87.8%	59	33	55.9%	4	0	0.0%	17	14	82.4%	155	95	0.612903226
Other Indo-European languages	1	0	0.0%	26	0	0.0%	65	12	18.5%	32	18	56.3%	38	19	50.0%	203	0	0.0%	365	49	0.134246575
5 to 17 years old	0	0	-	4	0	0.0%	21	0	0.0%	0	0	-	4	0	0.0%	72	0	0.0%	101	0	0
18 to 64 years old	1	0	0.0%	10	0	0.0%	39	9	23.1%	14	0	0.0%	27	19	70.4%	125	0	0.0%	216	28	0.12962963
65 years old and	0	0	-	12	0	0.0%	5	3	60.0%	18	18	100.0%	7	0	0.0%	6	0	0.0%	48	21	0.4375
Asian and Pacific Island languages	0	0	-	22	21	95.5%	335	100	29.9%	44	0	0.0%	18	7	38.9%	5	0	0.0%	424	128	0.301886792
5 to 17 years old	0	0	-	6	6	100.0%	109	5	4.6%	0	0	-	3	0	0.0%	0	0	-	118	11	0.093220339
18 to 64 years old	0	0	-	15	15	100.0%	226	95	42.0%	31	0	0.0%	15	7	46.7%	5	0	0.0%	292	117	0.400684932
65 years old and	0	0	-	1	0	0.0%	0	0	-	13	0	0.0%	0	0	-	0	0	-	14	0	0
Other languages	0	0	-	103	103	100.0%	294	83	28.2%	10	3	30.0%	0	0	-	4	0	0.0%	411	189	0.459854015
5 to 17 years old	0	0	-	0	0	-	93	0	0.0%	3	3	100.0%	0	0	-	2	0	0.0%	98	3	0.030612245
18 to 64 years old	0	0	-	103	103	100.0%	201	83	41.3%	3	0	0.0%	0	0	-	0	0	-	307	186	0.605863192
65 years old and	0	0	-	0	0	-	0	0	-	4	0	0.0%	0	0	-	2	0	0.0%	6	0	0
CITIZENS 18 YEARS AND OVER																					
All citizens 18 years old and over	4,374	3	0.1%	15,546	89	0.6%	11,132	973	8.7%	6,820	80	1.2%	8,187	1	0.0%	7,433	17	0.2%	53492	1163	0.021741569
Speak only English	4,359	(X)	(X)	15,373	(X)	(X)	8,985	(X)	(X)	6,627	(X)	(X)	8,099	(X)	(X)	7,232	(X)	(X)	50675	0	0
Speak a language other than English	15	3	20.0%	173	89	51.4%	2,147	973	45.3%	193	80	41.5%	88	1	1.1%	201	17	8.5%	2817	1163	0.41285055
Spanish	14	3	21.4%	123	62	50.4%	1,849	852	46.1%	118	62	52.5%	65	1	1.5%	68	17	25.0%	2237	997	0.445686187
Other languages	1	0	0.0%	50	27	54.0%	298	121	40.6%	75	18	24.0%	23	0	0.0%	133	0	0.0%	580	166	0.286206897

SOURCE: AMERICAN COMMUNITY SURVEY 2018-2022

REGION XII COG LIMITED ENGLISH-SPEAKING HOUSEHOLDS

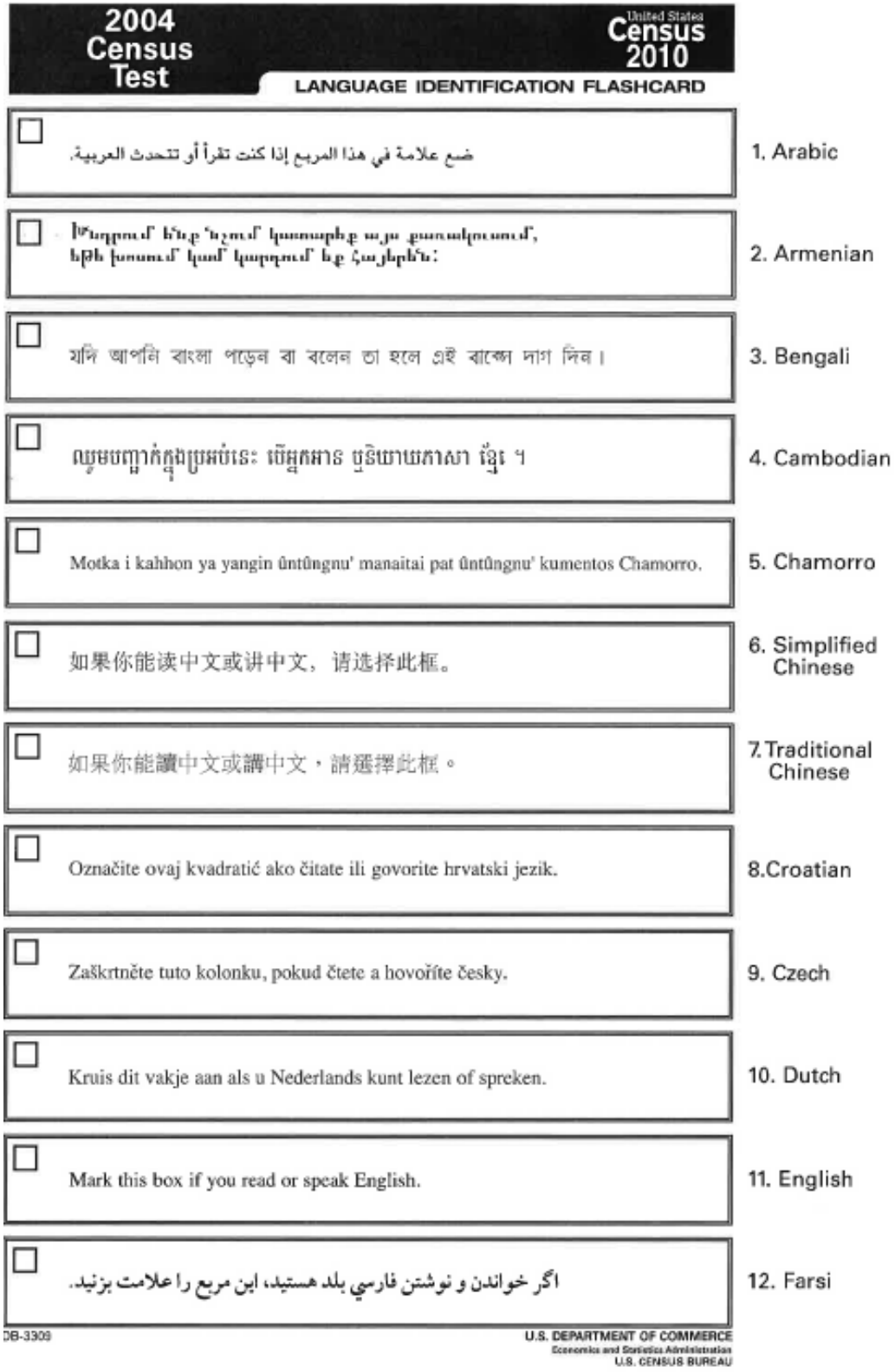
	Audubon County, Iowa			Carroll County, Iowa			Crawford County, Iowa			Greene County, Iowa			Guthrie County, Iowa			Sac County, Iowa			RXIICOG		
	Total	LES HH	% LES HH	Total	LES HH	% LES HH	Total	LES HH	% LES HH	Total	LES HH	% LES HH	Total	LES HH	% LES HH	Total	LESHH	% LES HH	Total	LES HH	% LES HH
Label	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
All households	2,535	15	0.6%	8,696	31	0.4%	6,214	427	6.9%	3,837	15	0.4%	4,518	18	0.4%	4,210	23	0.5%	30010	529	1.76%
Households speaking --																					
Spanish	31	15	48.4%	138	6	4.3%	1,358	361	26.6%	86	5	5.8%	100	9	9.0%	110	23	20.9%	1823	419	1.40%
Other Indo-European languages	1	0	0.0%	13	0	0.0%	44	3	6.8%	32	10	31.3%	25	9	36.0%	36	0	0.0%	151	22	0.07%
Asian and Pacific Island languages	0	0	-	6	5	83.3%	135	42	31.1%	27	0	0.0%	7	0	0.0%	5	0	0.0%	180	47	0.16%
Other languages	0	0	-	20	20	100.0%	151	21	13.9%	3	0	0.0%	0	0	-	2	0	0.0%	176	41	0.14%

LES HH = Limited English-Speaking Household

SOURCE: AMERICAN COMMUNITY SURVEY 2018-2022

Appendix C

Language Identification Card



☐ Cocher ici si vous lisez ou parlez le français.	13. French
☐ Kreuzen Sie dieses Kästchen an, wenn Sie Deutsch lesen oder sprechen.	14. German
☐ Σημειώστε αυτό το πλαίσιο αν διαβάζετε ή μιλάτε Ελληνικά.	15. Greek
☐ Make kazye sa a si ou li oswa ou pale kreyòl ayisyen.	16. Haitian Creole
☐ अगर आप हिन्दी बोलते या पढ़ सकते हों तो इस बक्स पर चिह्न लगाएँ।	17. Hindi
☐ Kos lub voj no yog koj paub twm thiab hais lus Hmoob.	18. Hmong
☐ Jelölje meg ezt a kockát, ha megérti vagy beszéli a magyar nyelvet.	19. Hungarian
☐ Markaam daytoy nga kahon no makabasa wenno makasaoka iti Ilocano.	20. Ilocano
☐ Marchi questa casella se legge o parla italiano.	21. Italian
☐ 日本語を読んだり、話せる場合はここに印を付けてください。	22. Japanese
☐ 한국어를 읽거나 말할 수 있으면 이 칸에 표시하십시오.	23. Korean
☐ ให้ໝາຍໃສ່ຊ່ອງນີ້ ຖ້າທ່ານອ່ານຫຼືປາກພາສາລາວ.	24. Laotian
☐ Prosimy o zaznaczenie tego kwadratu, jeżeli posługuje się Pan/Pani językiem polskim.	25. Polish

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☐ Assinale este quadrado se você lê ou fala português.	26. Portuguese
☐ Însemnaţi această căsuţă dacă citiţi sau vorbiţi românește.	27. Romanian
☐ Пометьте этот квадратик, если вы читаете или говорите по-русски.	28. Russian
☐ Обележите овај квадратић уколико читате или говорите српски језик.	29. Serbian
☐ Označte tento štvorček, ak viete čítat'alebo hovorit'po slovensky.	30. Slovak
☐ Marque esta casilla si lee o habla español.	31. Spanish
☐ Markahan itong kuwadrado kung kayo ay marunong magbasa o magsalita ng Tagalog.	32. Tagalog
☐ ให้กาเครื่องหมายลงในช่องถ้าท่านอ่านหรือพูดภาษาไทย.	33. Thai
☐ Maaka 'i he puha ni kapau 'oku ke lau pe lea fakatonga.	34. Tongan
☐ Відмітьте цю клітинку, якщо ви читаєте або говорите українською мовою.	35. Ukranian
☐ اگر آپ اردو پڑھتے یا بولتے ہیں تو اس خانے میں نشان لگائیں۔	36. Urdu
☐ Xin đánh dấu vào ô này nếu quý vị biết đọc và nói được Việt Ngữ.	37. Vietnamese
☐ באצייכנט דעם קעסטל אויב איר לייענט אדער רעדט אידיש.	38. Yiddish

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Economics and Statistics Administration
U.S. CENSUS BUREAU

Appendix D

Maps & Federal Transportation Investments

MAPS

Race/Ethnicity Dot Density

Percent of Minority Population

Percent Population with a Disability

Percent Population 65 & Older

Percent of Dependent Population

Job Proximity Index

Percent of Population Below Poverty

Housing & Transportation Percentile Ranking

Percent of Households Without a Vehicle

Transit Services (Demand-Response)

Transit Services (Commuter Routes) Compared to Poverty

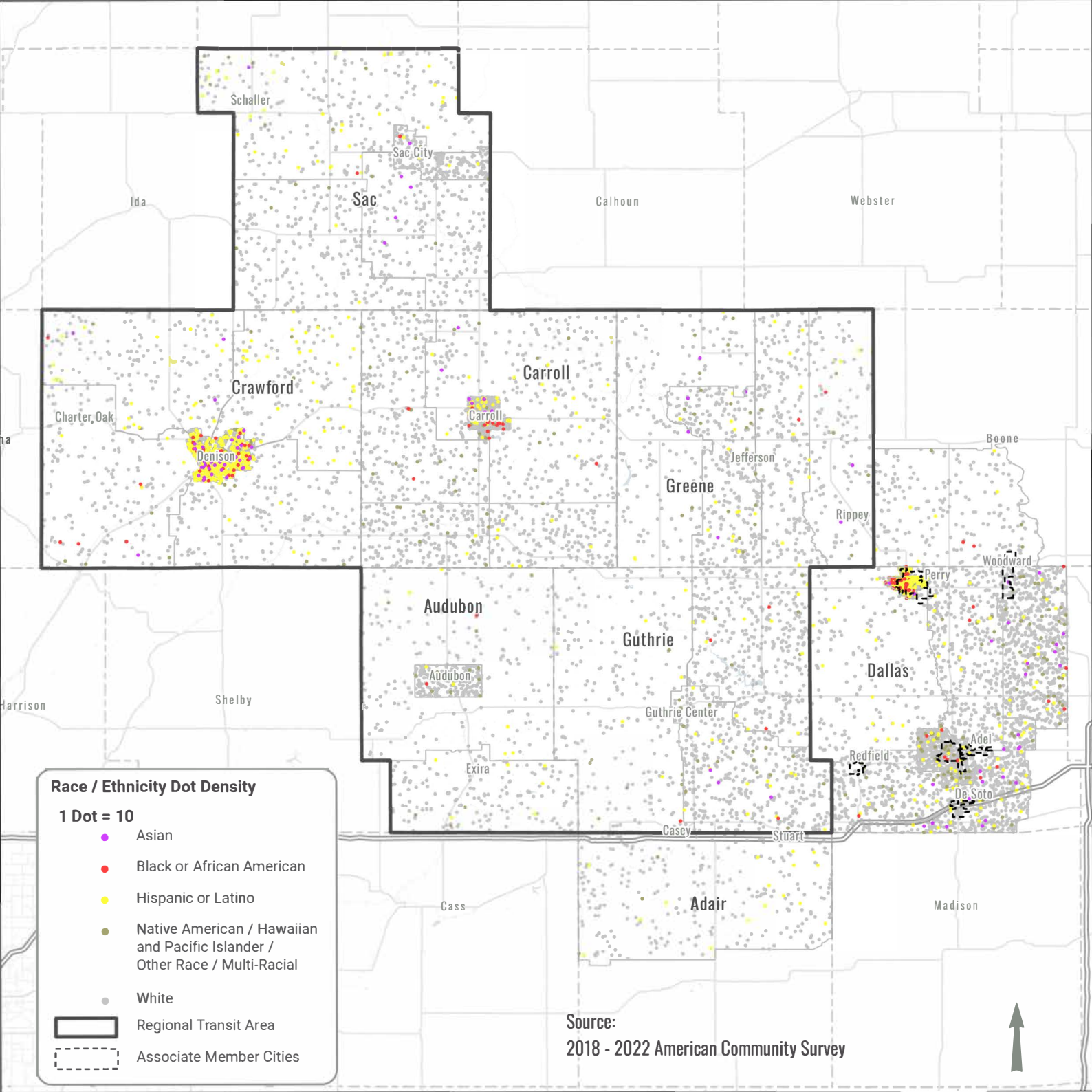
Transit Services (Commuter Routes) Compared to Housing & Transportation Percentile

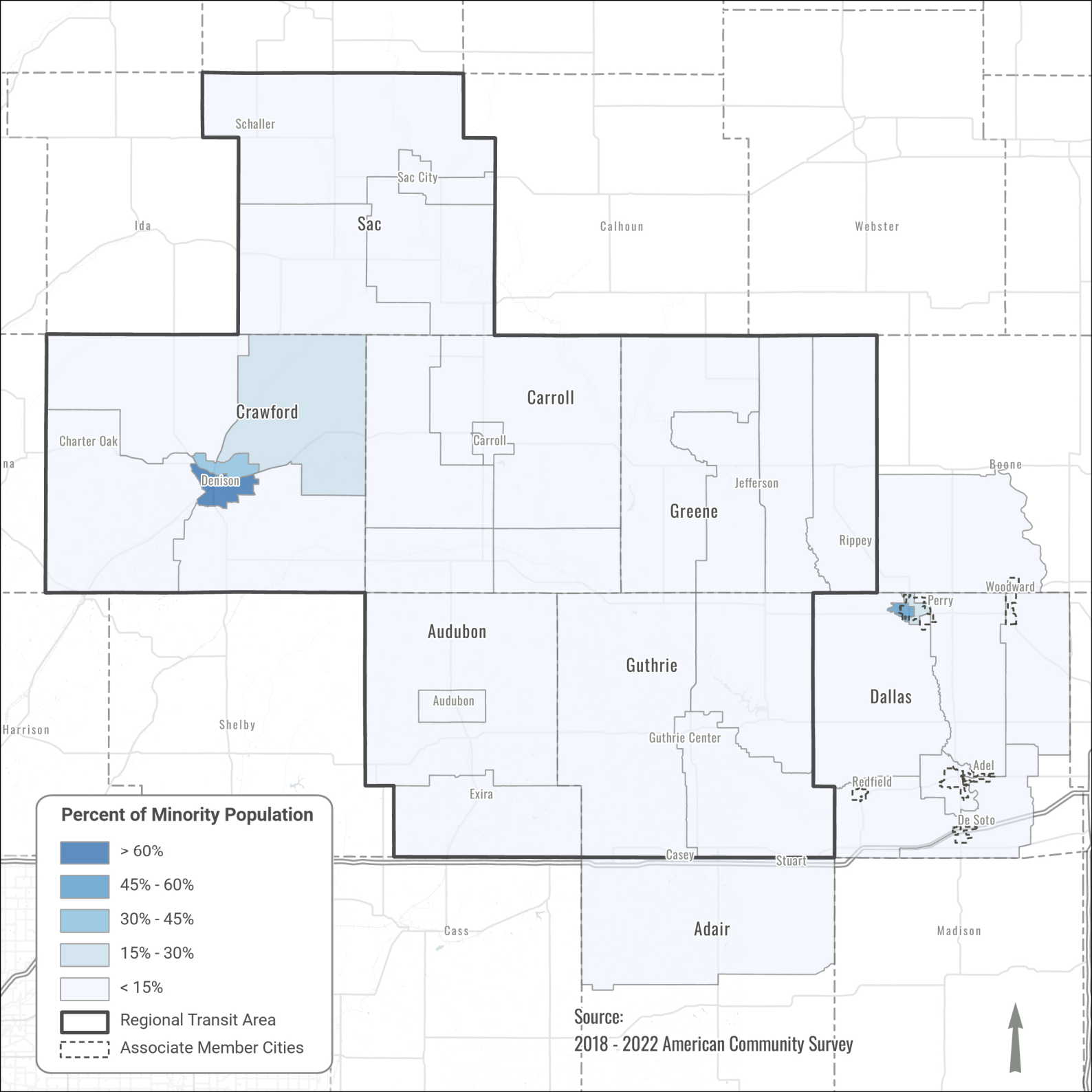
Trails

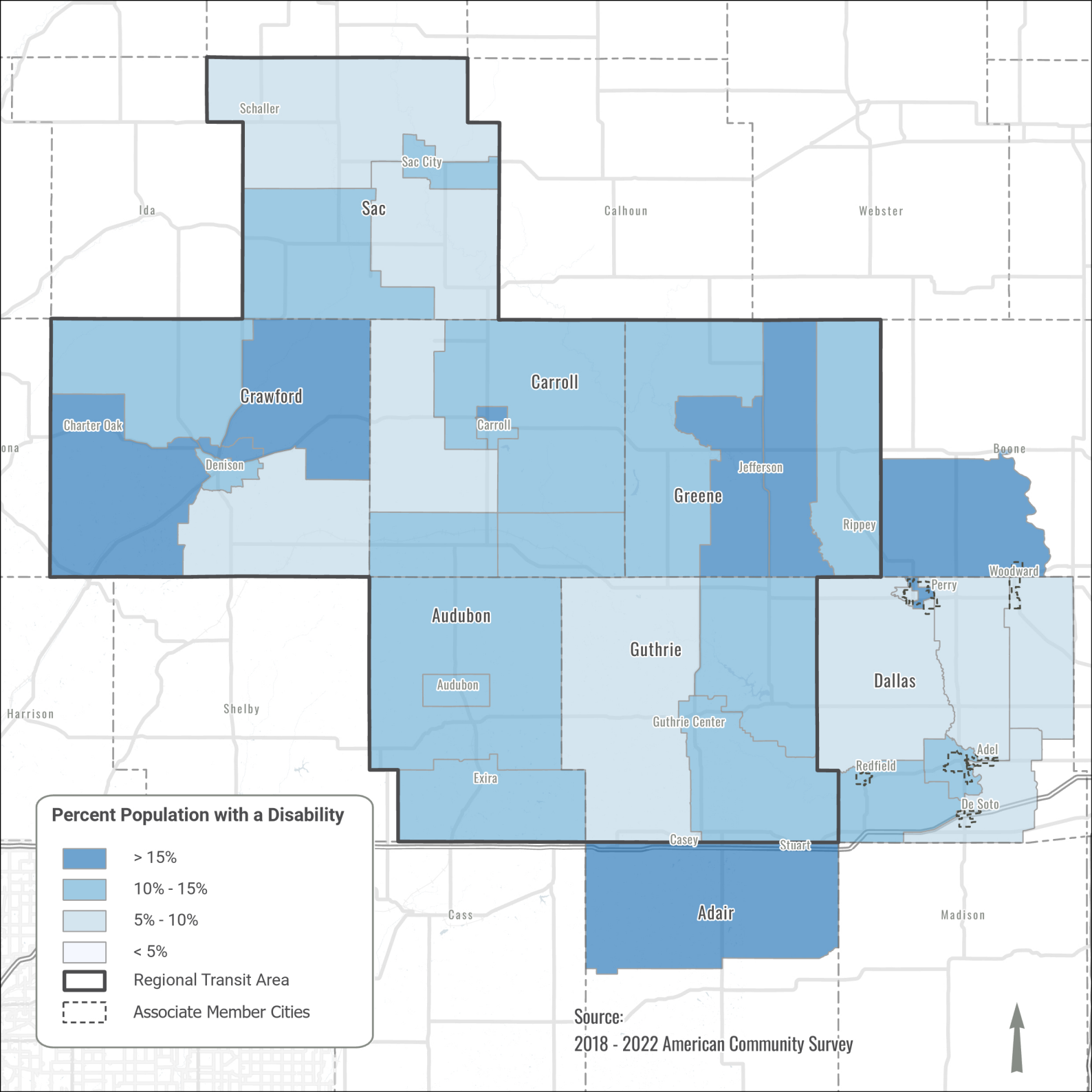
FEDERAL INVESTMENTS

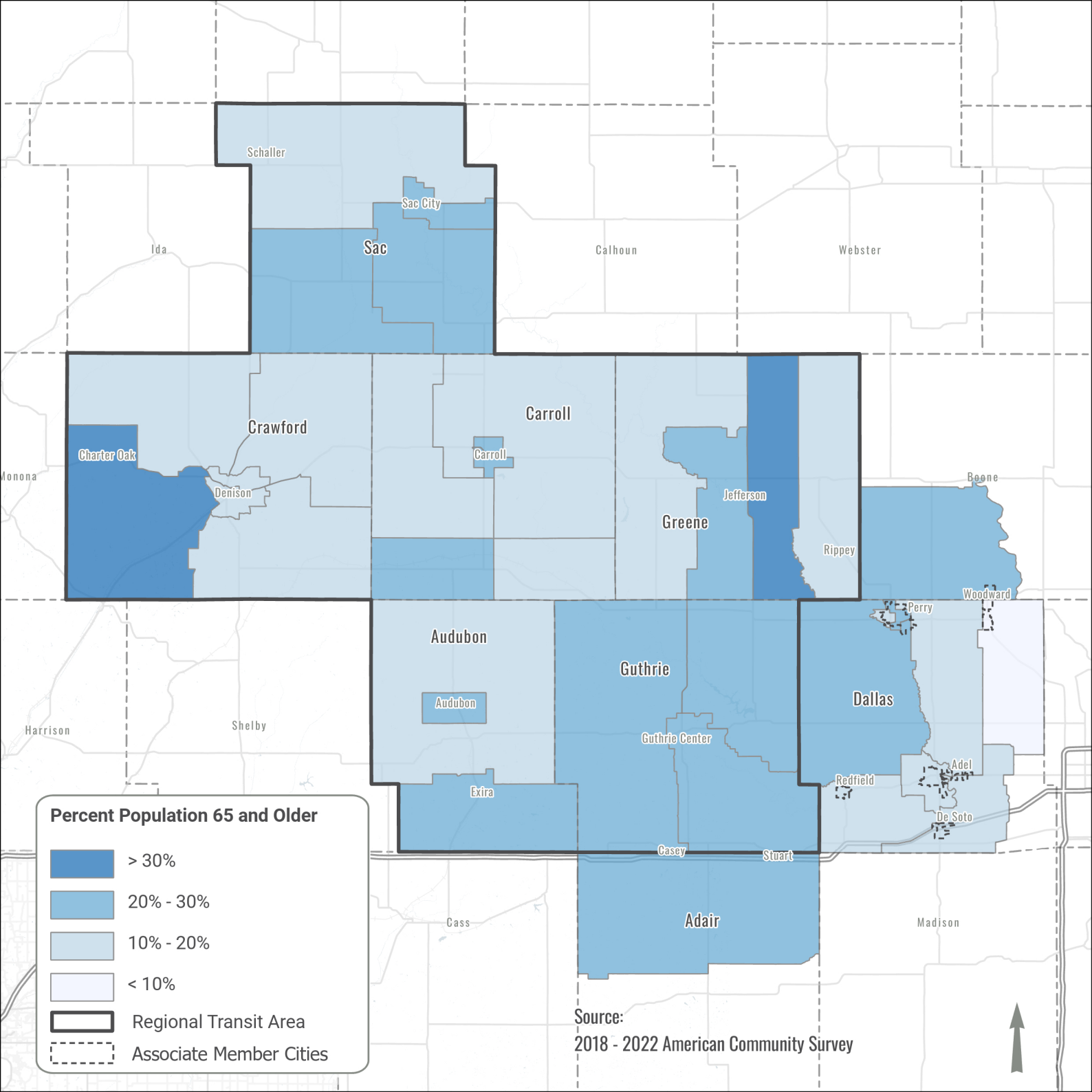
Regional STBG Program FY2022 – FY2025

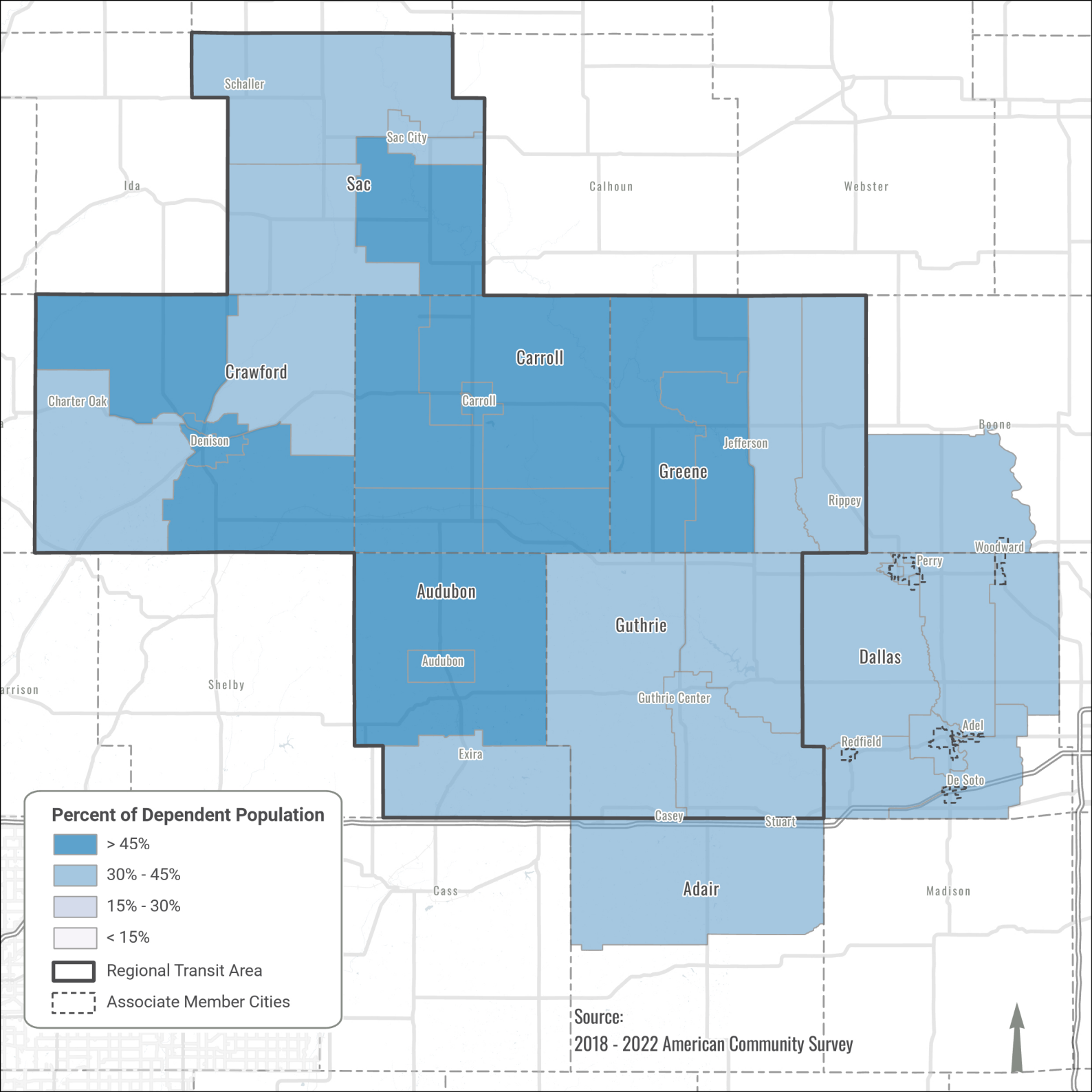
Regional STBG-TAP Program FY2022 – FY2025

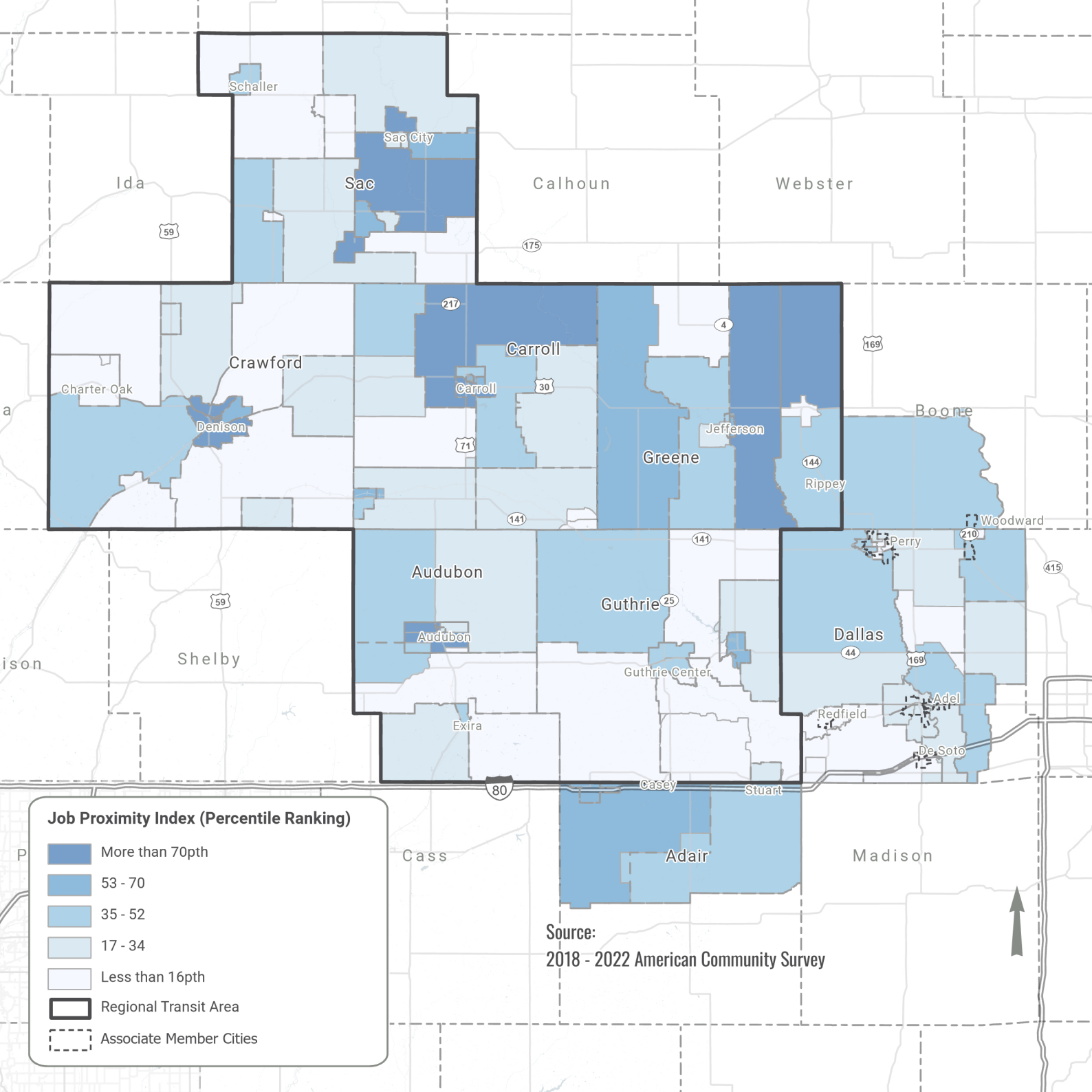

Schaller
Sac City
Sac
Ida
Calhoun
Webster
Crawford
Carroll
Charter Oak
Carroll
Denison
Jefferson
Greene
Boone
Rippey
Perry
Woodward
Audubon
Guthrie
Audubon
Dallas
Harrison
Shelby
Guthrie Center
Adel
Redfield
De Soto
Exira
Casey
Stuart
Cass
Adair
Madison
Race / Ethnicity Dot Density
1 Dot = 10
Asian
Black or African American
Hispanic or Latino
Native American / Hawaiian and Pacific Islander / Other Race / Multi-Racial
White
Regional Transit Area
Associate Member Cities
Source:
2018 - 2022 American Community Survey

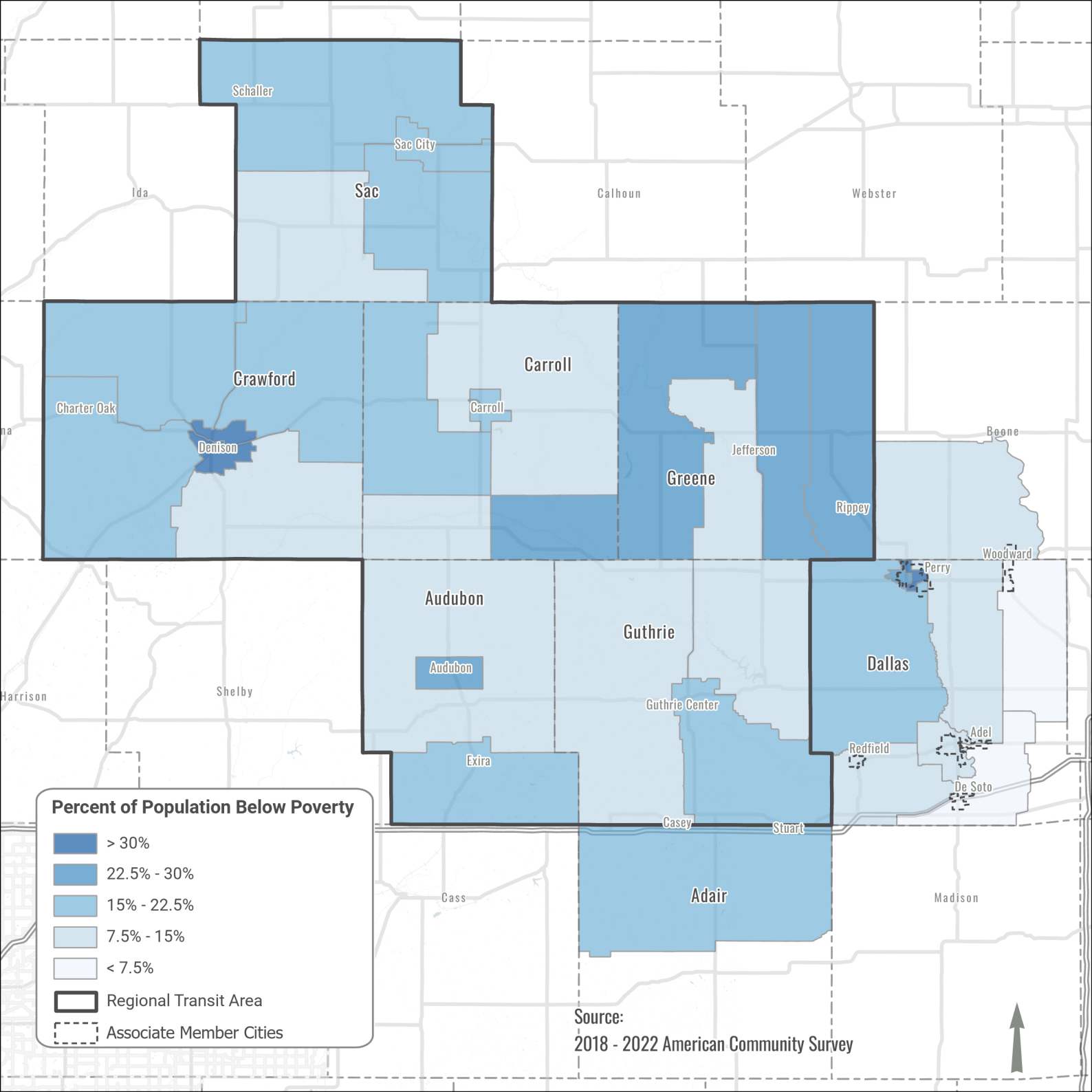

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Guthrie Center
Dallas
Adel
Redfield
De Soto
Harrison
Shelby
Exira
Casey
Stuart
Cass
Adair
Madison
Percent of Minority Population
> 60%
45% - 60%
30% - 45%
15% - 30%
< 15%
Regional Transit Area
Associate Member Cities
Source:
2018 - 2022 American Community Survey

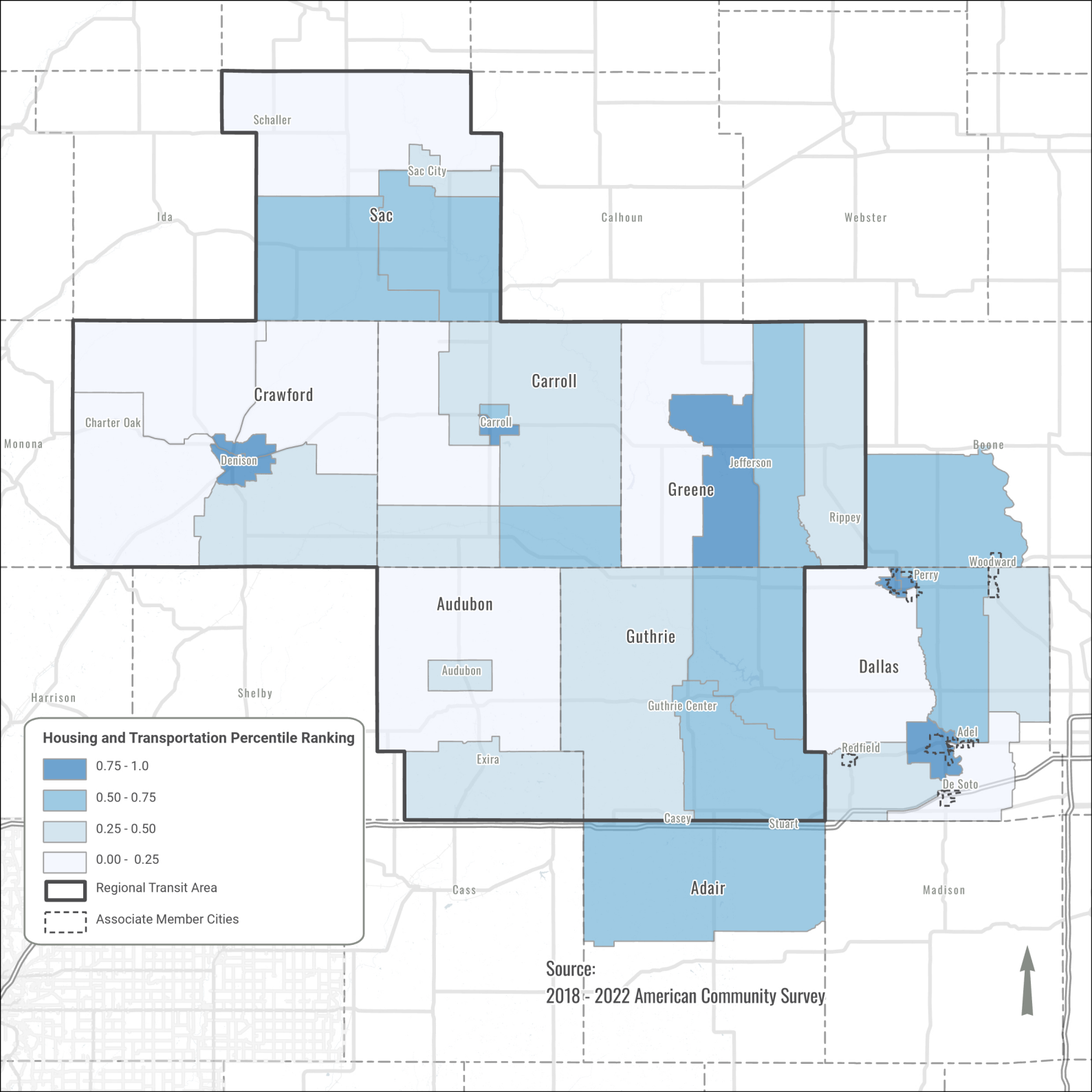

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Audubon
Audubon
Guthrie
Guthrie Center
Dallas
Adel
Redfield
De Soto
Exira
Harrison
Shelby
Casey
Stuart
Adair
Cass
Madison
Percent Population with a Disability
> 15%
10% - 15%
5% - 10%
< 5%
Regional Transit Area
Associate Member Cities
Source:
2018 - 2022 American Community Survey

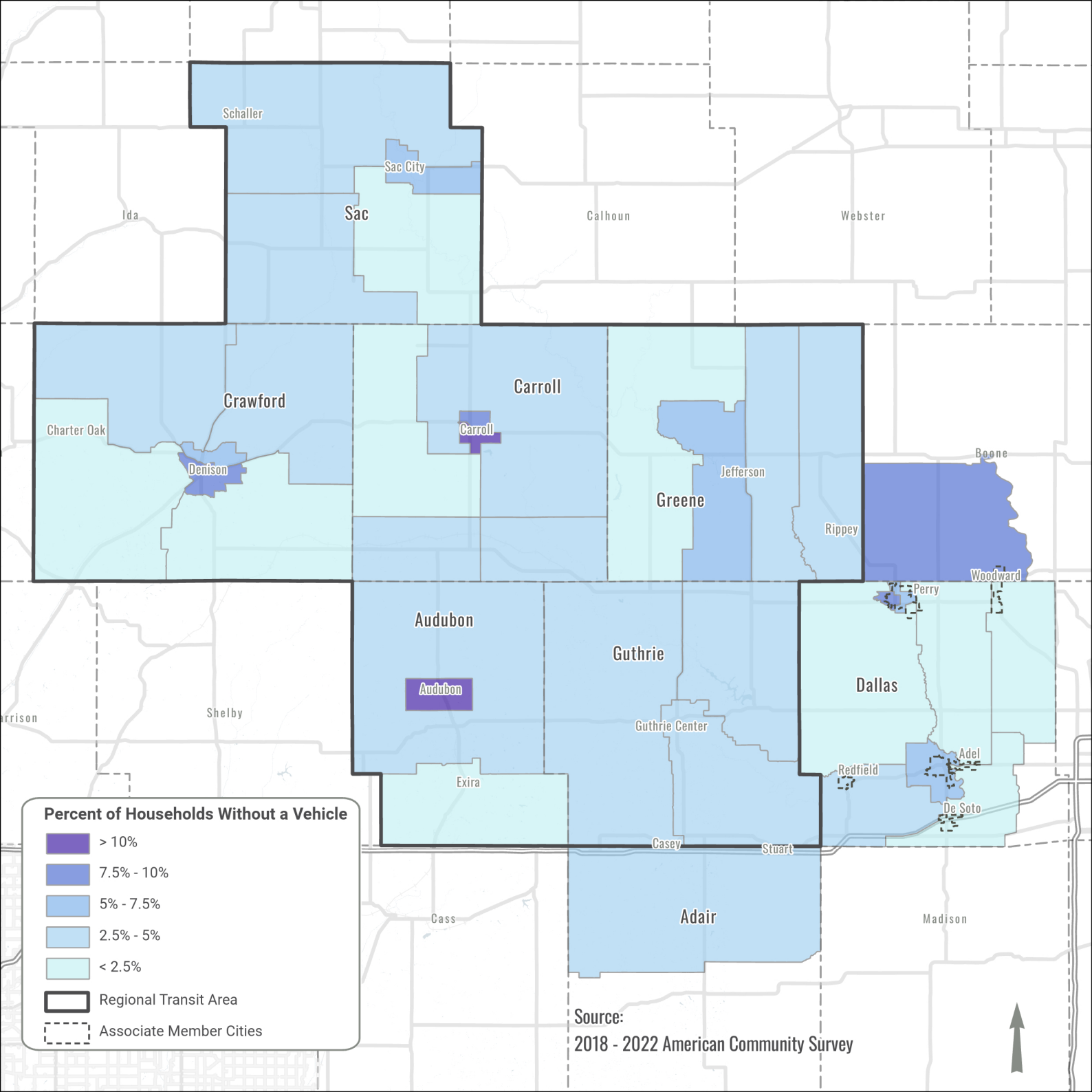

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Audubon
Dallas
Harrison
Shelby
Guthrie Center
Adel
Redfield
Exira
De Soto
Casey
Stuart
Adair
Cass
Madison
Percent Population 65 and Older
> 30%
20% - 30%
10% - 20%
< 10%
Regional Transit Area
Associate Member Cities
Source:
2018 - 2022 American Community Survey

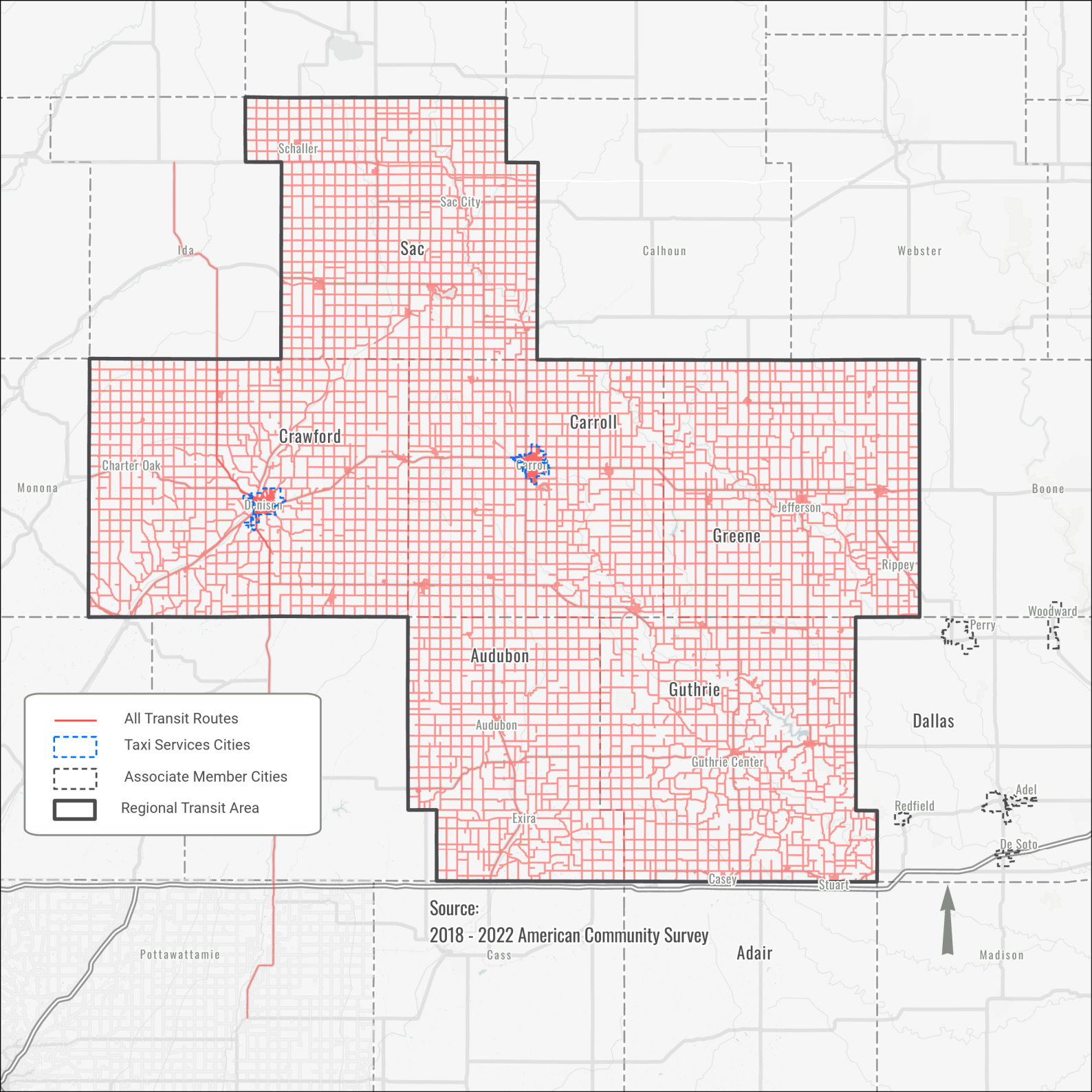

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Audubon
Audubon
Guthrie
Guthrie Center
Dallas
Adel
Redfield
De Soto
Shelby
Exira
Casey
Stuart
Adair
Cass
Madison
Percent of Dependent Population
> 45%
30% - 45%
15% - 30%
< 15%
Regional Transit Area
Associate Member Cities
Source:
2018 - 2022 American Community Survey

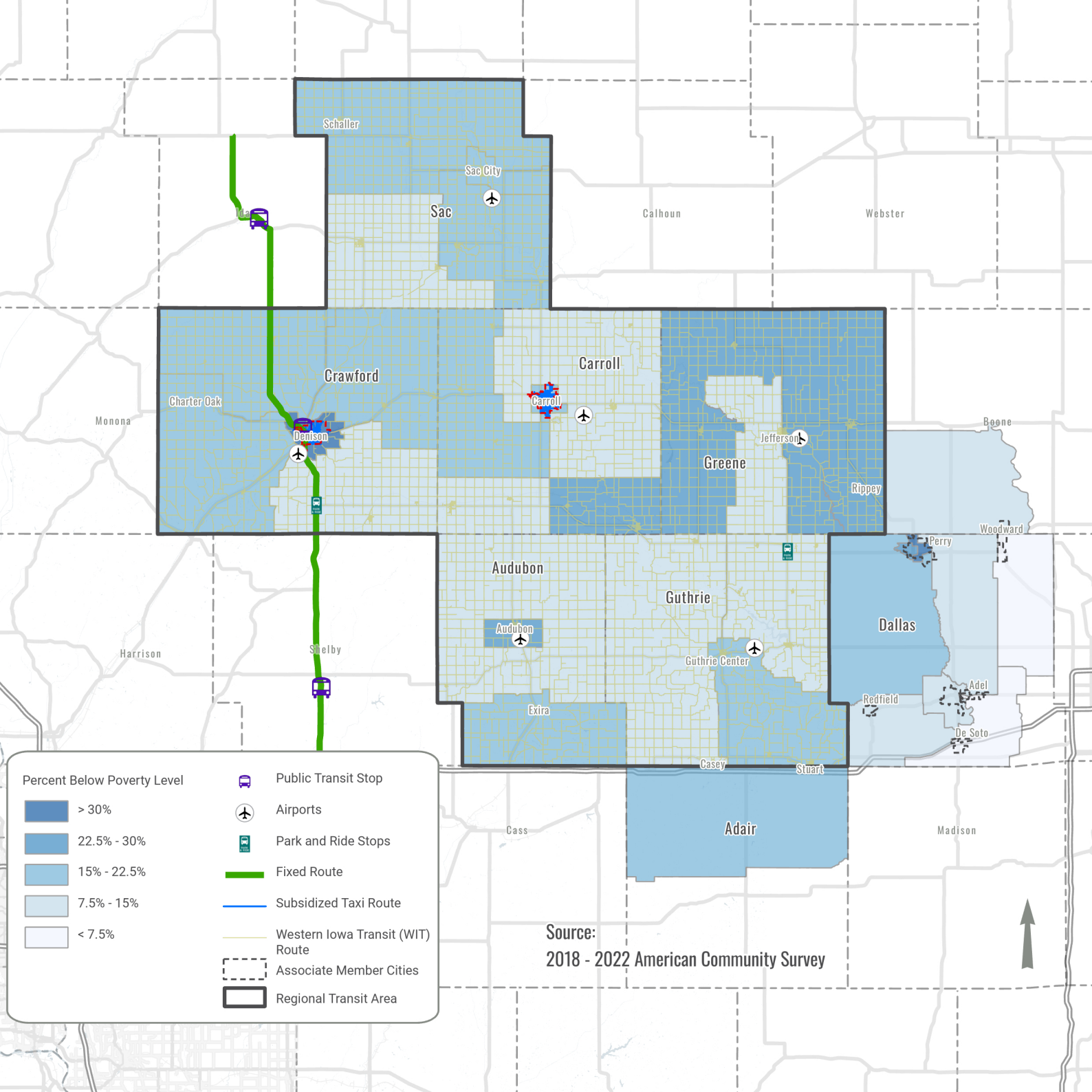

Schaller
Sac City
Sac
Ida
Calhoun
Webster
59
175
217
4
169
Crawford
Carroll
Carroll
30
Charter Oak
Denison
71
Jefferson
Greene
144
Rippey
Boone
141
Woodward
Perry
210
415
Audubon
Guthrie
25
59
Audubon
Dallas
44
169
Shelby
Guthrie Center
Adel
Redfield
Exira
De Soto
80
Casey
Stuart
Adair
Cass
Madison
Job Proximity Index (Percentile Ranking)
More than 70pth
53 - 70
35 - 52
17 - 34
Less than 16pth
Regional Transit Area
Associate Member Cities
Source:
2018 - 2022 American Community Survey

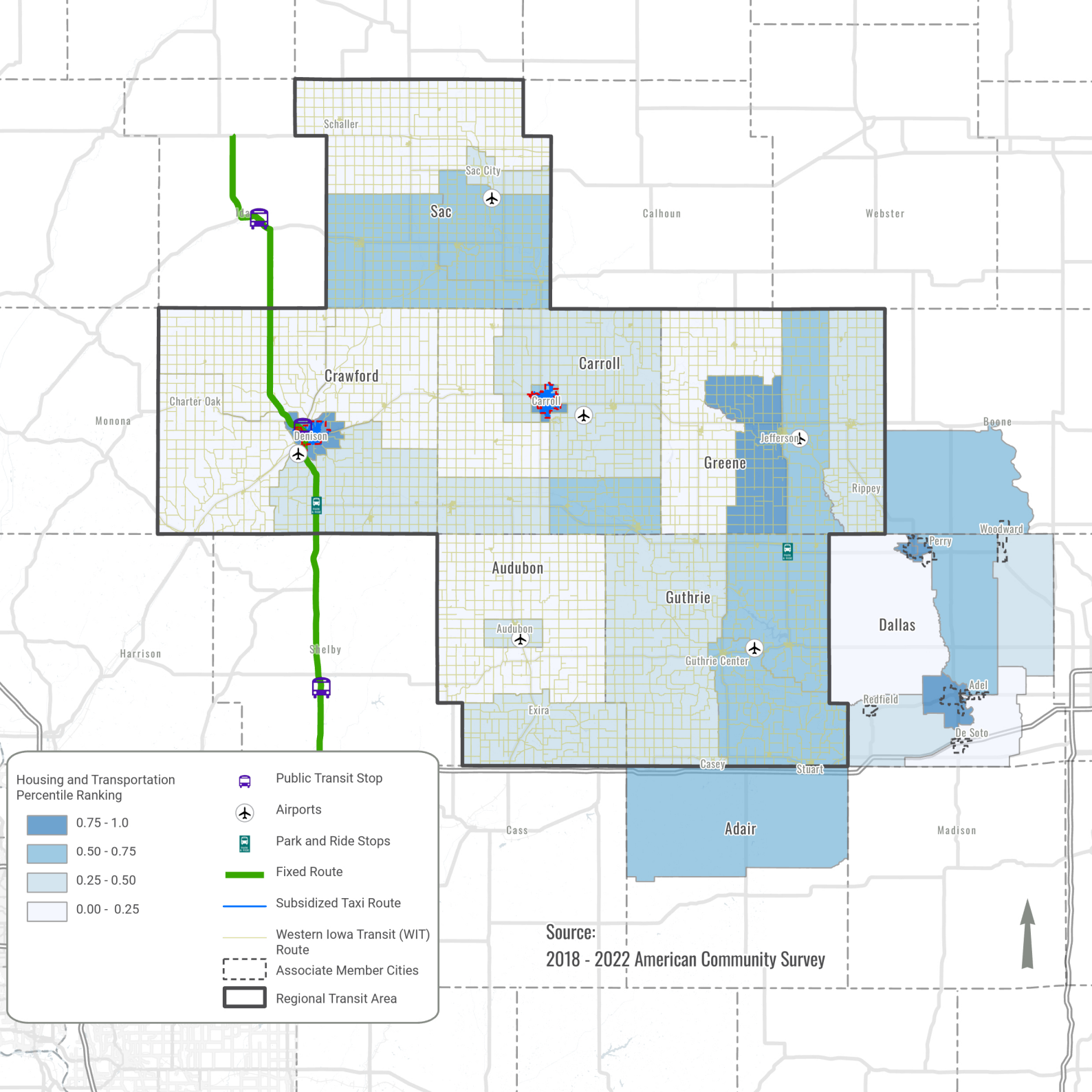

Schaller
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Audubon
Guthrie
Guthrie Center
Dallas
Adel
Redfield
De Soto
Harrison
Shelby
Exira
Casey
Stuart
Adair
Cass
Madison
Percent of Population Below Poverty
> 30%
22.5% - 30%
15% - 22.5%
7.5% - 15%
< 7.5%
Regional Transit Area
Associate Member Cities
Source:
2018 - 2022 American Community Survey

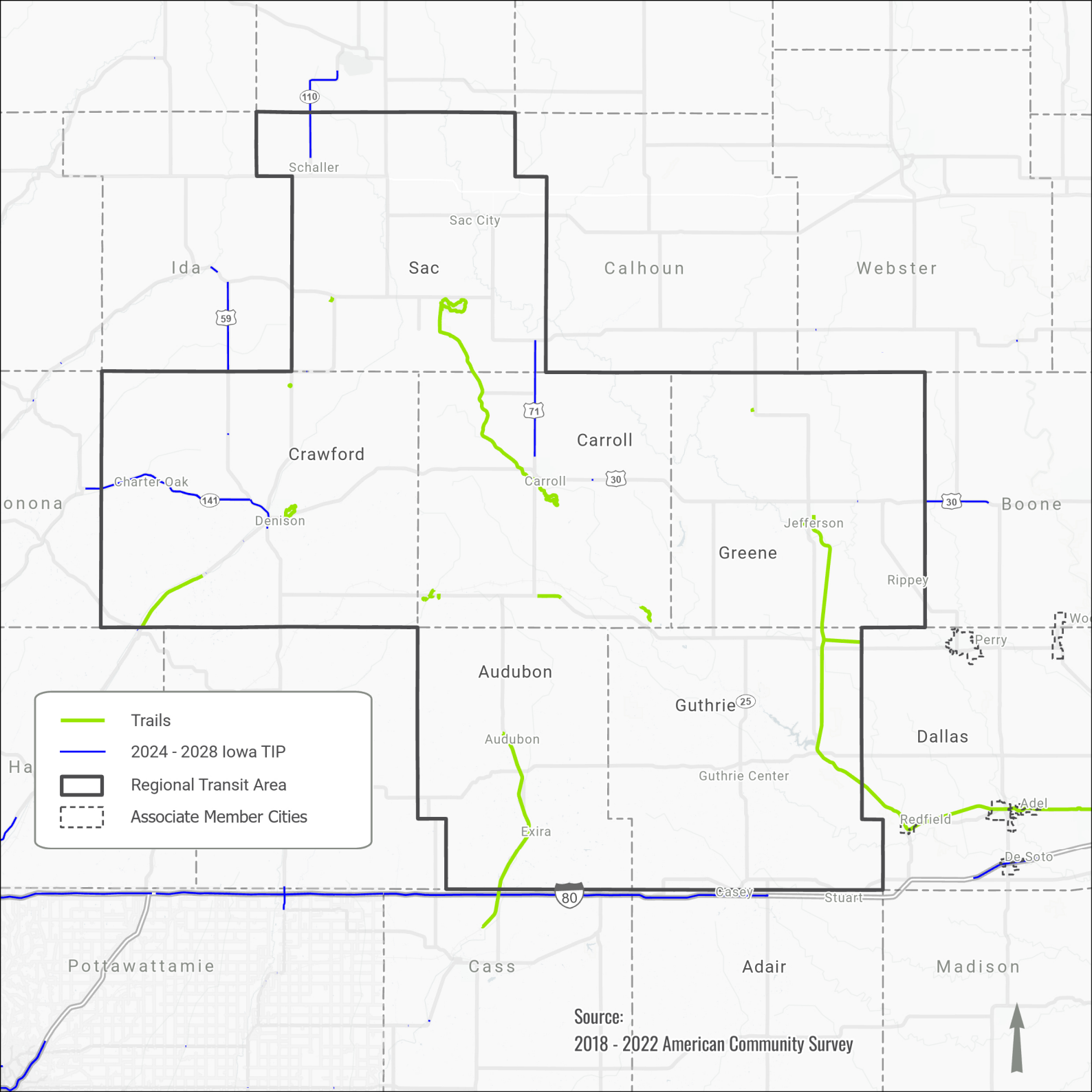

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Audubon
Guthrie
Guthrie Center
Dallas
Harrison
Shelby
Adel
Redfield
De Soto
Exira
Casey
Stuart
Adair
Cass
Madison
Housing and Transportation Percentile Ranking
0.75 - 1.0
0.50 - 0.75
0.25 - 0.50
0.00 - 0.25
Regional Transit Area
Associate Member Cities
Source:
2018 - 2022 American Community Survey


Schaller
Sac City
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Charter Oak
Denison
Carroll
Carroll
Greene
Jefferson
Rippey
Boone
Woodward
Perry
Audubon
Audubon
Guthrie
Guthrie Center
Dallas
Adel
Redfield
De Soto
Shelby
Exira
Casey
Stuart
Adair
Cass
Madison
Percent of Households Without a Vehicle
> 10%
7.5% - 10%
5% - 7.5%
2.5% - 5%
< 2.5%
Regional Transit Area
Associate Member Cities
Source:
2018 - 2022 American Community Survey


All Transit Routes
Taxi Services Cities
Associate Member Cities
Regional Transit Area
Source:
2018 - 2022 American Community Survey
Schaller
Sac City
Sac
Ida
Calhoun
Webster
Crawford
Carroll
Charter Oak
Carroll
Monona
Denison
Boone
Jefferson
Greene
Rippey
Woodward
Perry
Audubon
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Dallas
Guthrie Center
Adel
Redfield
Exira
De Soto
Casey
Stuart
Pottawattamie
Cass
Adair
Madison


Schaller
Sac City
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Charter Oak
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Cass
Madison
Percent Below Poverty Level
> 30%
22.5% - 30%
15% - 22.5%
7.5% - 15%
< 7.5%
Public Transit Stop
Airports
Park and Ride Stops
Fixed Route
Subsidized Taxi Route
Western Iowa Transit (WIT) Route
Associate Member Cities
Regional Transit Area
Source:
2018 - 2022 American Community Survey


Schaller
Sac City
Sac
Calhoun
Webster
Crawford
Carroll
Charter Oak
Monona
Denison
Carroll
Jefferson
Greene
Boone
Rippey
Woodward
Perry
Audubon
Guthrie
Dallas
Audubon
Harrison
Shelby
Guthrie Center
Adel
Redfield
De Soto
Exira
Casey
Stuart
Adair
Cass
Madison
Housing and Transportation Percentile Ranking
0.75 - 1.0
0.50 - 0.75
0.25 - 0.50
0.00 - 0.25
Public Transit Stop
Airports
Park and Ride Stops
Fixed Route
Subsidized Taxi Route
Western Iowa Transit (WIT) Route
Associate Member Cities
Regional Transit Area
Source:
2018 - 2022 American Community Survey

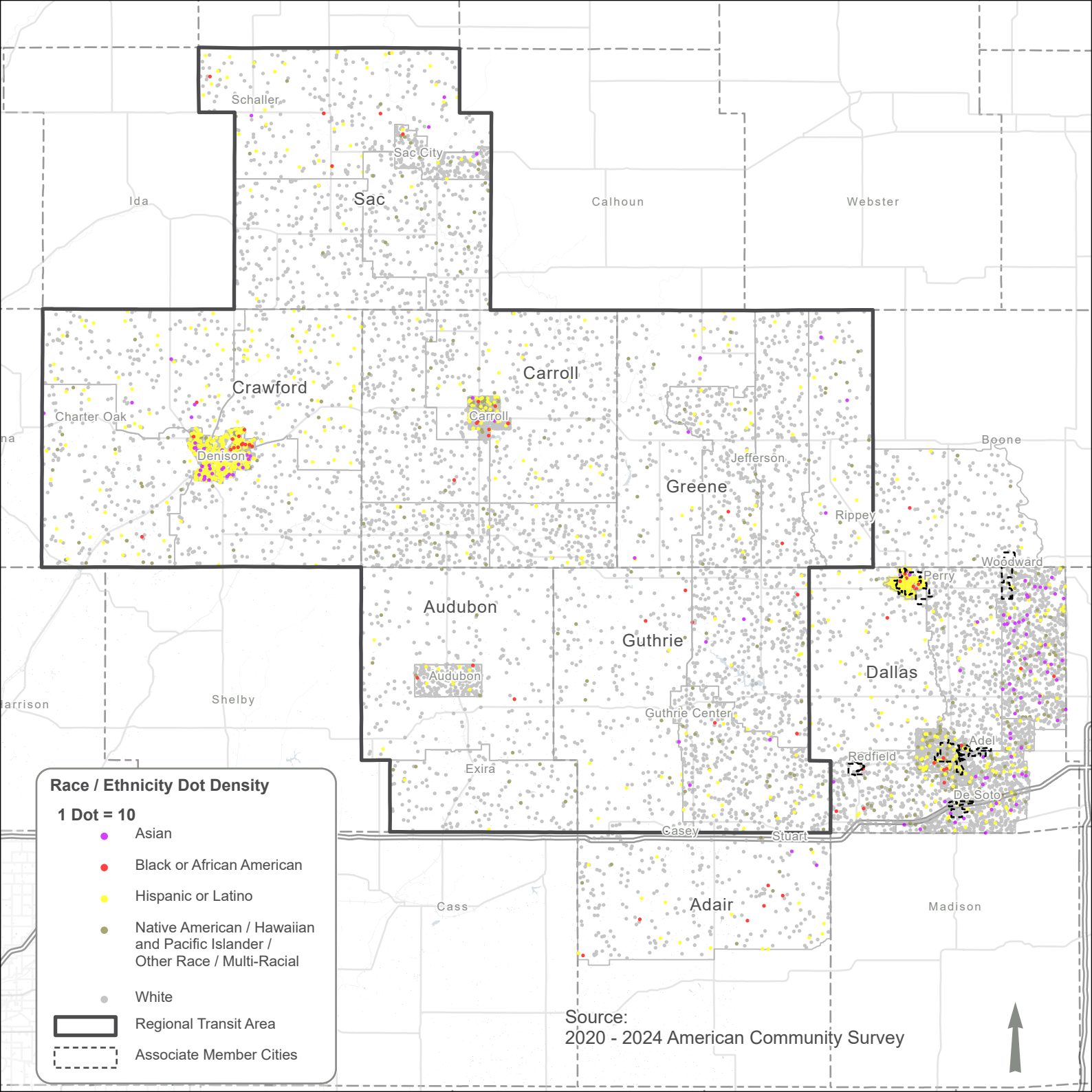

Schaller
Sac City
Ida
Sac
Calhoun
Webster
Crawford
Carroll
Carroll
Charter Oak
Denison
Boone
Jefferson
Greene
Rippey
Perry
Audubon
Guthrie
Audubon
Dallas
Guthrie Center
Adel
Redfield
De Soto
Exira
Casey
Stuart
Pottawattamie
Cass
Adair
Madison
Trails
2024 - 2028 Iowa TIP
Regional Transit Area
Associate Member Cities
Source:
2018 - 2022 American Community Survey

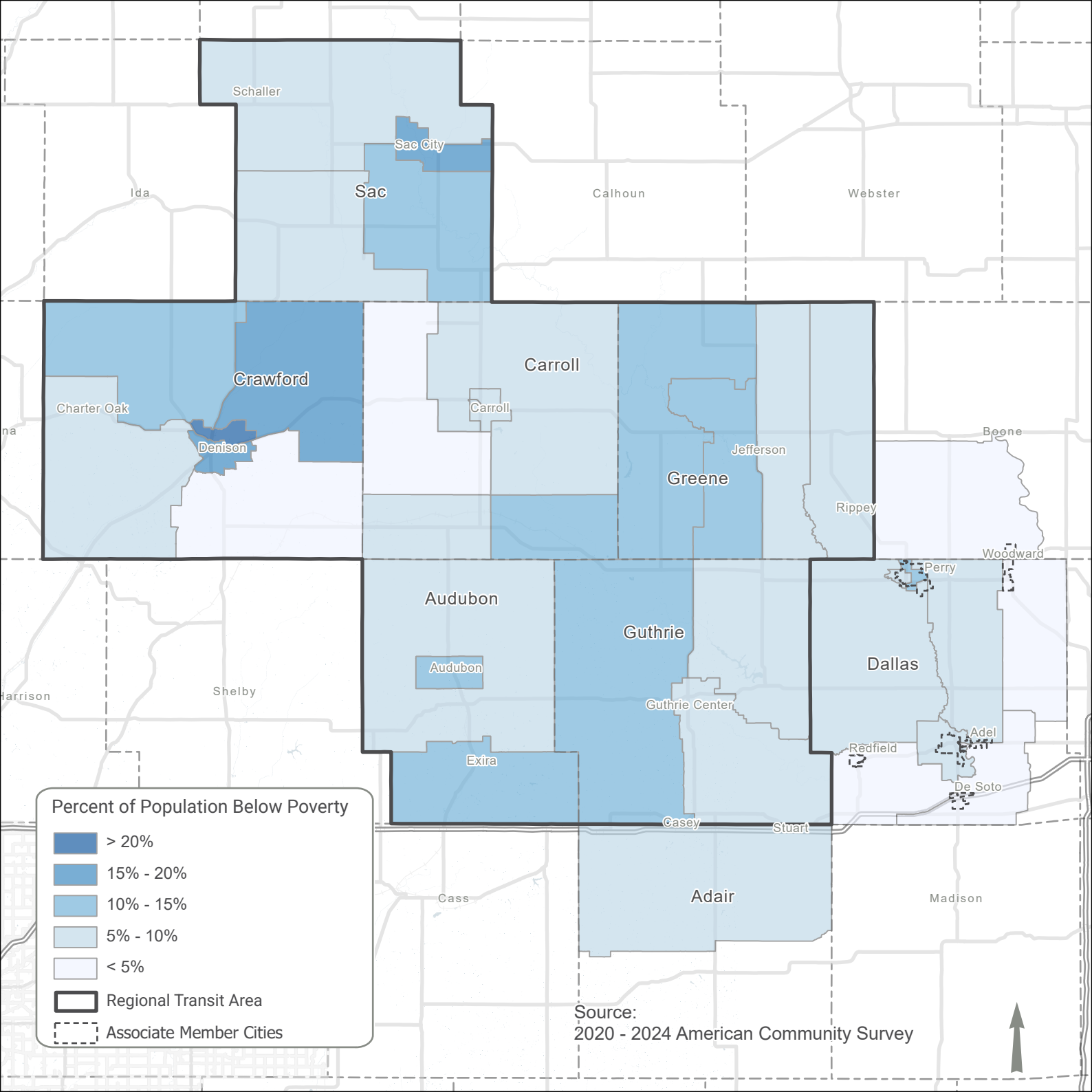
STBG

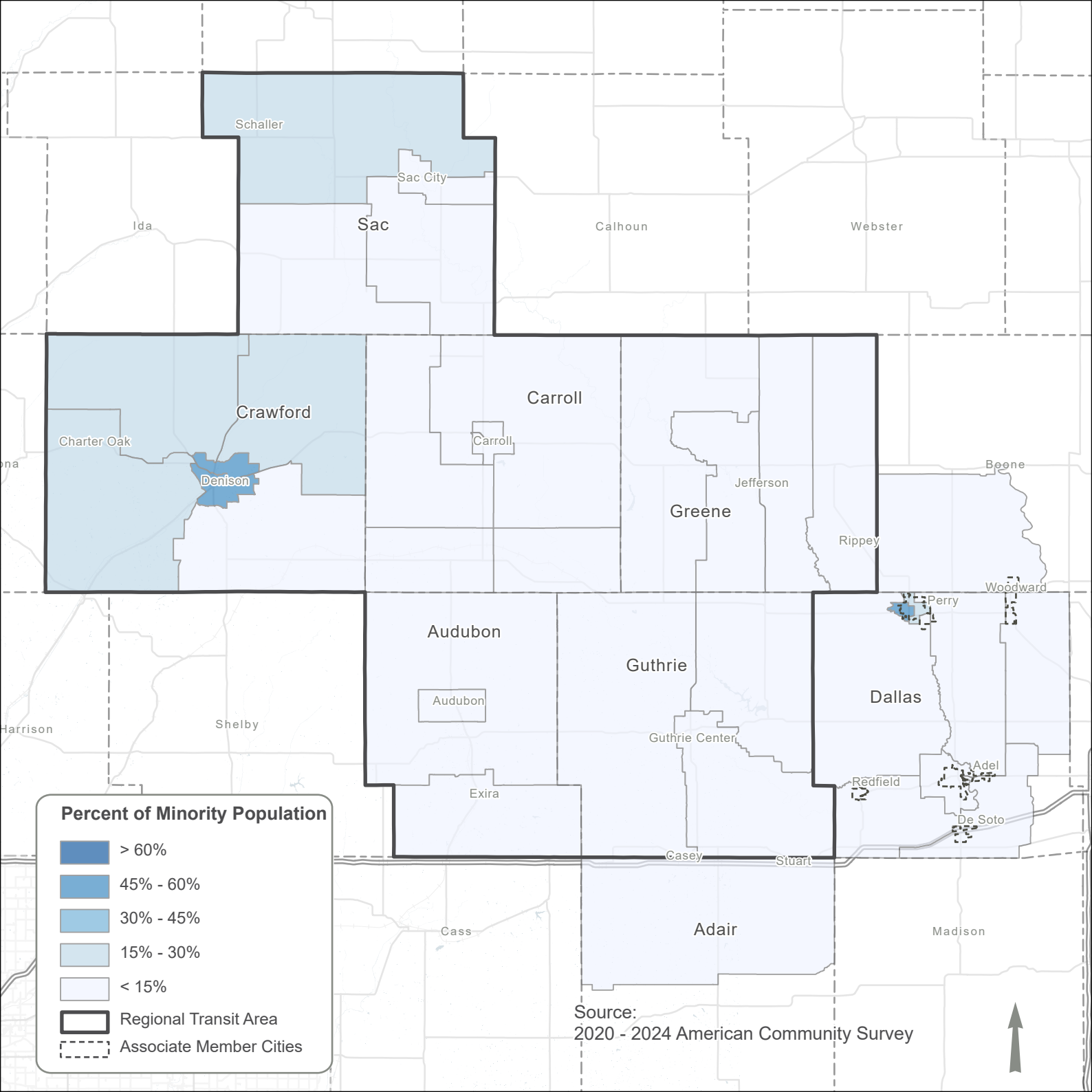
Project ID Sponsor STIP ID	Project Number Location Work Codes	Approval Level Letting Date		2022	2023	2024	2025	Totals
35649	RGPL-PA12()--ST-14	Draft TIP Approved	**Total**	**$100,000**	**$100,000**	**$100,000**	**$100,000**	**$400,000**
RPA 12	Regional Transportation Planning		**Federal Aid**	$80,000	$80,000	$80,000	$80,000	**$320,000**
	Trans Planning		**Regional**	$80,000	$80,000	$80,000	$80,000	**$320,000**
			Swap					
48708	RGTR-PA12()--ST-37	Draft TIP Approved	**Total**	**$4,020**				**$4,020**
RPA 12	Video Surveillance Equipment at Satellite Transit Facilities		**Federal Aid**	$3,216				**$3,216**
	Transit Investments		**Regional**	$3,216				**$3,216**
			Swap					
48499	STP-144()--2C-37	Draft TIP Approved	**Total**	**$2,014,000**				**$2,014,000**
Iowa Department of Transportation	IA144: 230TH ST IN GRAND JUNCTION TO NCL DANA		**Federal Aid**	$1,611,200				**$1,611,200**
	Pavement Rehab		**Regional**					
			Swap					
48622	STP-44()--2C-39	Draft TIP Approved	**Total**	**$3,454,000**				**$3,454,000**
Iowa Department of Transportation	IA44: ECL OF GUTHRIE CENTER TO WCL OF PANORA		**Federal Aid**	$2,763,200				**$2,763,200**
	Pavement Widening, Pavement Rehab		**Regional**					
			Swap					
48707	STP-IA39()--2C-24	Draft TIP Approved	**Total**				**$10,350,000**	**$10,350,000**
Iowa Department of Transportation	On IA 39 N, from Deloit N to Odebolt		**Federal Aid**				$960,000	**$960,000**
	Pavement Rehab/Widen		**Regional**				$960,000	**$960,000**
			Swap					

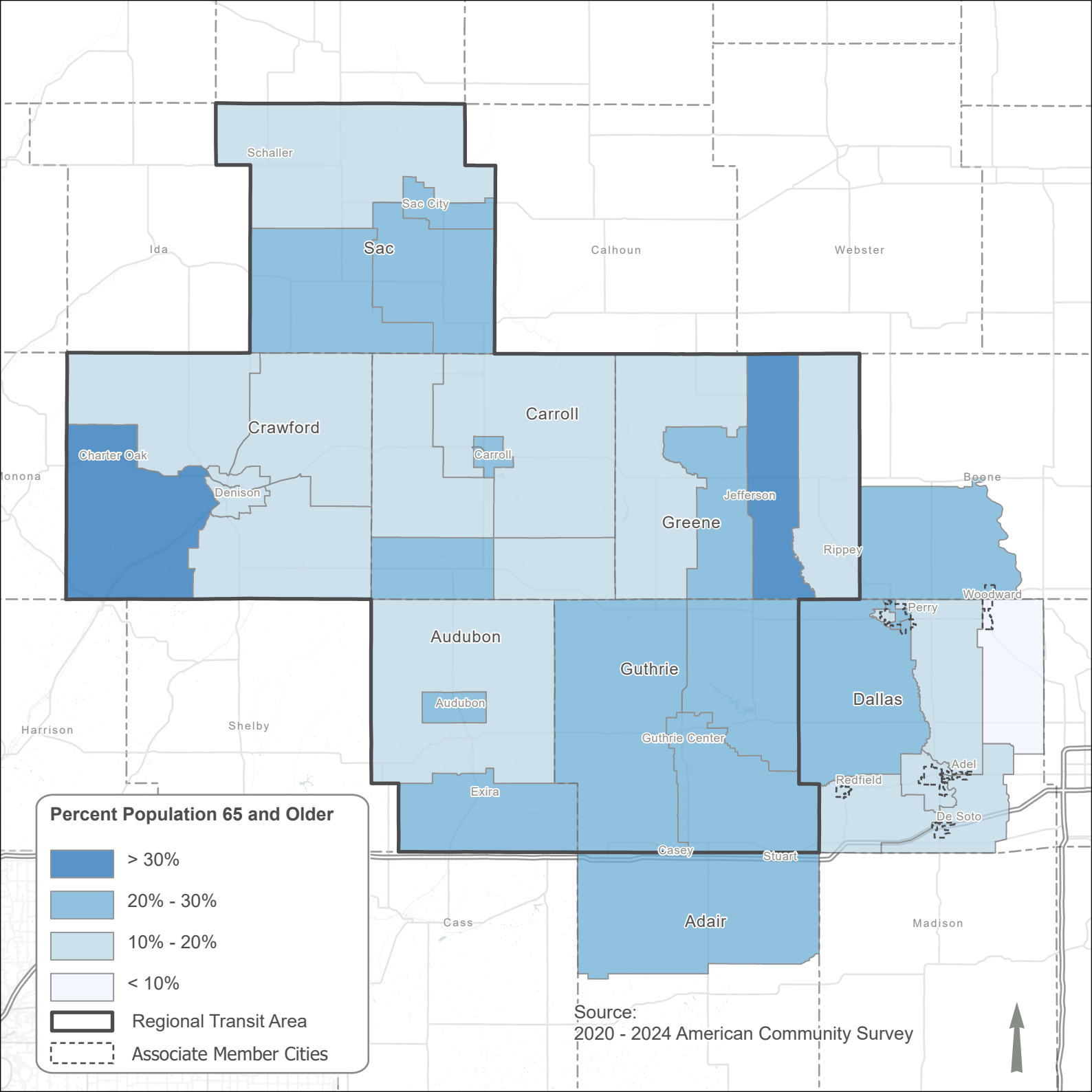
STBG-TAP

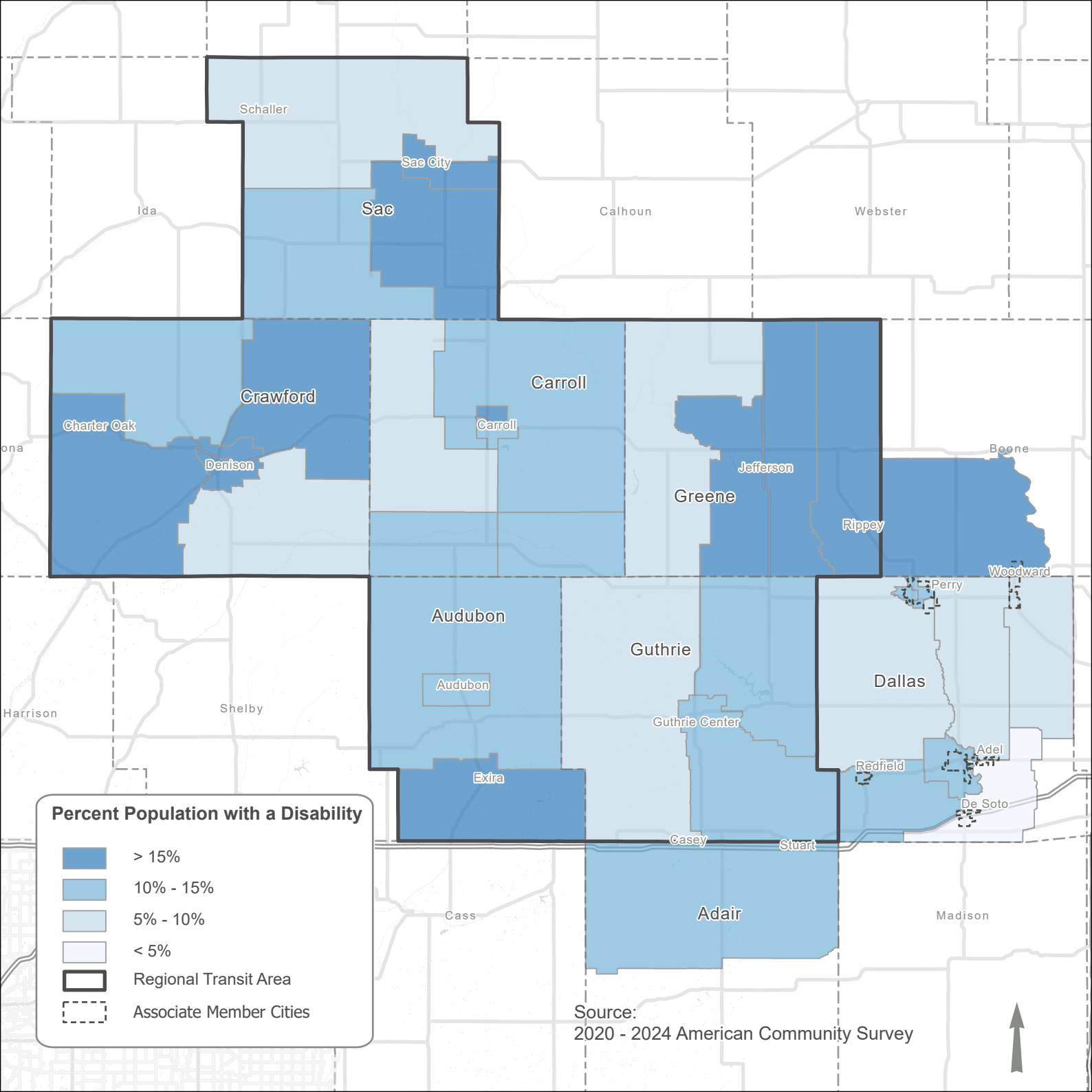
Project ID Sponsor STIP ID	Project Number Location Work Codes	Approval Level Letting Date		2022	2023	2024	2025	Totals
45509	TAP-R-0300(604)--8T-05	TIP Approved	**Total**	**$140,000**				**$140,000**
Audubon	In the city of Audubon, On Audubon Rec Center Link Trail, 0.32 miles S28 T80 R35	12/21/2021	**Federal Aid**	$112,000				**$112,000**
			Regional	$70,000				**$70,000**
	Ped/Bike Paving		**Swap**					
PA Note: $70,000 in Regional STBG - TAP Funds $42,000 in Statewide STBG-TAP SRTS Funds.								
45511	TAP-U-7457()--8I-39	TIP Approved	**Total**	**$270,000**				**$270,000**
Stuart	In the city of Stuart, On N 2ND ST, to West Central Valley School S33 T78 R30		**Federal Aid**	$216,000				**$216,000**
			Regional	$135,000				**$135,000**
	Ped/Bike Grade & Pave		**Swap**					
PA Note: $135,000 in Regional STBG-TAP $81,000 in Statewide STBG-TAP SRTS Program								
45510	TAP-U-8065()--8I-81	Draft TIP Approved	**Total**	**$250,000**				**$250,000**
Wall Lake	On Wall Lake Trail , 1.0 miles S17 T86 R36		**Federal Aid**	$200,000				**$200,000**
	Ped/Bike Grade & Pave		**Regional**	$200,000				**$200,000**
			Swap					
48702	TAP-U-1920()--8I-24	Draft TIP Approved	**Total**		**$337,000**			**$337,000**
Denison	In the city of Denison, On 8TH AVE N		**Federal Aid**		$200,000			**$200,000**
	Ped/Bike Grade & Pave		**Regional**		$200,000			**$200,000**
			Swap					
48703	TAP-U-C081()--8I-81	TIP Approved	**Total**			**$250,000**		**$250,000**
Sac County Conservation Board	On Sauk Rail Trail		**Federal Aid**			$200,000		**$200,000**
	Ped/Bike Paving		**Regional**			$200,000		**$200,000**
			Swap					

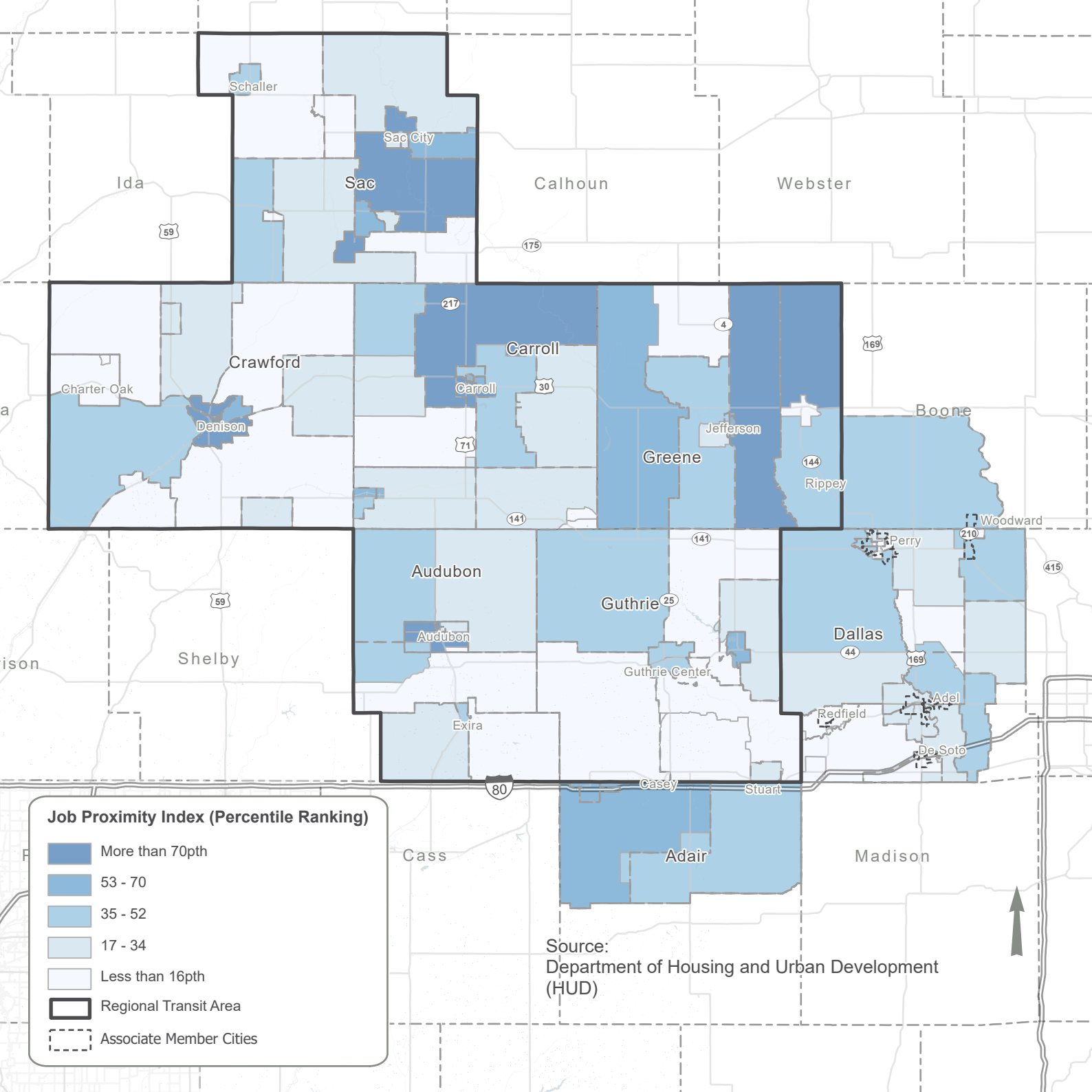

Schaller
Sac City
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Ida
Calhoun
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Charter Oak
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Boone
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Woodward
Perry
Audubon
Audubon
Guthrie
Guthrie Center
Dallas
Adel
Redfield
De Soto
Shelby
Exira
Casey
Stuart
Cass
Adair
Madison
Race / Ethnicity Dot Density
1 Dot = 10
Asian
Black or African American
Hispanic or Latino
Native American / Hawaiian and Pacific Islander / Other Race / Multi-Racial
White
Regional Transit Area
Associate Member Cities
Source:
2020 - 2024 American Community Survey

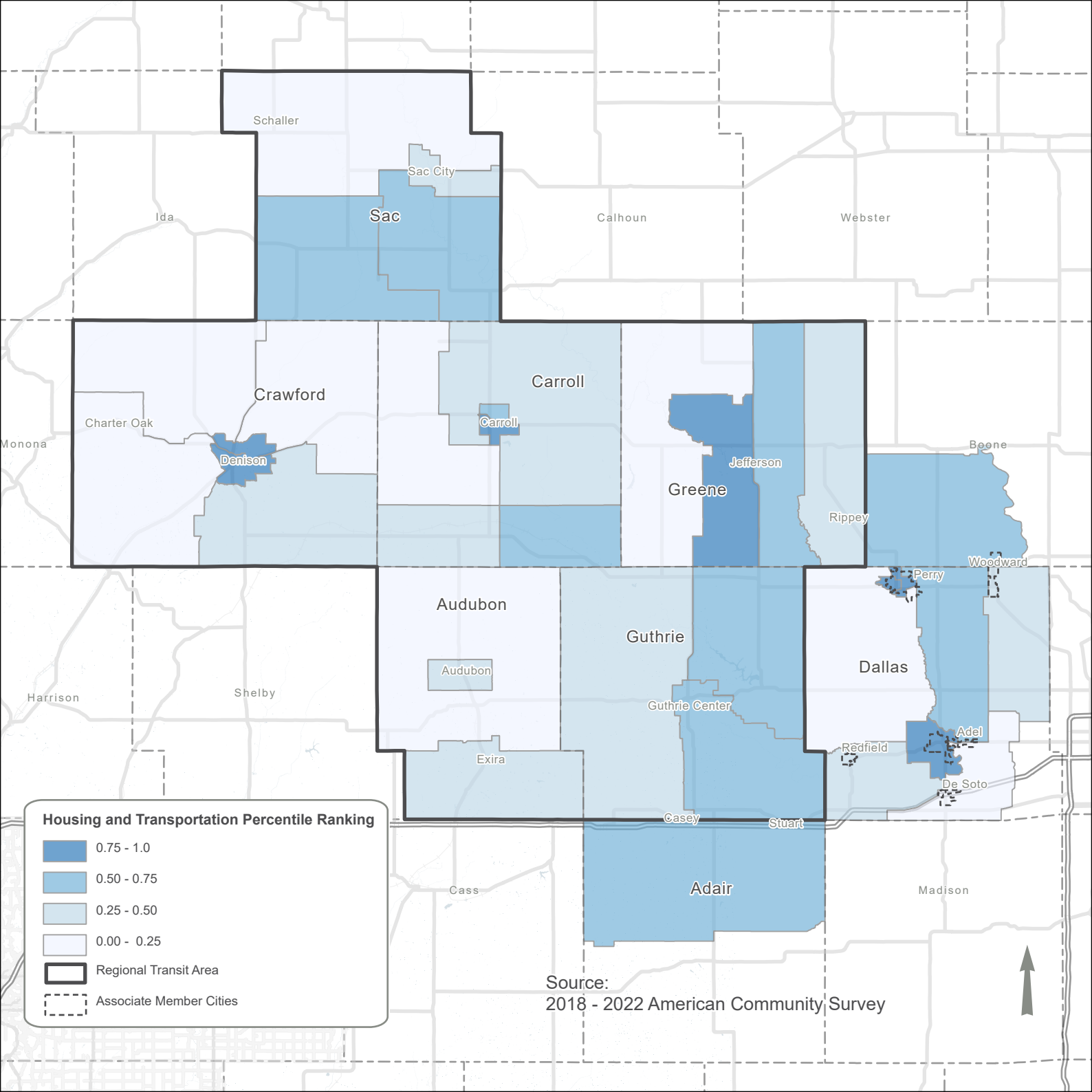

Schaller
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Perry
Audubon
Audubon
Guthrie
Guthrie Center
Dallas
Adel
Redfield
De Soto
Harrison
Shelby
Exira
Casey
Stuart
Adair
Cass
Madison
Percent of Population Below Poverty
> 20%
15% - 20%
10% - 15%
5% - 10%
< 5%
Regional Transit Area
Associate Member Cities
Source:
2020 - 2024 American Community Survey

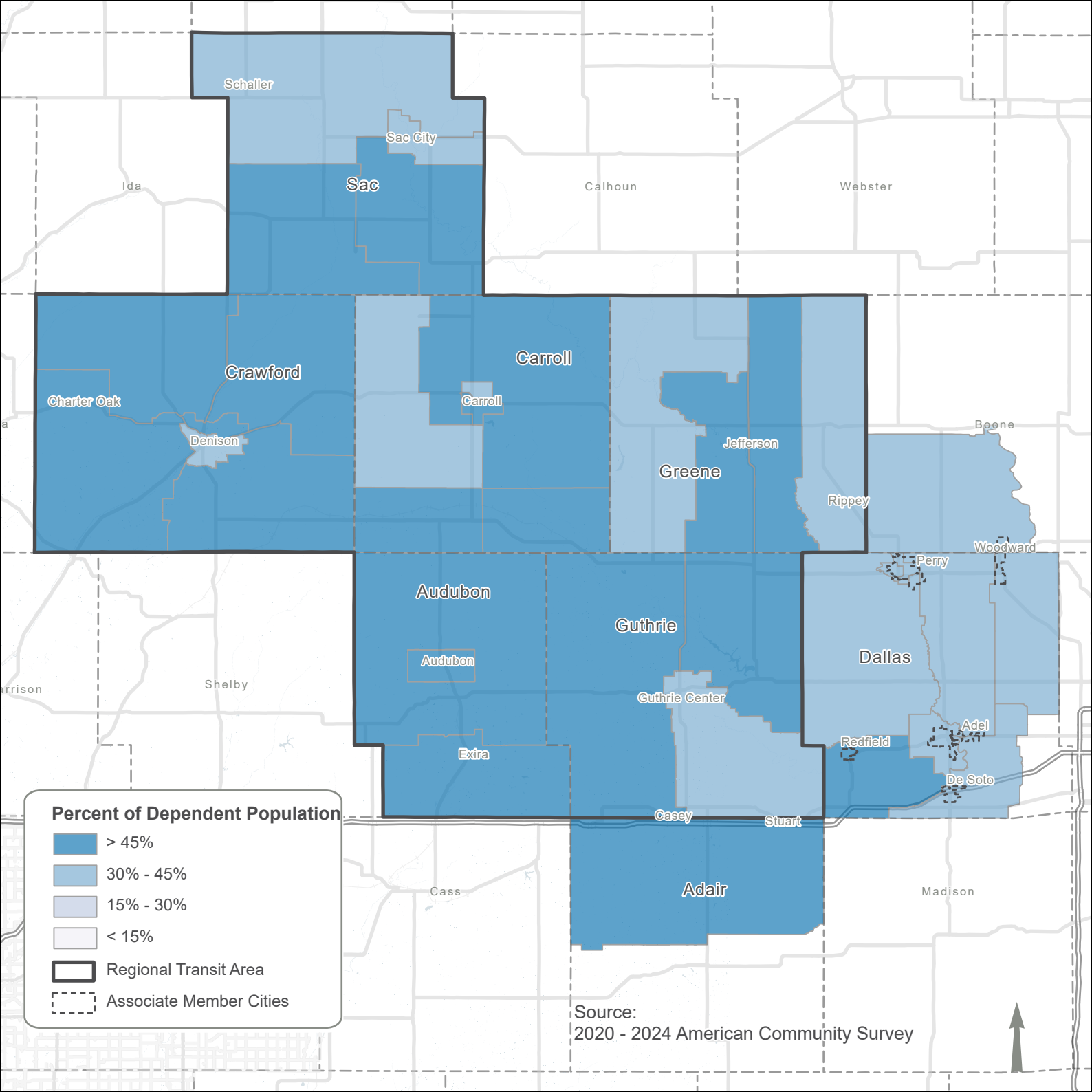

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Audubon
Guthrie
Guthrie Center
Dallas
Adel
Redfield
De Soto
Harrison
Shelby
Exira
Casey
Stuart
Cass
Adair
Madison
Percent of Minority Population
> 60%
45% - 60%
30% - 45%
15% - 30%
< 15%
Regional Transit Area
Associate Member Cities
Source:
2020 - 2024 American Community Survey

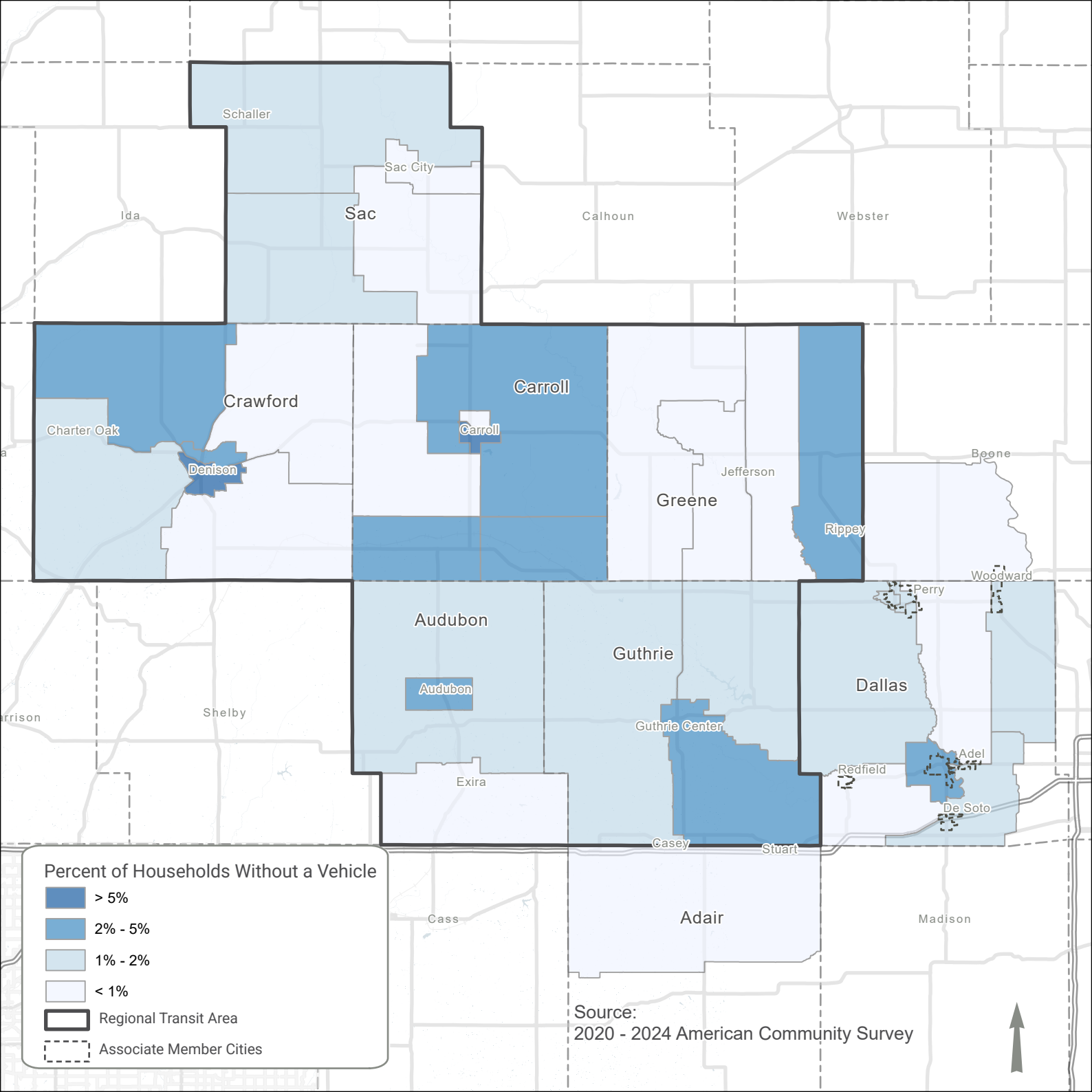

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Charter Oak
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Carroll
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Woodward
Perry
Audubon
Audubon
Guthrie
Guthrie Center
Dallas
Adel
Redfield
De Soto
Harrison
Shelby
Exira
Casey
Stuart
Adair
Cass
Madison
Percent Population 65 and Older
> 30%
20% - 30%
10% - 20%
< 10%
Regional Transit Area
Associate Member Cities
Source:
2020 - 2024 American Community Survey

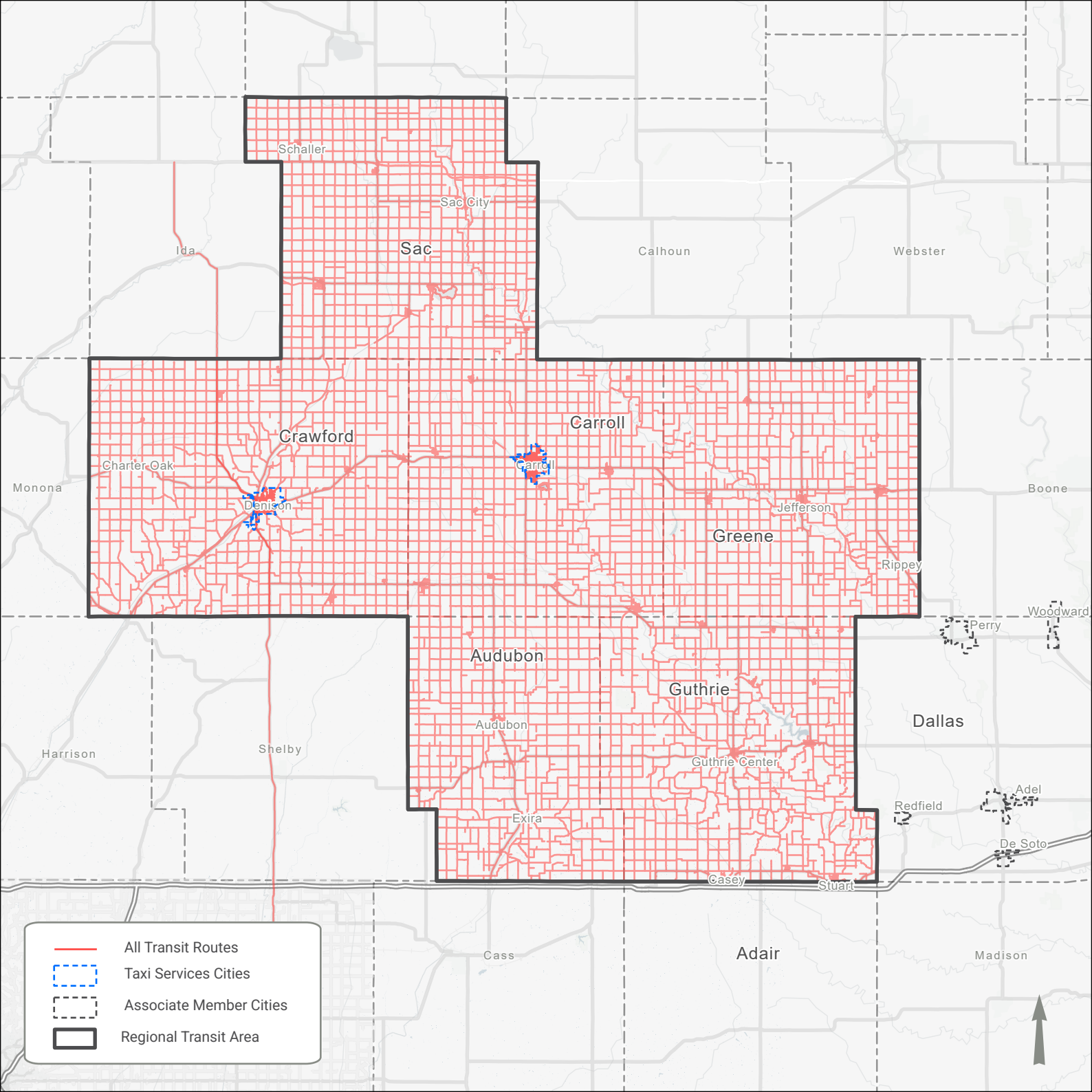

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Charter Oak
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Rippey
Boone
Woodward
Perry
Audubon
Audubon
Guthrie
Guthrie Center
Dallas
Adel
Redfield
De Soto
Exira
Harrison
Shelby
Casey
Stuart
Adair
Cass
Madison
Percent Population with a Disability
> 15%
10% - 15%
5% - 10%
< 5%
Regional Transit Area
Associate Member Cities
Source:
2020 - 2024 American Community Survey

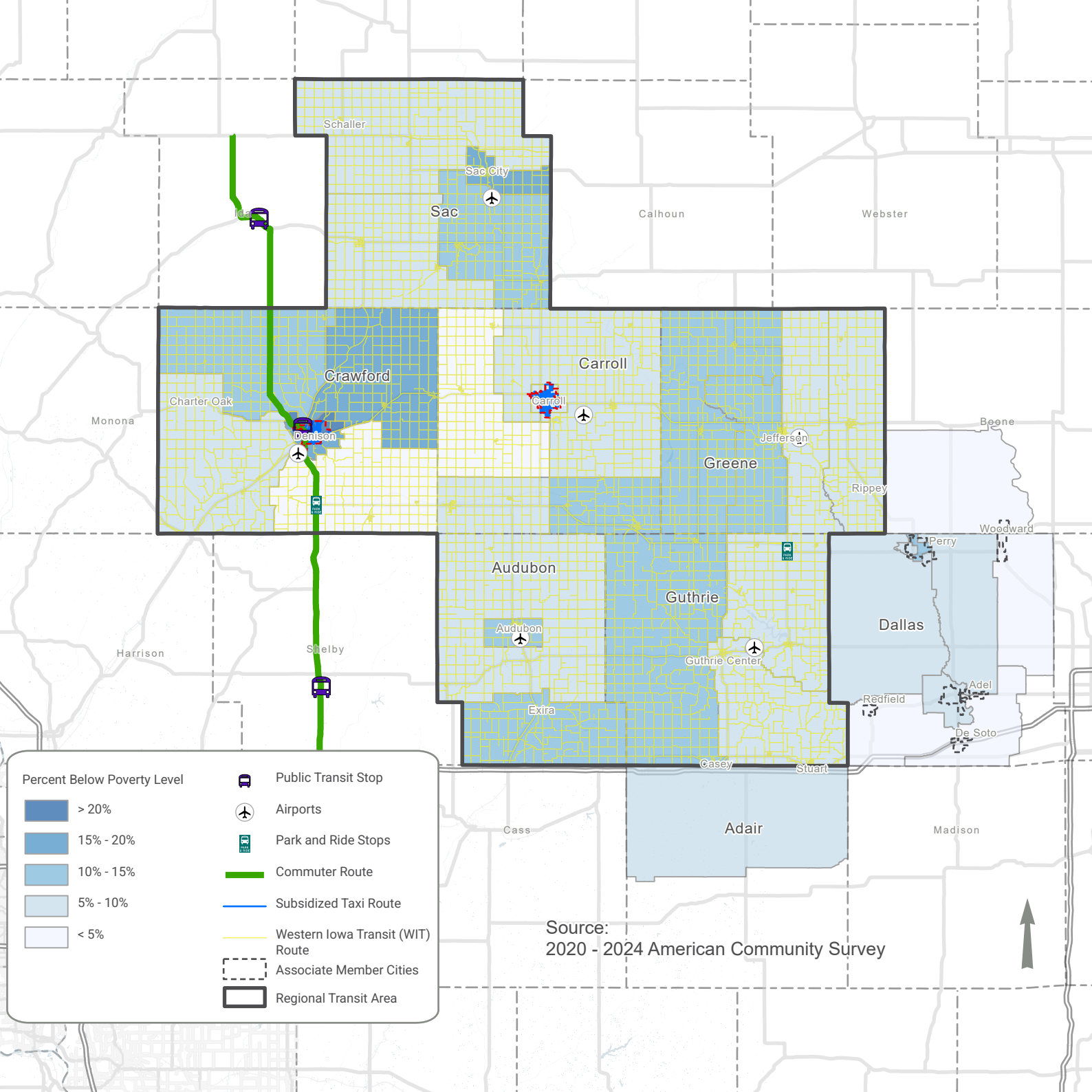

Schaller
Sac City
Sac
Ida
Calhoun
Webster
59
175
217
4
169
Crawford
Carroll
Charter Oak
Carroll
30
Denison
71
Jefferson
Boone
Greene
144
Rippey
141
Woodward
Perry
210
415
Audubon
Guthrie
25
59
Audubon
Dallas
Shelby
44
169
Guthrie Center
Adel
Redfield
Exira
De Soto
80
Casey
Stuart
Adair
Cass
Madison
Job Proximity Index (Percentile Ranking)
More than 70pth
53 - 70
35 - 52
17 - 34
Less than 16pth
Regional Transit Area
Associate Member Cities
Source:
Department of Housing and Urban Development
(HUD)

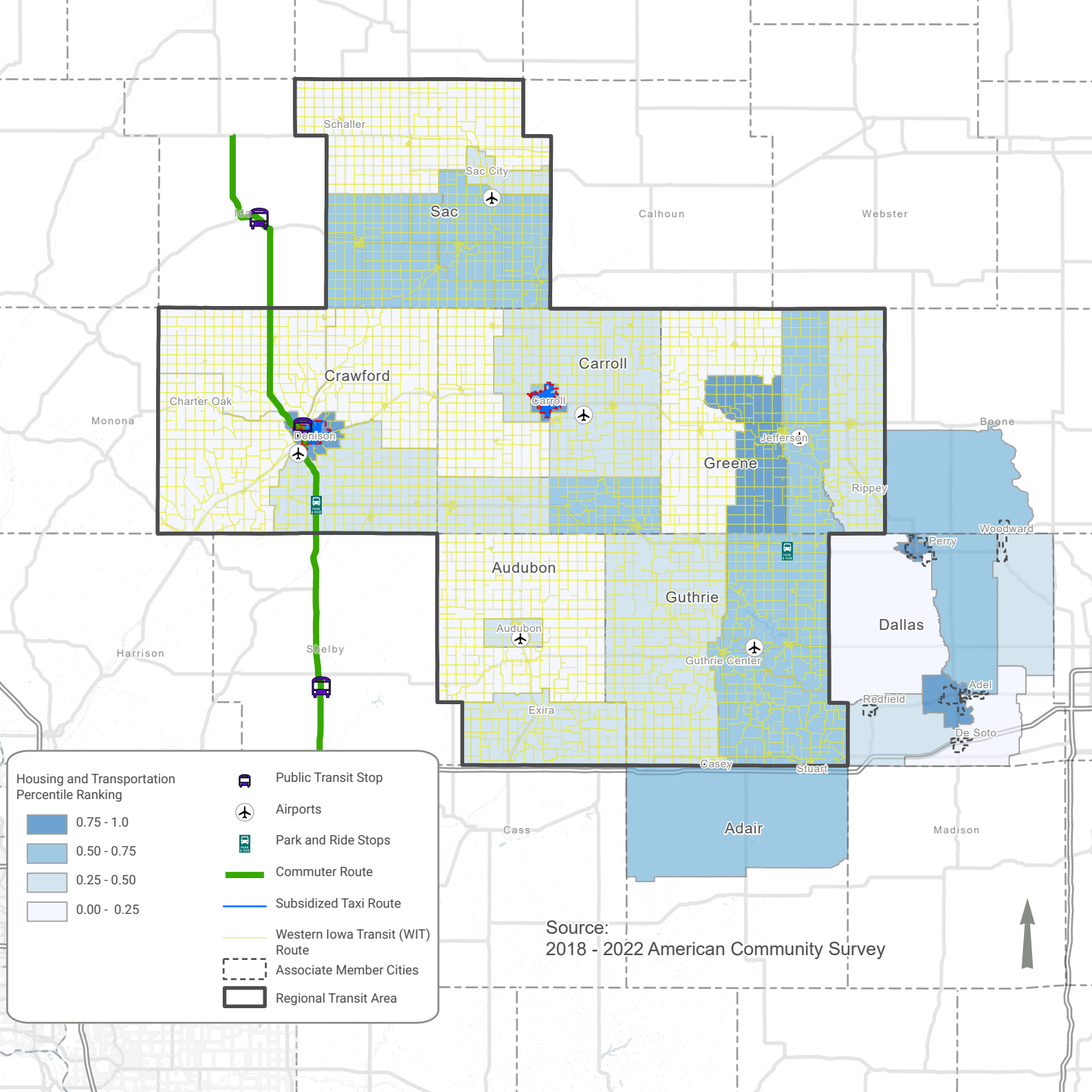

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Guthrie
Audubon
Dallas
Harrison
Shelby
Guthrie Center
Adel
Redfield
Exira
De Soto
Casey
Stuart
Adair
Cass
Madison
Housing and Transportation Percentile Ranking
0.75 - 1.0
0.50 - 0.75
0.25 - 0.50
0.00 - 0.25
Regional Transit Area
Associate Member Cities
Source:
2018 - 2022 American Community Survey

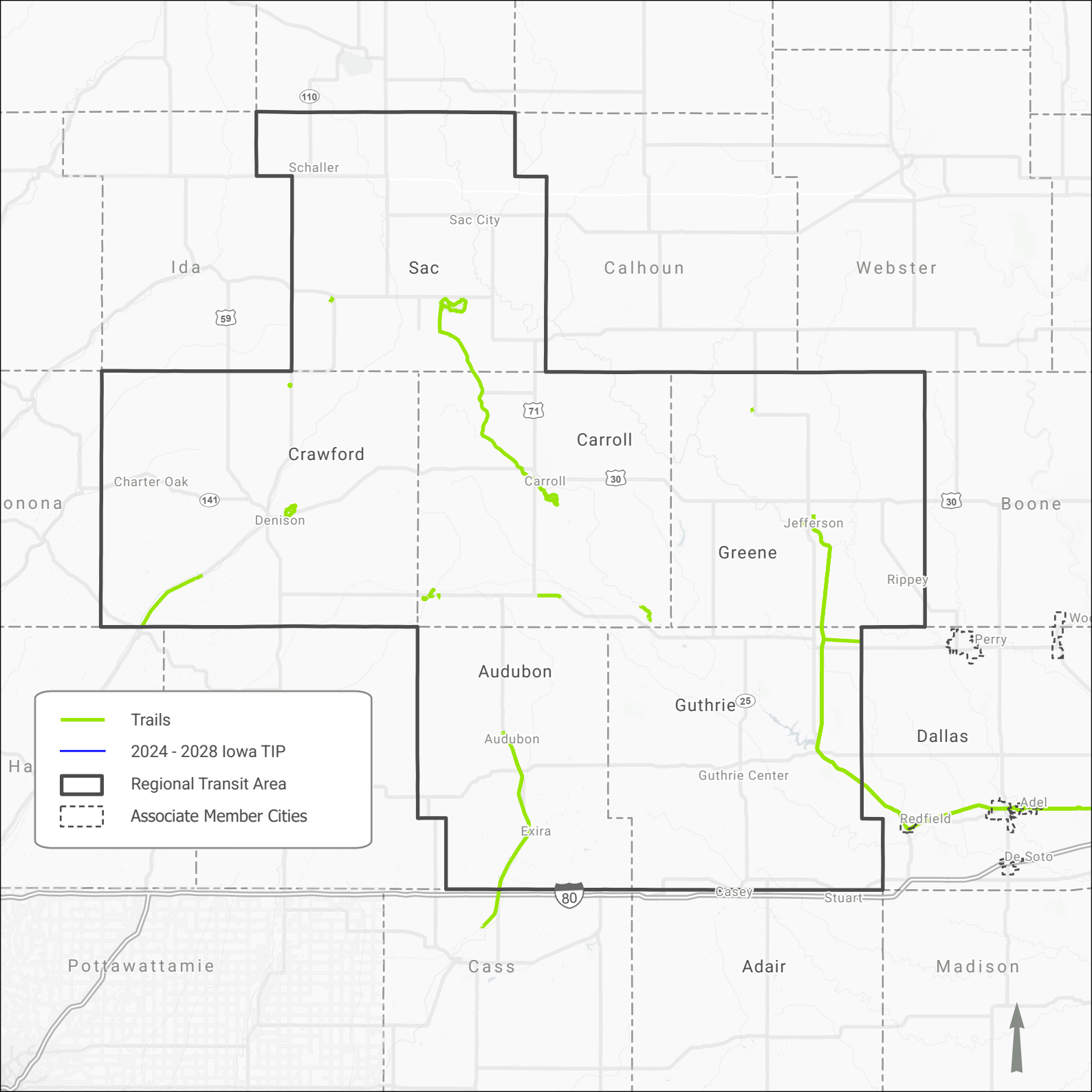

Schaller
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Audubon
Guthrie
Guthrie Center
Dallas
Adel
Redfield
De Soto
Exira
Shelby
Casey
Stuart
Adair
Cass
Madison
Percent of Dependent Population
> 45%
30% - 45%
15% - 30%
< 15%
Regional Transit Area
Associate Member Cities
Source:
2020 - 2024 American Community Survey


Schaller
Sac City
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Woodward
Perry
Audubon
Audubon
Guthrie
Guthrie Center
Dallas
Adel
Redfield
De Soto
Shelby
Exira
Casey
Stuart
Adair
Cass
Madison
Percent of Households Without a Vehicle
> 5%
2% - 5%
1% - 2%
< 1%
Regional Transit Area
Associate Member Cities
Source:
2020 - 2024 American Community Survey


Schaller
Sac City
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Rippey
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Audubon
Guthrie
Dallas
Audubon
Harrison
Shelby
Guthrie Center
Adel
Redfield
Exira
De Soto
Casey
Stuart
Cass
Adair
Madison
All Transit Routes
Taxi Services Cities
Associate Member Cities
Regional Transit Area


Schaller
Sac City
Sac
Calhoun
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Crawford
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Charter Oak
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Denison
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Woodward
Perry
Audubon
Guthrie
Dallas
Audubon
Harrison
Shelby
Guthrie Center
Adel
Redfield
Exira
De Soto
Casey
Stuart
Cass
Adair
Madison
Percent Below Poverty Level
> 20%
15% - 20%
10% - 15%
5% - 10%
< 5%
Public Transit Stop
Airports
Park and Ride Stops
Commuter Route
Subsidized Taxi Route
Western Iowa Transit (WIT) Route
Associate Member Cities
Regional Transit Area
Source:
2020 - 2024 American Community Survey


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Audubon
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Shelby
Guthrie Center
Adel
Redfield
Exira
De Soto
Casey
Stuart
Cass
Adair
Madison
Housing and Transportation Percentile Ranking
0.75 - 1.0
0.50 - 0.75
0.25 - 0.50
0.00 - 0.25
Public Transit Stop
Airports
Park and Ride Stops
Commuter Route
Subsidized Taxi Route
Western Iowa Transit (WIT) Route
Associate Member Cities
Regional Transit Area
Source:
2018 - 2022 American Community Survey


Trails
2024 - 2028 Iowa TIP
Regional Transit Area
Associate Member Cities
Ida
Sac
Calhoun
Webster
Crawford
Carroll
Greene
Boone
Audubon
Guthrie
Dallas
Pottawattamie
Cass
Adair
Madison
Schaller
Sac City
Charter Oak
Denison
Carroll
Jefferson
Rippey
Perry
Audubon
Guthrie Center
Redfield
Adel
De Soto
Exira
Casey
Stuart
110
59
71
30
141
25
80